

Overview and Scrutiny Committee

MONDAY, 6TH DECEMBER, 2010 at 18:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Bull (Chair), Browne (Vice-Chair), Alexander, Basu, Ejiofor, Newton and Winskill

Co-Optees: Ms Y. Denny (Church Representative), 1 Church of England vacancy, Ms M Jemide (Parent Governor), Ms S Marsh (Parent Governor), Ms Sandra Young (Parent Governor), Ms H Kania (LINK Representative)

AGENDA

1. WEBCASTING

Please note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the Committee Clerk at the meeting.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 19 below).

4. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

6. CABINET MEMBER QUESTIONS - CABINET MEMBER FOR ADULT AND COMMUNITY SERVICES (PAGES 1 - 8)

Briefing and answers to questions – Councillor Dilek Dogus, Cabinet Member for Adult and Community Services.

7. CABINET MEMBER QUESTIONS - CABINET MEMBER FOR COMMUNITY SAFETY & COHESION (PAGES 9 - 12)

Briefing and answers to questions – Councillor Bernice Vanier, Cabinet Member for Community Safety and Cohesion.

8. HOMES FOR HARINGEY PERFORMANCE REPORT (PAGES 13 - 34)

To consider the Homes for Haringey half-yearly performance report.

9. PHARMACEUTICAL NEED ASSESSMENT

To receive a verbal update on the NHS Haringey pharmaceutical need assessment.

10. HOUSING ALLOCATION POLICY (PAGES 35 - 44)

To consider a report on the consultation carried out for the draft Housing Allocation Policy.

11. DECENT HOMES PROGRESS REPORT

To consider the report updating on the progress by Homes for Haringey in achieving the decent homes standard (**to follow**).

12. HARINGEY EFFICIENCY PROGRAMME (PAGES 45 - 48)

To receive the information report on the Haringey Efficiency programme.

13. ASSET MANAGEMENT (PAGES 49 - 64)

To receive the information report on the Council's asset management.

14. USE OF CONSULTANTS (PAGES 65 - 74)

To consider a report on the Council's use of consultants.

15. HEALTH OVERVIEW AND SCRUTINY COMMITTEE (PAGES 75 - 82)

To agree to amendments to the previously agreed terms of reference for the Joint Health Overview and Scrutiny Committee that was set up to engage with the NHS on the North Central London Service and Organisation Review.

16. SCRUTINY REVIEW - 20 MPH SPEED LIMIT

To approve the draft scope, terms of reference and work plan for the scrutiny review on the 20 mph speed limit (**to follow**).

17. SCRUTINY REVIEW - CORPORATE PARENTING

To agree the Scope and Terms of Reference of the Scrutiny Review of Corporate Parenting (**to follow**).

18. MINUTES (PAGES 83 - 122)

To confirm the minutes of the meetings held on 28th July, 29th July, 6th September, 4th October, 20th October 2010.

19. NEW ITEMS OF URGENT BUSINESS

20. FUTURE MEETINGS

Monday 31st January 2011
Monday 28th February 2011
Monday 28th March 2011
Thursday 17th March 2011 (Child Protection)
Monday 28th March 2011
Monday 9th May 2011

21. SCRUTINY COMMITTEE ACTIONS REQUESTED (PAGES 123 - 172)

To note the actions completed since the last meeting.

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Friday 19th November 2010

Overview and Scrutiny Committee October 2010: Adult and Community Services, Cabinet Member Briefing

The portfolio of Adult and Community Services encompasses the services within the **Adult, Culture and Community Services (ACCS)** directorate. ACCS is made up of four business units; Adult Services & Commissioning, Safeguarding & Strategic Services, Recreation Services, and Libraries, Culture & Adult Learning. The directorate has a strong record of delivering good quality, value for money services, and this has been demonstrated through recent Care Quality Commission (CQC) performance assessments in Adult Services and Green Flags in Recreation Services. The directorate recognises its crucial role and contribution to enhancing the health and wellbeing of Haringey residents and in protecting the most vulnerable, whilst promoting their independence and empowering them to help themselves.

1. Key Achievements and Projects

Adult Services and Commissioning

- Results of the CQC's Annual Performance Assessment are expected at the end of November. Initial feedback is very positive about adult social care services in Haringey.
- From 1 October 2010, all regulated activities carried out by ACCS have been registered on the CQC's [new registration system](#). The system introduced under the Health and Social Care Act 2008 acts as a 'licence to provide services' and applies to all providers of health and adult social care services in England.
- A World Stroke Day Conference was held with NHS Haringey in October to highlight our new stroke services and enhanced stroke care pathway, and to plan our priorities for next year. Results of the CQC's national review of stroke services are due in December and early indications are that Haringey is performing very strongly in this area.
- We reduced delayed discharges from 17 days in 2008/09 to 6.9 as at September 2010 through teleconferencing and other measures, such as our joint working on the stroke care pathway and prevention.
- Stroke drop-in sessions, staffed by volunteers, have been launched at Wood Green library to provide help and information for people who have suffered strokes, their families, staff and the general public. Blood pressure checks are also available as high blood pressure is one of the main risk factors for stroke.
- A Facebook page, [Stroke-Community Haringey](#), has been set up so that stroke sufferers, their families, carers and other interested parties can keep in touch.
- We have educated 450 members of the public about the FAST message during stroke awareness week in October.
- We have set up a community stroke team with CVS, working in partnership to reintegrate stroke survivors back into meaningful life roles.
- Over 22% of adults eligible for services are now receiving self-directed support and we have an action plan in place to increase this further. This maximises our users' independence, choice and control.
- To support [personalised care in Haringey](#), we have launched an e-directory of social care and community support, [HAricare](#), to give wider access to information about support and services available in the borough.

- The first extra-care scheme in Haringey will open in February 2011. Work is now under way to identify suitable users to move into the scheme once it opens and to innovatively work through the use of personal budgets with the provider.
- Referral to the new Telecare remote monitoring service, carried on the Community Alarm platform, has been successfully integrated into care management procedures, resulting in much increased numbers of service users. There are currently 5-10 new referrals per week and there are well over 1000 individual sensors placed in service user homes monitoring, for example, gas, intruders, falls and medication dispensing. The service is currently running a pilot for GPS based tracking for people with dementia who leave their home and get lost.
- Our Neighbourhood Wellbeing Network pilot in Bounds Green, Harringay, Noel Park and Woodside is being launched in November to promote services to residents over 75 years who are not already known to adult social care or the community, utilising social media to connect with vulnerable people.
- A new independent Residents/Relatives Council has been established for the four in-house Older People's residential/nursing care homes, facilitated by Haringey LINK. The purpose is to give residents and their carers greater choice and control. The Head of Provider Services is working with the LINK to assist them to build greater 'capacity' and competency in relation to their responsibilities.
- The Dignity in Care programme is increasingly embedded in residential care/nursing home service. A 'Charter of Rights' is in place, as well as wide publicity for the '[10 Dignity Principles](#)'. All care home managers are Dignity Champions. Haringey Adult Services has been part of the Department of Health pan-London dignity work and as part of this we took part in a successful dignity audit which was carried out in July/August 2010 in our care homes and the results will be presented at a pan-London conference on 19th November at which Haringey officers will speak.
- Procurement Committee approved the new adult social care contracting framework in October 2010, which will be implemented by April 2011. This will offer users maximum choice and control of a range of services that are accredited to the Council. The accreditation framework includes quality control mechanisms.
- A Carers Partnership Board's away day identified Publicity and Engagement, Carers Assessment, Respite Care and Carer Awareness and Community Services as priorities for the coming year. The Board also elected a Carer Co-Chair to chair the meetings alongside the Assistant Director, Adult Services and Commissioning.
- In October, Haringey carers were given the chance to meet with Alex Fox, the Chief Executive of NAAPS – a UK charity representing the interests of those involved in delivering individualised, community-based services. Mr Fox also met staff from Haringey Council's Adult Placement Scheme and Government Minister Paul Burstow to highlight the role of carers.
- We worked closely with Overview and Scrutiny and public health to hold a very successful second 'Health: Everyone's Business' event. The event promoted the determinants of health approach, informed the priorities of the new health inequalities strategy and agreed SMART actions to address health inequalities in partnership. The event was attended by Members, senior officers, Non-Executive Directors and the Community and Voluntary Sector.
- We have responded to the Coalition Government's national consultations on changes in the NHS, and work has begun to engage with future GP Commissioning Collaboratives.

- We have established a Quality Board for Adult Services, Commissioning and Safeguarding to ensure that outcome data is systematically collected and analysed to inform the strategic direction of service delivery. Our most recent Quality Assurance report for home care indicates increasing levels of quality and service user satisfaction.
- We are piloting a new safeguarding risk assessment tool, developed with three other London boroughs. Staff feedback will be sought during the pilot with a view to launching the new toolkit early next year.

Safeguarding & Strategic Services

- We have re-vamped the Adult Safeguarding and Deprivation of Liberty Safeguards (DoLS) service, which is now an effective multi-agency team.
- We carried out a successful re-launch of the service in June for professionals, and a Public re-launch in July which was supported by Morrisons supermarket chain, and which has significantly raised the profile of adult safeguarding in the borough.
- We established a new Safeguarding Member Panel in the autumn and we are already benefiting from the closer working relationship with members and their contributions to developments of this important service.
- We are developing new arrangements with the London Fire Brigade in relation to adult safeguarding processes.
- We are introducing Quality of Life Reviews for Court of Protection clients, whose financial affairs are administered by ACCS. This is enabling clients to use their own capital to improve their quality of life and initial feedback is very positive.
- The Supporting People programme has undergone a fundamental review allowing for further value for money savings to be achieved.
- Closer working links with Community & Strategic Housing colleagues are underpinning the input of Supporting People activity in to housing strategies.
- We are working closely with the voluntary and community sector on the implementation of the Haringey Volunteering Strategy.

Culture, Libraries and Learning

Libraries

- TNS Residents Survey published in spring 2010 showed that 63% of residents rate Libraries as good or excellent (up from 61%). The survey also showed that, with 62% usage, libraries were the third most used service provided by Haringey, after Recycling and Parks.
- DCMS has released interim results for National Indicator 9: Use of Public Libraries, which measures the percentage of adults who have used public libraries in the past 12 months. Haringey's interim result for 2009 is 57.8%, placing Haringey as the best of all London boroughs, and in the top 3 Local Authorities in England.
- Haringey Libraries are in the lowest quartile for cost per visit and the highest quartile for performance.
- We have replaced the entire People's Network with a new network infrastructure and client PCs using Windows 7 and offering Office 2010.
- We have introduced RFID self-service and security gates at the newly refurbished Muswell Hill Library to give wider customer choice and increased efficiency.
- We have introduced dedicated children's PCs at St Ann's Library.

- The new Coombes Croft Library, funded by the Big Lottery Fund, is now reopened with a new computer suite and RFID self-service and security gates. It will be formally launched on 12th November by David Lammy and Cllr Dogus.
- Haringey Libraries has been shortlisted in the Children & Young People Now Awards 2010.
- Approximately 50 jobs have been made available across the Directorate under the Future Jobs Fund. Culture, Libraries and Learning have had the opportunity to offer jobs to Art Support Officers, Library Assistants, Reserve Stock Assistants, Museum Support Officers, Archive Assistants and Gardeners. The roles are offered for 6 months but the skills and knowledge achieved has enabled several people to secure a job.

Culture

- We are delivering a growing programme of events and cultural activities across Haringey. We are now working directly with an increasing number of Haringey organisations (and beyond); supporting off site exhibitions and events through the use of our Future Jobs Fund employees; and are continuously widening the sites where Haringey Culture is offered across the borough by using more disused spaces;
- North London Arts Map, Haringey's collaboration with our neighbouring boroughs, Visit London and Arts Council England has –
 1. been short listed for Visit London's 2010 Marketing/PR Campaign of the Year. Our entry for Marketing/PR Campaign of the Year has been assessed, and has made it through the first round of voting, having been marked out as an excellent entry by the judges. This year Visit London has received a record number of entries and so it is a remarkable achievement for us to win a place on the shortlist.
 2. produced a live website listing North London's cultural venues.
 3. distributed over 100,000 North London Arts Maps across London, with an average pickup rate of 94% (within the first two weeks of distribution).
 4. uploaded a North London Arts Map podcast on the Visit London website, advertising North London as a tourist destination to UK and overseas visitors.
 5. and has begun to develop a North London Arts Map guide for distribution across London and beyond, through Visit London's established marketing networks.

Museum and Archives

- The Museum and Archive Service will receive their Sandford Heritage Award for Education 2010 from the Heritage Education Trust in London in December.
- Visits to Markfield Beam Engine and Museum have increased by over 400% since the completion of the Heritage Lottery Funded project in 2009.
- The Story of London Festival 2010, organised by the Mayor of London, selected the event organised by Bruce Castle Museum at Markfield Beam Engine to be showcased and recorded on film at the GLA as an example of best practice, using heritage to engage with families in an area of high deprivation.
- The museum's large collection of oil paintings have been digitised for the first time for a forthcoming catalogue for the North East London area of public art collections by the Public Art Foundation.

Adult Learning

- HALS ended the academic 2009-10 with 4932 enrolments on 525 courses (up 31% on the previous year). More learners completed their courses, up 1.5% at 95%, and of these 92% achieved their learning goals, up 5% on the year before.
- In the autumn term of 2010-11 we are seeking to maintain this progress and have already enrolled 1754 learners, 536 of whom were on Skills for Life or Family Learning programmes.
- The quality of delivery is showing steady improvement (measured through our observation grades), and the service is able to demonstrate increasing value for money in the work it undertakes.
- HALS is seeking to develop its links with Third Sector and community programmes and will be offering a new range of training to support these groups and the staff and volunteers who support them. The service will also be offering full-cost recovery programmes in specialist IT training from November 2010.

Recreation Services

- Lordship Recreation Ground has been awarded £3.8m for restoration by the Heritage Lottery Fund.
- Leisure usage for the half of 2010/11 has reached 650,000 against a target of 693,000 and Active Card memberships have reached 25,100 against a target of 24,500.
- The Borough has achieved 19 Green Flags (16 LBH) and 6 Green Pennants for 2010, and resident satisfaction with Parks and Open Space has increased by 4%, from 65% to 69% in 2009/10.
- The refurbishment of the filtration system, changing facilities and reception at Tottenham Green Leisure Centre has successfully been completed.
- The 'My Active Haringey' promotional programme has now been linked to the national '[Change for Life](#)' and local 'Make a Change' campaigns to further help promote an active lifestyle for our residents.
- Over the last year we have developed and launched Aquatics, Tennis and Football development plans for the Borough.
- Our Parks Improvement Programme has successfully upgraded and refurbished facilities at Markfield, Paignton, Fairland, Russell Parks, and Muswell Hill Playing Fields;
- We have developed and launched the Borough's Biodiversity Action Plan which aims to protect and increase the diversity of wildlife within Haringey;
- The borough has been awarded Silver Gilt, Best Front Garden, Second in Best Pub and Second Allotment Award at London in Bloom Awards.
- Recreation Services Club, Coach and Volunteer Officer Lucy Peirce has won North London FA Partner of the Year Award, recognising work undertaken to promote and support football in the borough.
- Funding secured from Tennis Foundation and Lawn Tennis Association to carry out refurbishment of tennis courts at Bruce Castle Park.

Key projects for Recreation Services over the coming year are as follows:

- Complete leisure options review to inform future subsidy and management arrangements.
- Develop and implement restructuring of Recreation Services.

- Develop regeneration scheme for White Hart Lane Community Sports Centre.
- Establish and implement new fees and charges.
- Lordship procurement and implementation of restoration scheme.
- Bereavement Services decommissioning and transfer.
- Wolves Lane Horticultural Nursery masterplan development.
- Delivery of a smaller Phase 2 of the Playbuilder programme.
- Management of Broadwater Farm Community Centre.
- Sports and Leisure investment programme at Park Road Leisure Centre.
- Down Lane Recreation Ground masterplan preparation.
- Complete investment in Allotments, Tree and small open space.
- Implementation of the Borough's Biodiversity Action Plan.
- Secure QUEST accreditation for White Hart Lane Community Sports Centre.

2. Context and Challenges:

Reducing the national budget deficit

The Coalition Government announced its [Comprehensive Spending Review](#) (CSR) on 20 October 2010, setting out its spending plans up to 2014-15.

In recognition of the pressures on social care in the current economic climate, an extra £2bn has been allocated to support the delivery of social care by 2014/15. This is in addition to ensuring that the existing Department of Health grants for social care rise in line with inflation to £1.4 bn by 2014/15. The Government is committed to the continued reform of the social care system and considers that, with an ambitious programme of efficiency, there is enough funding available to protect people's access to services and to deliver new approaches to improve quality and outcomes. The increased allocation also represents an opportunity to support integration between social care and health services locally.

The funding for adult social care comes in the context of reduced overall funding for local government. Local authorities will receive an overall reduction in revenue funding from Government of 26% when revenue grants from all departments are included – excluding schools, fire and police. This is a challenging reduction for local government. In order to maintain people's access to social care, Councils will need to drive forward with reforming and redesigning services in order to make significant efficiency savings and transform the way that social care is delivered. ACCS has already embarked on a programme of cuts and efficiencies to meet these increasingly difficult financial challenges.

Prior to the CSR announcement, the Government published details of £1.166bn [Local Government contribution](#) to the £6.2bn cross government savings for 2010-11 to tackle the UK's record deficit. The Area Based Grant for Haringey has been reduced by £3.309m, 0.9%, in 2010-11 with further cuts anticipated in the coming years.

In addition, a number of [funding cuts or suspensions](#) are already affecting a wide range of projects nationally, including:

- Active Challenge Routes - Walk England: £2m.
- Department of Health project to map walking routes and promote them on an interactive website enabling people to record their fitness
- Libraries Modernisation Programme: £12m

- Plan to reverse decline in library usage, to offer flexible opening hours, free internet access and entitlement to membership from birth.
- The end of central government funding for free swimming for under-16s and over-60s in England from the end of July, saving £40million of the £140million scheme, this will mean redesigning our scheme within the borough.
- Budget and economic challenges including planned NHS efficiencies as a key partner agency will have a medium to high impact on performance and service quality and delivering key policy requirements. Planned mitigation through clear, detailed financial action plans, with clear project management to deliver any required budgetary changes.
- Ongoing Asset Management/maintenance and related capital investment needs in Recreation services to sustain quality of service delivery, user satisfaction and income generation.
- Sustaining viable delivery of Bereavement Services, whilst meeting challenging environmental protection legislation.
- Increase sport and physical activity participation, to support health and well-being outcomes and reduce inequalities.
- Funding to support the provision of cultural opportunities in Haringey.
- Comply with duty of care to preserve and make available the heritage of Haringey, including archives and artefacts.
- Within Adult Education, 2010/11 will see considerable changes with the removal of the LSC; the Skills Funding Agency and the Children & Young People's Learning Agency has replaced the LSC and the latter will be located within the local authority. This should support closer working arrangements. The academic year 2010/11 is also the last year of guaranteed income for Adult safeguarded Learning and decisions will be taken later this year on any replacement funding available alongside the development of Informal Adult learning.
- Taking forward integration with Health and shared services.

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Overview & Scrutiny Briefing from Cabinet Member for Community Safety and Cohesion

Recorded Crime Overview

Overall recorded crime fell by 7% during April – September 2010 compared with the same period last year (12,055 against 12,862). Haringey has now seen seven consecutive years of reduction for total recorded offences.

‘Most serious violence’ was a challenge over the past year mainly due to gang-related activity. This has now fallen by over a fifth (21.4%) – a fall of 49 from 229 to 180 offences. Contributing factors include the Gang Action Group work and the Tackling Knives Action Plan (TKAP) both of which are co-ordinated by specialised, Council-based staff.

Acquisitive crime (robbery, residential burglary and motor vehicle crime) is down by 13% compared with the same time last year and despite anticipated rises due to the economic downturn. This represents a fall of 490 from 3,713 to 3,223 offences.

Prevention

Anti-social behaviour

Anti-social behaviour is being addressed by a mixture of prevention, early intervention and enforcement. The Anti-social behaviour Action Team (ASBAT) is using all tools with care and in proportion to the problem in hand. There is high use of Acceptable Behaviour Contracts as a first step to try and nip the problem in the bud. Injunctions are frequently used where a higher degree of protection is needed. ASBOs are used rarely in Haringey but to very good effect in persistent and serious cases. Case workers in the ASBAT are managing 20 cases at a time when the recommended case load is 6-8. Case loads are anticipated to rise further still and this is a worrying situation which will inevitably put additional strain on officers.

A great deal of the valuable work needed is also preventative. The Team currently has a Senior Parenting Practitioner and no further enforcement has been required for the 150 families with whom she has engaged. Her post is only secure until the end of March 2011 and all schools-based prevention and educational work is at risk.

Youth crime

Haringey's Youth Offending Service reduced the number of new young entrants from 84 this time last year to only 55 in Q1 this year. This equates to an annual rate of 1,178 new entrants per 100,000 young people residing in the borough compared to 1,800 for the same period last year. The final 2009/10 out-turn was a reduction of 37.5% against a London average of 22% during 2009/10 (figures are always released with delays). Much of the current success is being attributed to diversionary intervention by trained youth workers in custody suites (known as ‘triage’). This work is not core funded and therefore at high risk of being lost.

Violent crime

The challenge over the past year in Haringey has been mainly from gang-related offending. The cross-border Gang Action Group has been the main response and is showing considerable promise. This is a multi-disciplinary group that uses a problem-solving approach and looks in detail at each individual. 10 of the current 23 so-called 'nominals' have been taken off the list due to reduced risk. This work requires a high degree of partnership brokering, specialist knowledge and inter-personal skill. The current post-holder is earmarked for the generic policy team in the Council.

Substance misuse

Under the aegis of the Haringey Drug and Alcohol Action Team (DAAT), local performance has consistently been above the London average for the numbers of clients completing treatment drug-free. The variation for 2009/10 was 44% success in Haringey (207 out of 471) versus 38% across London (4,674 out of 12,258), as reported in March 2010. The DAAT has been working with drug treatment agencies to ascertain the reasons for drop outs, identify and use good practice and to put appropriate support mechanisms in place for those at risk of dropping out. The future delivery of DAAT-related work remains uncertain and may be affected by the closer integration of public health with the local authority. Safeguarding the knowledge and expertise that currently resides within the borough should be a priority.

The nursing provision for screening and brief interventions provided by the Alcohol Liaison Service has made a significant contribution to the favourable performance on reducing alcohol-related hospital admissions. Haringey saw a 50% improvement since this service has been available (from 364 original attendances down to 182).

Reducing re-offending

The current programme is focusing on provision for adult, non-statutory offenders (sentenced to 12 months or less), as they make up 60% of all offenders in London and do not receive Probation support. The liaison worker has an initial caseload of 21 and this is set to increase. The work is personal and aims for long-term desistance. It is considered the National Offender Management Service to provide excellent value for money. Funding for this work is completely dependent on Area Based Grant and on the Basic Command Unit Fund. The former remains uncertain beyond the end of the financial year and the latter will cease from March 2011.

Community justice and confidence pilot

Haringey has been piloting a new approach to sentencing by Magistrates that investigates the causes of offending in the specific environment and uses a problem-solving approach. Funding was found locally for a year to employ a link worker and there has been unanimous praise for her work. However, despite positive noises from the Coalition about this model, there is no funding available to continue this service. It is expected that volunteers will fill the gap.

Emergency Planning and Business Continuity

All work and planning is on track and the Council's emergency plans have been thoroughly reviewed. The team was granted a Silver Footprint Award from the RSPCA for Contingency Planning.

Equalities & Cohesion - Domestic & Gender Based Violence Briefing – (Quarter 2/3 July – November 2010) Cabinet Member for Community Safety and Cohesion

Equalities and Cohesion

Equality Act 2010

The new Equality Act 2010 came into force on 1st Oct and replaces previous equalities legislation whilst addressing some new equalities strands now known as 'Protected Characteristics'. The nine Protected Characteristics are;

- age,
- disability,
- gender reassignment,
- marriage and civil partnership,
- pregnancy and maternity,
- race,
- religion or belief
- sex (formally known as gender)
- sexual orientation

A project plan is in place to ensure that the Council complies with the new legislation. The Corporate Equalities Team is leading on this work. In August and September they initiated a series of briefings to the Corporate Equalities Group, Directorate Equalities Fora, Human Resources and Trade Unions. Work has already started to update Human Resources policy, procedures and practices and Directorates have already started to revise practices to ensure they comply with the New Equalities Legislation. All directorate equalities work programmes have been updated to ensure all the relevant Equality Act actions for their service areas have been included. In early October a presentation on the new Act was given at the Policy Network to ensure everyone with a policy brief is up to date with the implications for the council. A further programme of briefings and road shows has been planned including briefings for both the Labour and Liberal Democrat Groups.

Responding to the Consultation on the Equality Public Duty

We have drafted a response to the government's consultation on the revised Public Sector Equality Duty that accompanies the Equality Act and will into force April 2011 replacing the existing Equality Public Sector Duties.

Updating the Equal Opportunities Policy

We have started a consultation process to update our Equal Opportunities Policy and Staff Handbook in line with the new Equality Act, we have put our intention to do this on the Forward Plan with the updated policy going to Cabinet in February 2011. To consult we will use Directorate Equalities Fora, the Community Cohesion Forum (which includes representatives from community, voluntary and faith groups in addition to councillors and strategic partners), Equalities Industrial Relations Group and the Corporate Equalities Group.

Equalities Impact Assessments Screening Tool

The Equalities Team working in conjunction with Directorate Equalities Fora, the Corporate Equalities Group, colleagues in Planning and Legal have developed an Equalities Impact Assessment (EqIA) Screening Tool. The idea of this tool is to help officers to identify the relevance of each policy, project, function or major development/planning application to equality and whether an EqIA should be undertaken.

Equalities Events

We have managed to attract sponsorship which has enabled us to carry out a paired down programme of Equalities events such as, a commemoration of Holocaust Memorial Day in January and International Women's Day in March.

Domestic and Gender Based Violence

Specialist Domestic Violence Court (SDVC)

In Haringey a pilot Specialist Domestic Violence Court has now been operational since October 2009 and it is held on every Tuesday at the Highgate Magistrates Court. Haringey's Specialist Domestic Violence Court was reviewed by the Ministry of Justice's (MOJ), Specialist Domestic Violence Court Programme Steering Group in September and we hope to gain accreditation.

"I SHALL SURVIVE"

"I SHALL SURVIVE" a practical guide to domestic & gender based violence in Haringey has been revised and updated and the 8th Edition was launched in September and is available on the councils website.

Rape Crisis Provision.

Haringey councils is one of the north London Borough to plan to run Rape Crisis services with the work centrally co-ordinated by an existing women's service provider funded by the GLA. This means that women in north London will not have to travel across boroughs but can access services locally. We started work on this in April and hope to have the new service up and running in December 2010. Services will be provided in Haringey from Children's Centres.

International Days of Action Against Violence Against Women IDAVAW

This year we shall be marking IDAVAW in late November with an afternoon seminar on trafficking and domestic servitude.



Agenda item:

Overview and Scrutiny

On 6th December 2010

[No 1]

Report Title: Homes for Haringey Performance Report	
Report of: Niall Bolger, Director of Urban Environment	
Signed: <i>pp NCB</i>	Date: 3.11.10
Contact Officer: Nick Powell, Head of Housing Strategy, Development & Partnerships Tel: 020 8489 4774 Email: nick.powell@haringey.gov.uk Rowann Limond, Executive Director Resources, HfH Tel: 020 8489 5339 Email: rowann.limond@homesforharingey.org	
Wards(s) affected: All	Report for: Non - Key Decision
1. Purpose of the report 1.1 This report provides members with an update on Homes for Haringey's performance against the key indicators as set out in the business plan. 1.2 The performance data covers the monitoring period from April 2010 to end of September 2010	
2. Introduction by Cabinet Member (if necessary) 2.1 Not applicable for this report	
3. State link(s) with Council Plan Priorities and actions and /or other Strategies: 3.1 This report is being presented following a request by Overview & Scrutiny Committee for Homes for Haringey's performance data from April to end of September 2010. 3.2. This report sets out the performance of Homes for Haringey which includes the year to date figures for the first six months of the reporting year in relation to the key performance indicators (KPIs) that the Council agreed it would monitor. The quarter one and two 2010/11 performance are also noted.	

4. Recommendations

- 4.1** The Council is to note performance for the period concerned and the actions being taken to improve performance where targets are not being met.

5 Performance Summary

5.1 Performing Well

The Decent Homes Programme has moved into its third year, and the level of non-decency continues to reduce. At the end of September this figure stands at 24.65%, tracking well to meet its March 2011 target of 21%.

Design and Engineering continues to perform at a high level. The percentage of properties with a valid Gas Safety Certificate continued to hit the 100% target.

Two of the three repairs indicators are currently achieving their target, with one only marginally behind its target level. The percentage of non-urgent repair jobs where an appointment was made and kept achieved 97.9%. The percentage of urgent jobs completed within government time limits also exceeded target at 98.5%.

Estate Services continues to deliver positive performance. The headline rate of estate monitoring continues to exceed its target.

Feedback performance was strong in September. The percentage of stage one complaints answered within ten working days achieved 92% for the month. The percentage of stage two complaints answered within 25 days was also ahead of target.

The headline telephone answer rate rose to its highest ever level in September, with 95.4% of inbound calls answered. This exceeded the 93% target on this item.

The percentage of day to day service charges collected by the Home Ownership department was only 1% behind its 100% target.

HfH attempted to visit 100% of new tenants within four weeks in September.

5.2 Moving in the Right Direction

The number of days that a Void Available (VAV), or regular, void property was with the HfH repairs team was 15.7 days in September. Although this was slightly behind the 15 day target on the measure, over the course of the year the direction of travel on the indicator has been positive.

Only one of the target set Income Collection measures declined in September with respect to a month earlier. The percentage of tenants evicted due to rent arrears is achieving target.

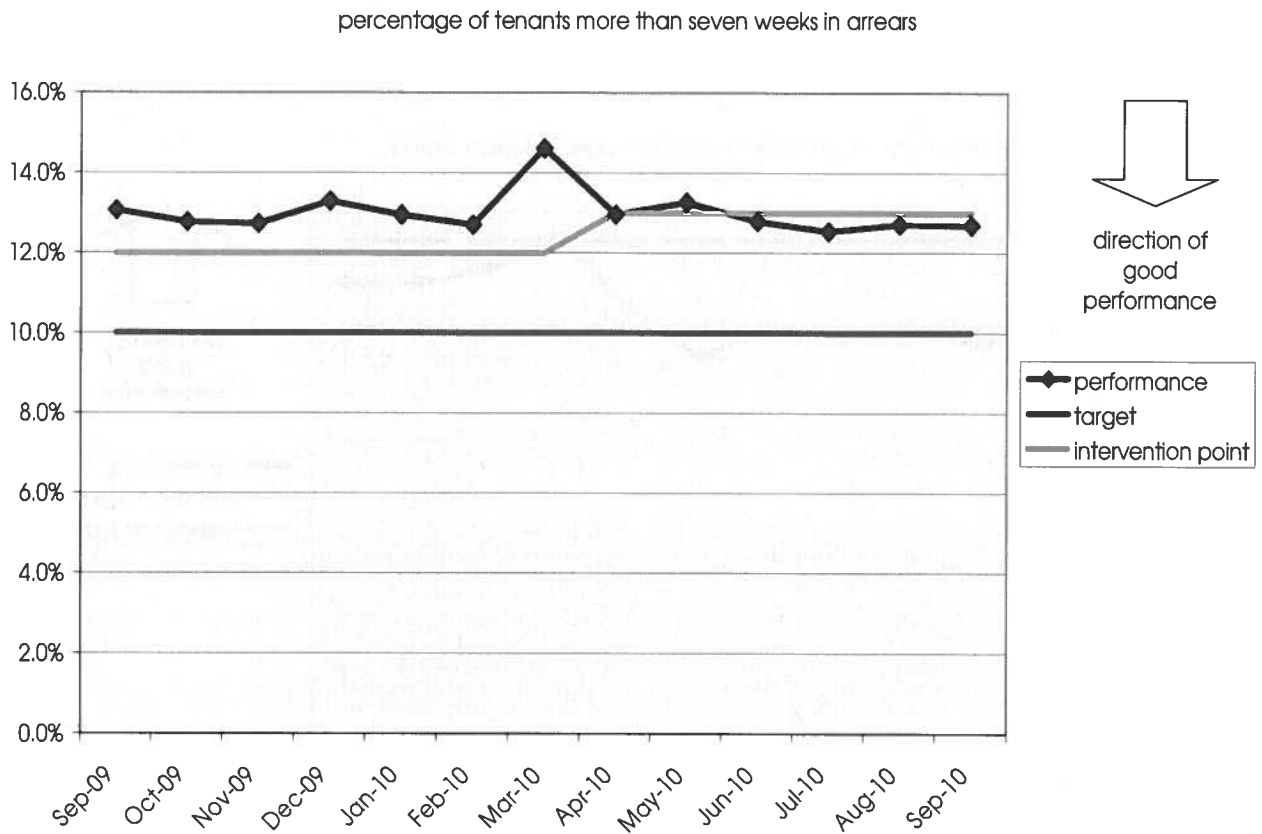
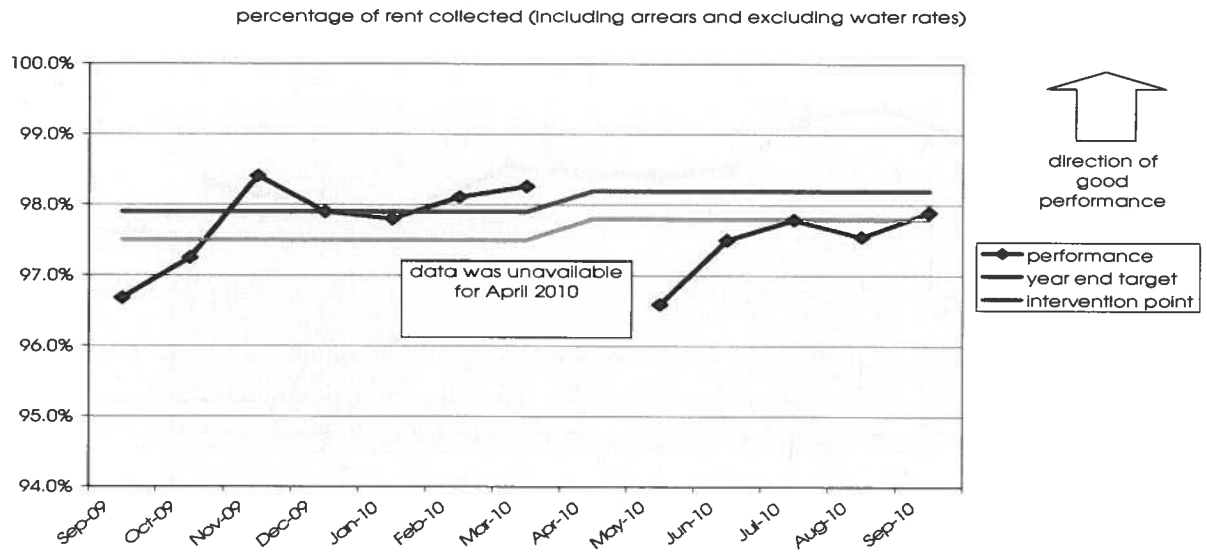
The percentage of invoices paid within thirty days once again demonstrated a positive direction of travel. While still trailing the 93% target on this measure, it is moving in the right direction.

5.3 Areas of Concern

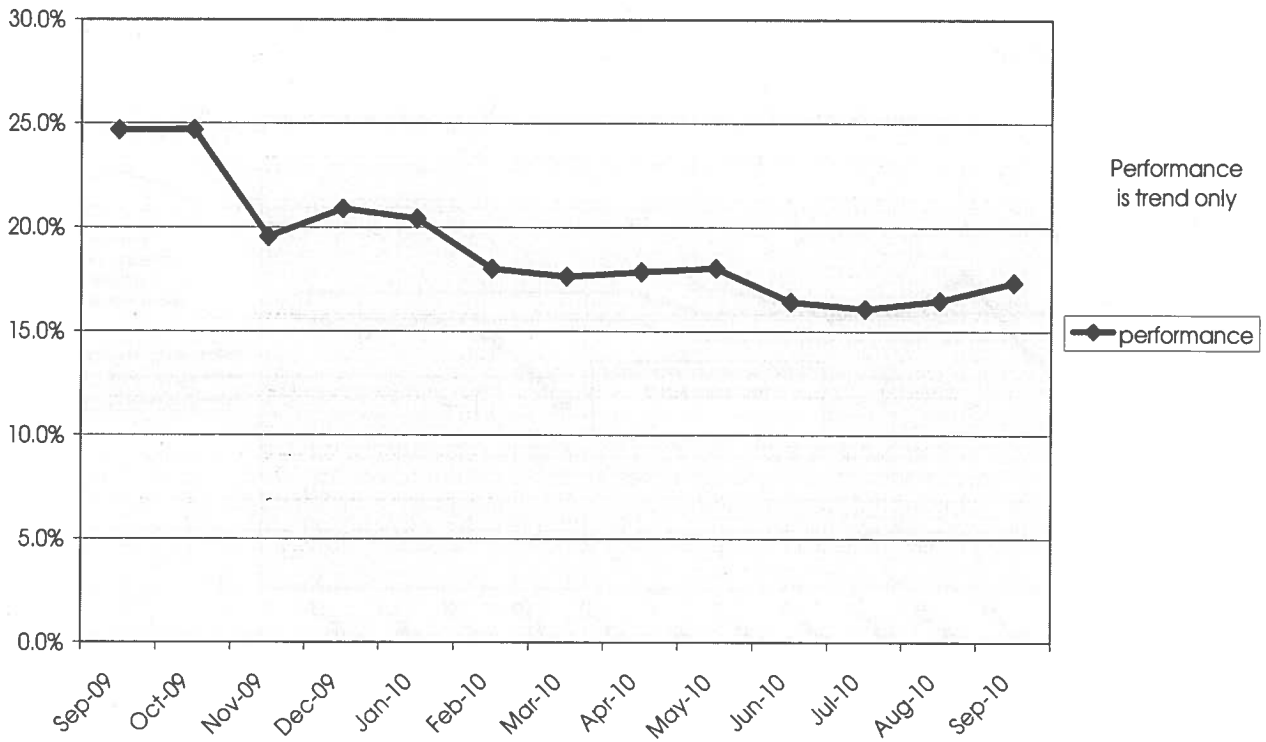
Void turn around performance, reflected in indicator BV 212, remains outside of target and tolerance. This is despite a positive movement in this indicator over the course of the month. HfH is primarily responsible for the repairs part of the process, and this has seen a significant improvement in performance over the last twelve months.

6 Performance Indicators by area of the business

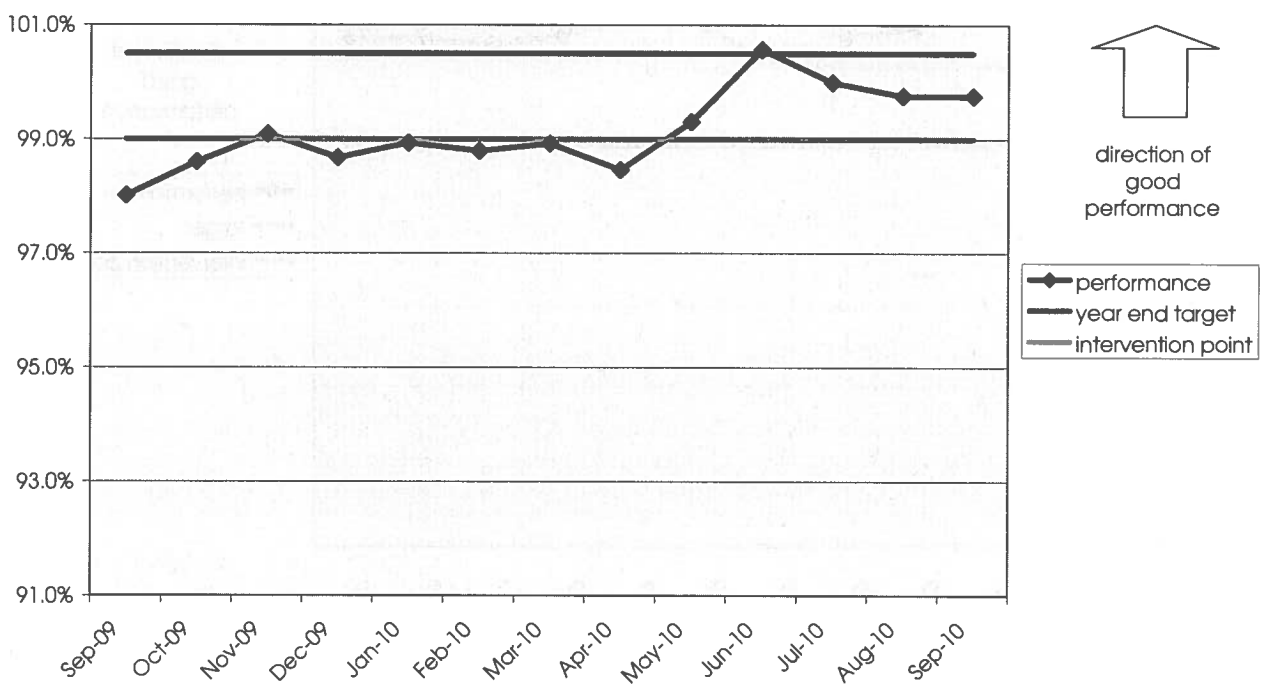
6.1 Income Collection



percentage of tenants in arrears who have had a notice seeking possession served



percentage of rent collected (of rent due excluding arrears)



Ref	Income collection	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
Ex BV 66a	% of rent collected (including arrears and excluding water rates)	98.2% by 03/11	97.55 %	97.89 %	Year end RAG	↑	97.50 %	97.89 %	↑	97.89%	Year end RAG
Ex BV 66b	% of tenants with more than seven weeks rent arrears	10%	12.71 %	12.69 %		↑	12.79 %	12.69 %	↑	12.69%	
Ex BV 66c	% of tenants in arrears who have had notices seeking possession served	Trend	16.48 %	17.35 %	Trend	↑	16.42 %	17.35 %	↑	17.35%	Trend
Ex BV 66d	% of tenants evicted as a result of rent arrears	0.6%	0.20%	0.19%		↑	0.33%	0.19%	↑	0.19%	
IC01	% of rent collected (of rent due excluding arrears)	100.5 % by 03/11	99.76 %	99.75 %	Year end RAG	↓	100.57 %	99.75 %	↓	99.75%	Year end RAG
IC 04	Former tenant arrears collected as a portion year start FTAs	Trend	Quarterly Indicator				4.54%	9.66%	↑	9.66%	Trend

Summary

All but one of the target set indicators rose in September with respect to August.

The complex rent collection figure that including arrears yet excluding water rates, BV 66a, recorded 97.89% in September. This is an improvement on the August figure of 97.55%. The rent collection measures typically demonstrate lower performance at the start of the reporting year due to their cumulative nature.

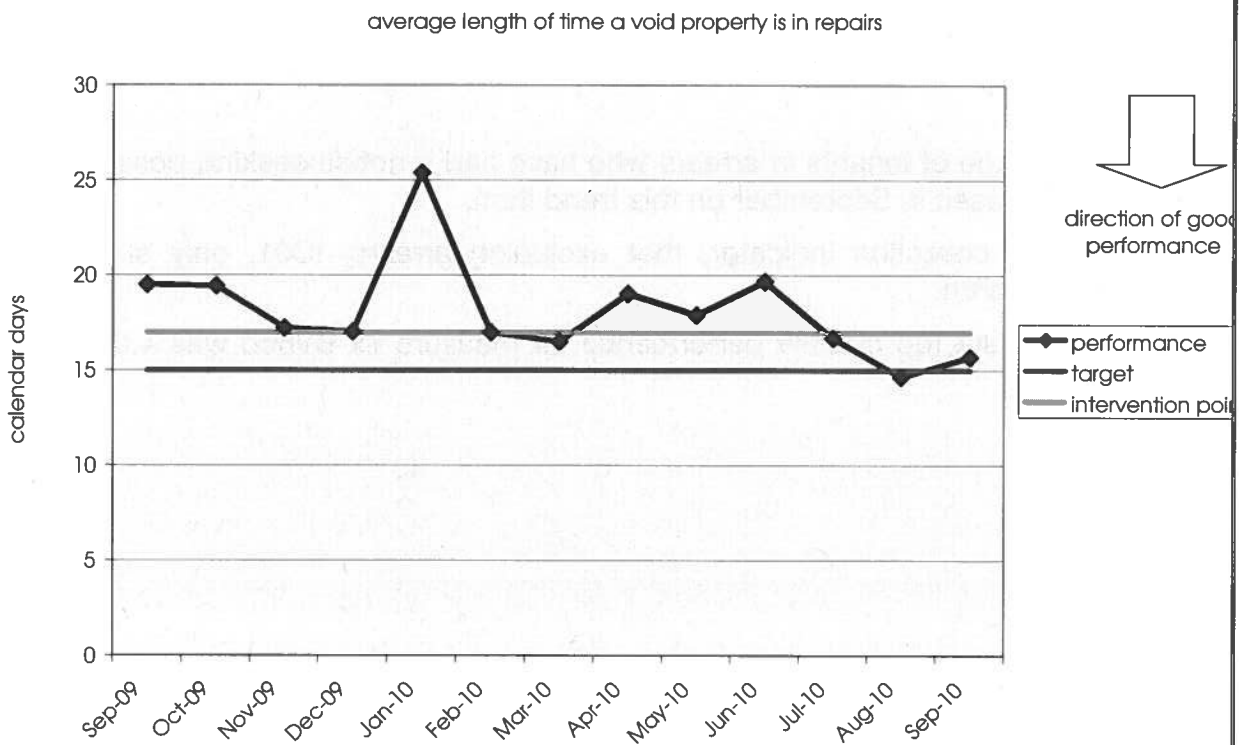
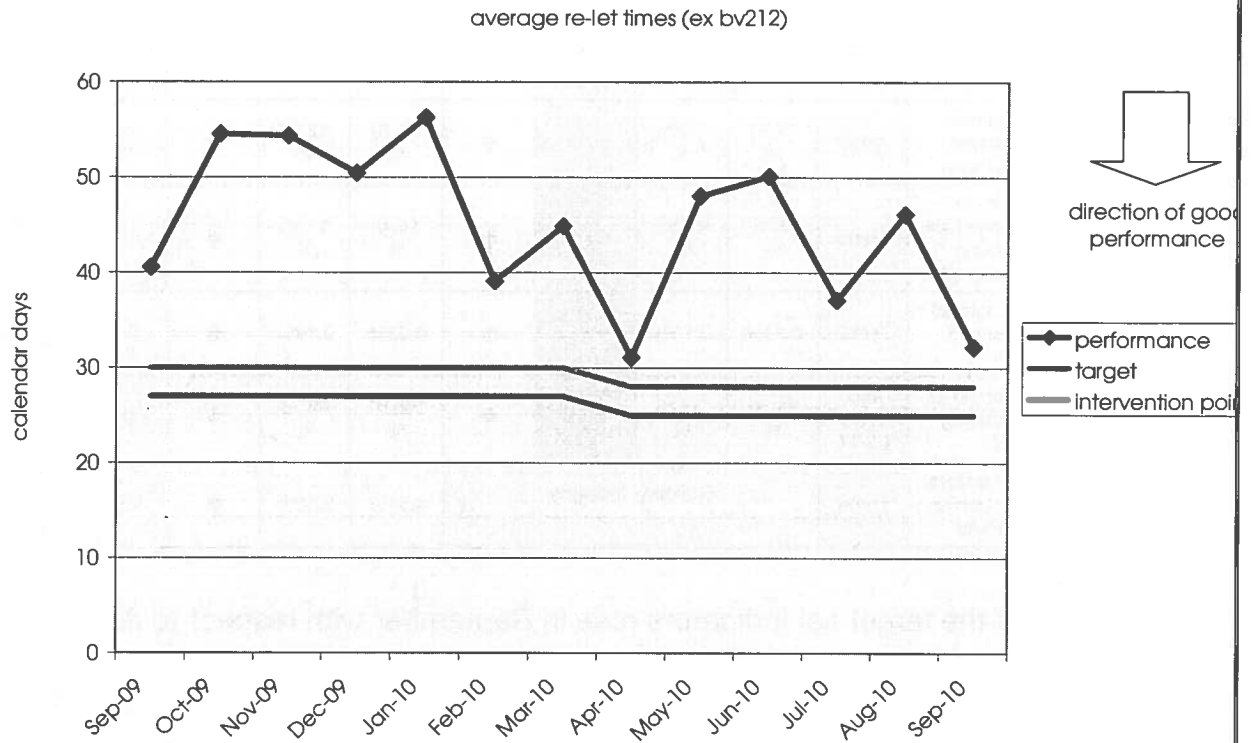
Performance improved with respect to the percentage of tenants more than seven weeks in arrears, ex BV66b. Although not currently achieving target, this measure is within tolerance.

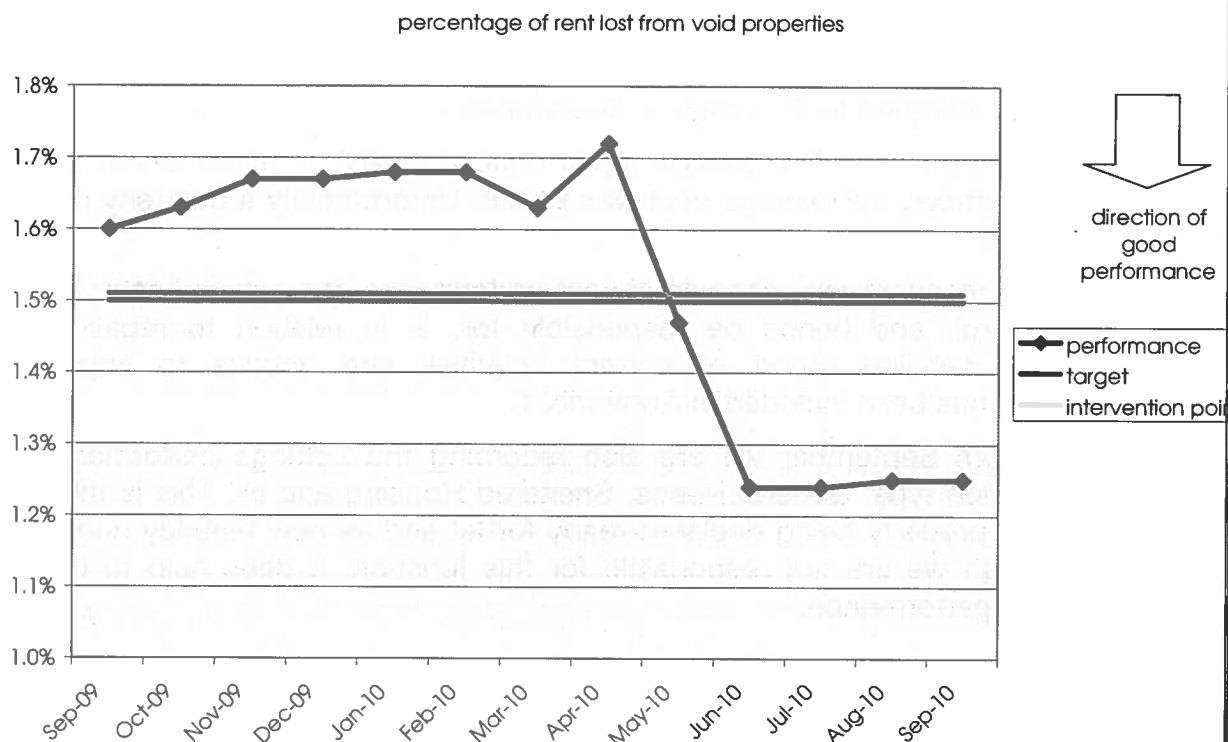
The percentage of tenants in arrears who have had a notice seeking possession served, BV66c, increased in September on this trend item.

The second collection indicator, that excluding arrears, IC01, only slightly changed month-on-month.

The HouseMark top quartile performance on measure ex BV66b was 4.0% and IC01 - 100.4%.

6.2 Voids





Ref	Voids	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
Ex BV 212	Average re-let time in calendar days	25 days	46.1	34.2		↑	44.3	39.8	↑	40.9	
Ex BV 69	Rent loss from voids	1.5%	1.25%	1.25%		→	1.24%	1.25%	↓	1.25%	
VO 03	Average time a void is in repairs (VAV)	15 days	14.7	15.7		↓	18.8	15.9	↑	17.1	
VO 04	Number of days for a void to reach ready to let status (VAV)	16 days	20.7	22.1		↓	21.8	19.9	↑	20.7	
VO 08	Average time in Lettings (General Needs stock)	Lower is better	38.0	19.6	No target	↑	30.9	29.4	↑	29.8	No target
VO 09	Average time in Lettings (Sheltered Housing stock)	Lower is better	37.4	49.1	No target	↓	38.8	41.0	↓	39.8	No target
VO 10	Average time in Lettings (All)	Lower is better	37.9	23.5	No target	↑	32.7	30.9	↑	31.6	No target
VO 06	% of new tenants satisfied with the physical condition of the property	90%	Quarterly Indicator				77.8%	72.9%	↓	75.0%	
VO 07	Average cost of void	£2,200	Quarterly Indicator				N/A	N/A	N/A	£1298	

Summary

Void turnaround performance, ex BV212, improved to 34.2 days in September. The year to date position on this measure is currently 40.9 days. Both these figures are significantly outside of target. HouseMark benchmarked top quartile performance on this item was 22.1 days.

The percentage of rent lost through vacant dwellings remained at 1.25% in September. The HouseMark top quartile performance was 1.36%.

The average length of time that a void was in repairs, VO 03, extended to 15.7 days in September from 14.7 days a month earlier. This item is still within tolerance.

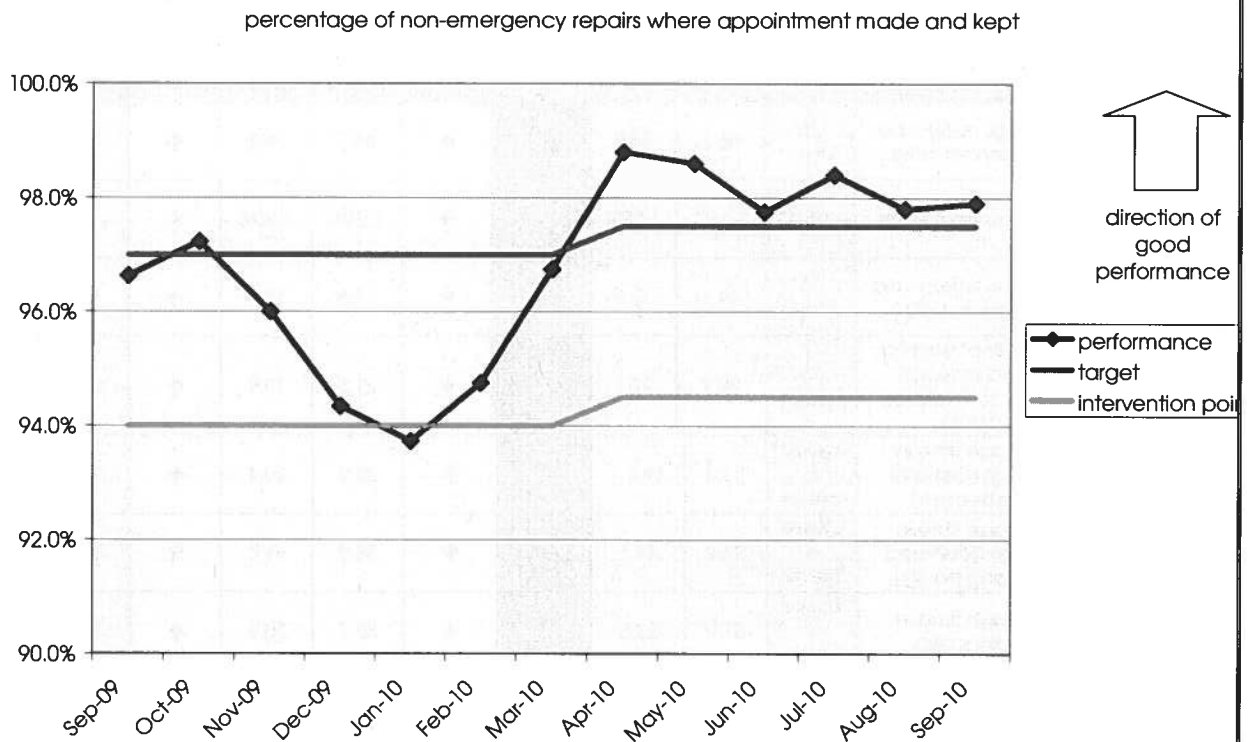
There are two sets of figures which relate to the time taken for a property to reach its ready to let date. The first of these is restricted to the time taken by repairs, whereas the second includes the time prior to our void repairs team receiving the keys. This second measure also declined to 22.1 days in September.

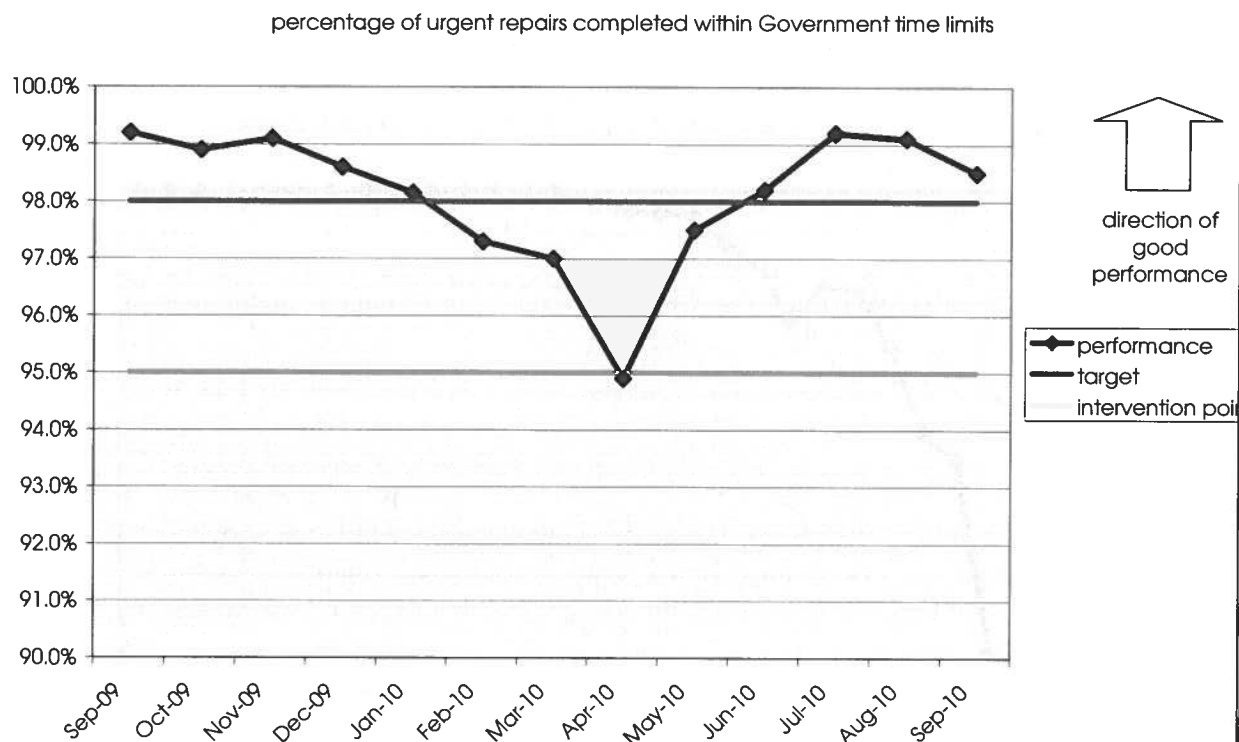
We are now monitoring the average repair cost of a VAV, or minor works void. For the year to September, the average cost was £1298. Unfortunately a quarterly breakdown is not possible.

Although we monitor many aspects of void performance, the only indicator that HfH can directly control, and hence be responsible for, is in relation to repair turnaround. However, a detailed report of current activities and actions to improve overall performance has been included in Appendix 1.

Note that from September we are also recording the Lettings performance, split by accommodation type: General Needs, Sheltered Housing and all. This is the time taken between the property being declared ready for let and its new tenancy commencement date. Although we are not responsible for this function, it does help to contextualise overall voids performance.

6.3 Repairs





Ref	Repairs	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
BV 185	% of non-emergency repairs where appointment made and kept	97.5%	97.8%	97.9%		↑	98.4%	98.3%	↓	98.3%	
BV 72	% of urgent (RTR) repairs completed within Government time limits	98%	99.1%	98.5%		↓	97.2%	98.9%	↑	98.0%	
BV 73	Average time taken to complete non-urgent responsive repairs (excluding programmed works)	9.0* days	9.1	9.4		↓	10.5	9.4	↑	10.0	

Summary

Performance in two of the three indicators exceeded target in September. No measures ended the month at a Red-RAG status.

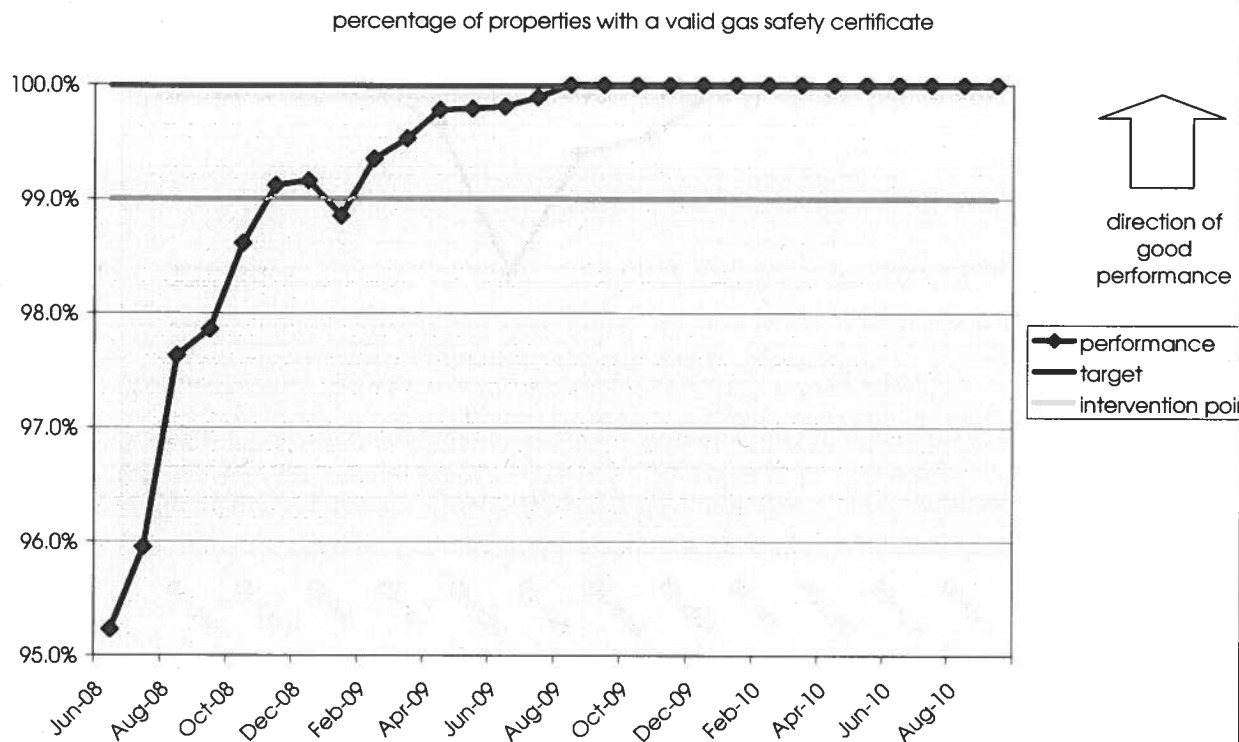
The percentage of non-emergency repairs where an appointment was made and kept, BV 185, improved slightly in September. Its monthly performance, at 97.9%, remained in excess of its 97.5% target. The HouseMark top quartile performance on this measure was 99.0%.

There was a month-on-month decline in the percentage of urgent (RTR) repairs completed within Government specified time limits, BV 72.

(* It should be noted that after further benchmarking and discussions with top quartile organisations, we have now amended the target for BV73 to 9 days.)

The average time taken to complete a non-urgent response repair, BV 73 slipped slightly to 9.4 days in September. Quarterly however there has been a substantial improvement in this measure. The HouseMark top quartile performance on this item was 6.0 days.

6.4 Design and Engineering

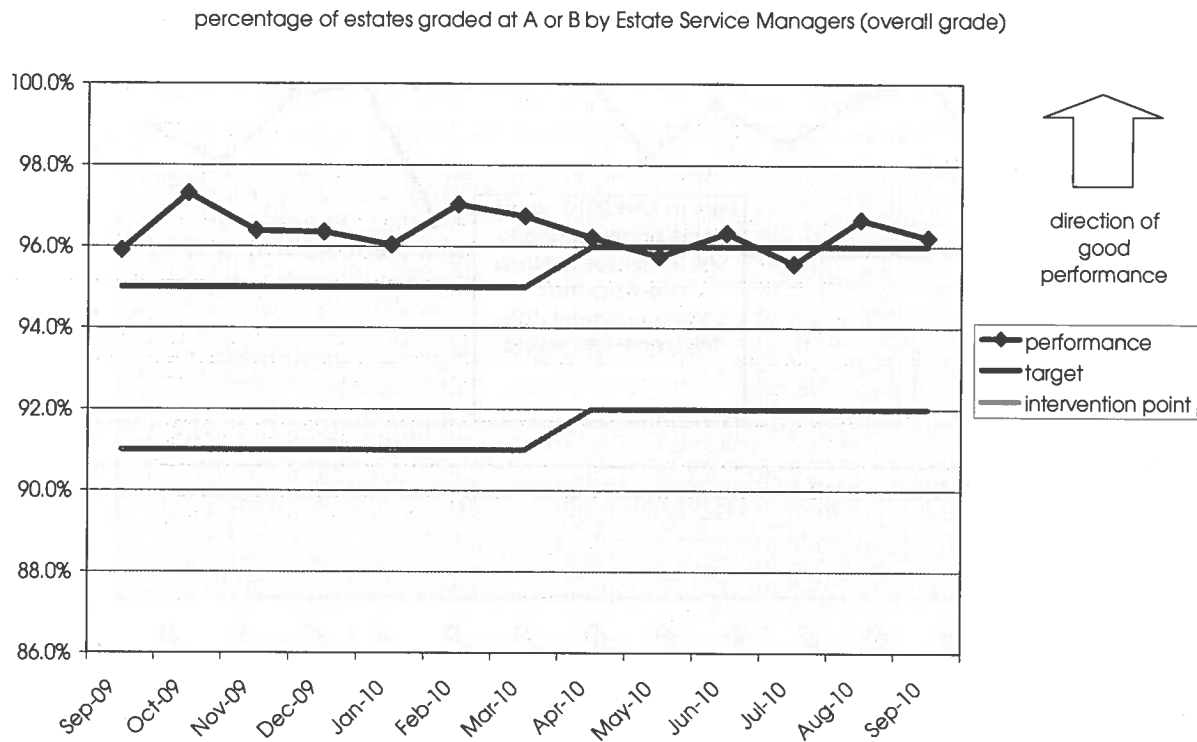


Ref	Design and Engineering	Target	Aug	Sep	Mont h RAG	Mont h DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
GS 01	% of properties with a valid gas safety certificate	100%	100%	100%		→	100%	100%	→	100%	

Summary

Gas Servicing once again hit its 100% target for the percentage of properties with a valid gas safety certificate. We have now achieved this challenging target for over a year. Note that the time period on the graph above is longer than for the other graphs in this report. The HouseMark top quartile performance on this measure was also 100%.

6.5 Estate Services

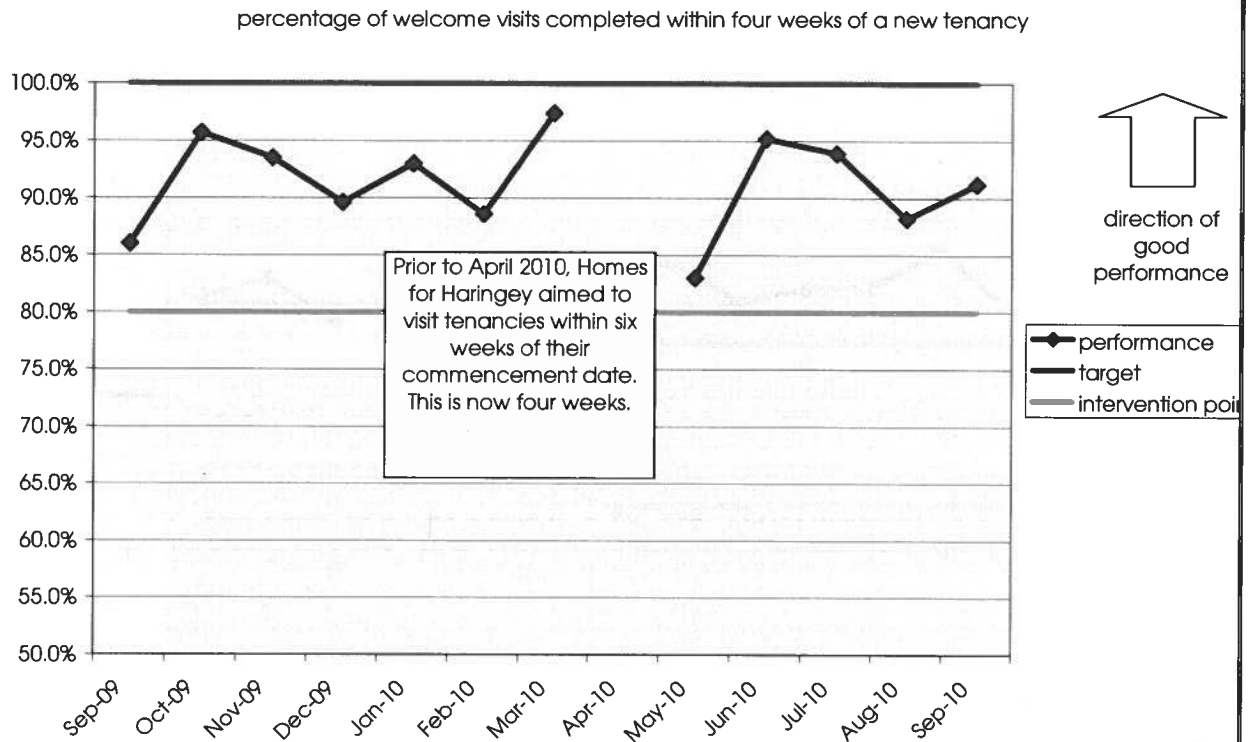


Ref	Estate Services	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
ES01	% of estates graded at A or B by Estate Service Managers - overall grade	96%	96.7%	96.2%		↓	96.1%	96.2%	↑	96.1%	

Summary

The Estate Services measure continues to exceed target. This service area continues to be an area of strength for Homes for Haringey.

6.6 Tenancy Management



Ref	Tenancy Management	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
TM 01	% of stage 1 anti social behaviour tasks completed within timescales	75%	84.6%	90.5%		↑	78.7%	88.4%	↑	84.5%	
TM 07	% of welcome visits completed	100%	100%	95.6%		↓	97.4%	98.0%	↑	97.7%	
TM 08	% of welcome visits completed within 4 weeks of new tenancy	100%	88.2%	91.2%		↑	88.8%	90.3%	↑	90.3%	
TM 09	% of welcome visits attempted within 4 weeks of new tenancy	100%	97.6%	100%		↑	96.6%	97.9%	↑	97.9%	

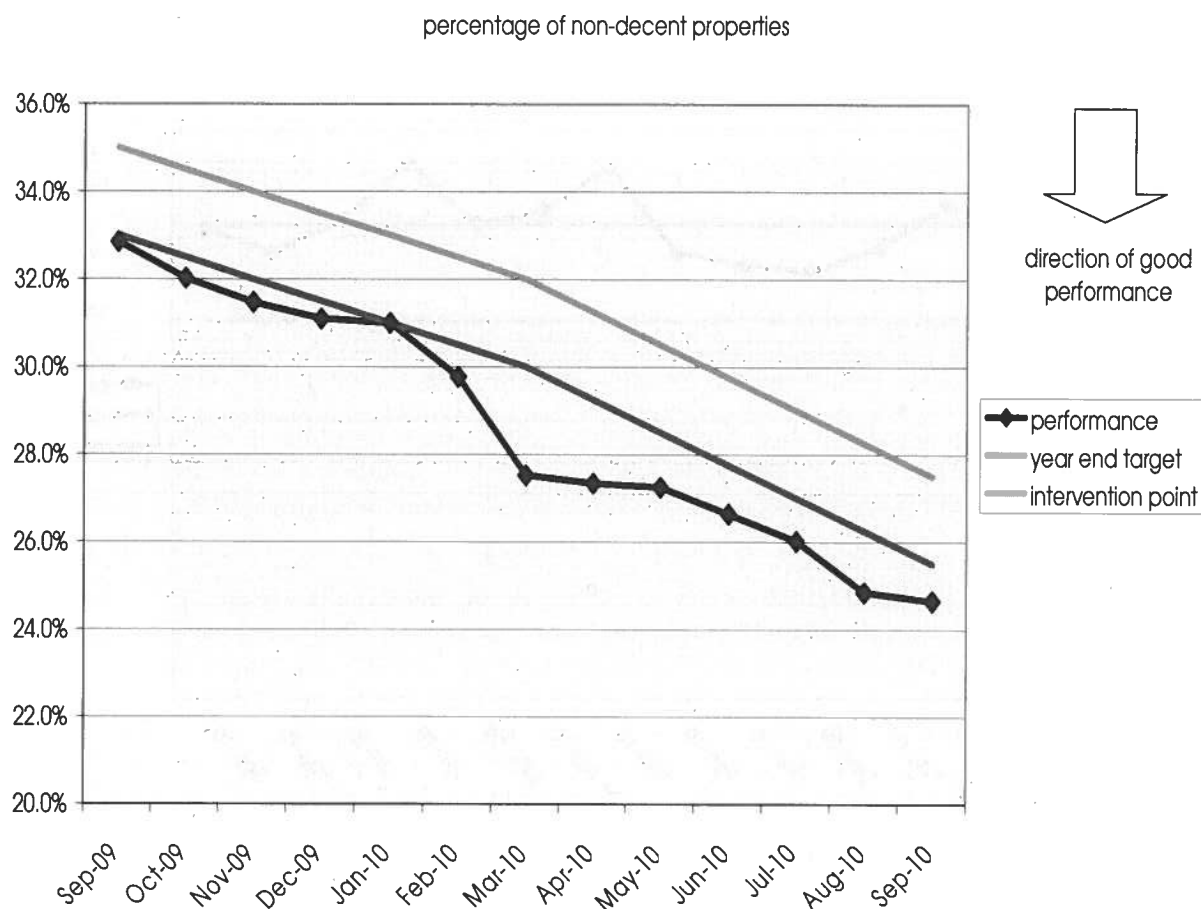
Summary

The percentage of stage one anti-social behaviour tasks completed within timescales rose to 90.5% in September, exceeding our 75% target.

In September, 95.6% of welcome visits were completed, down on the previous month. For tenancies starting after 01 April 2010, Homes for Haringey will be attempting to conduct a welcome visit within four weeks. This time period was previously set at six weeks. The September figure for completing these visits within four weeks improved to 91.2%.

For each of the welcome visits that were not completed within four weeks we have sought the reasons for the delay. These reasons are noted in Appendix 2. In the six cases where Homes for Haringey did not complete the welcome visit within the four weeks, we attempted to do so each time.

6.7 Asset Management



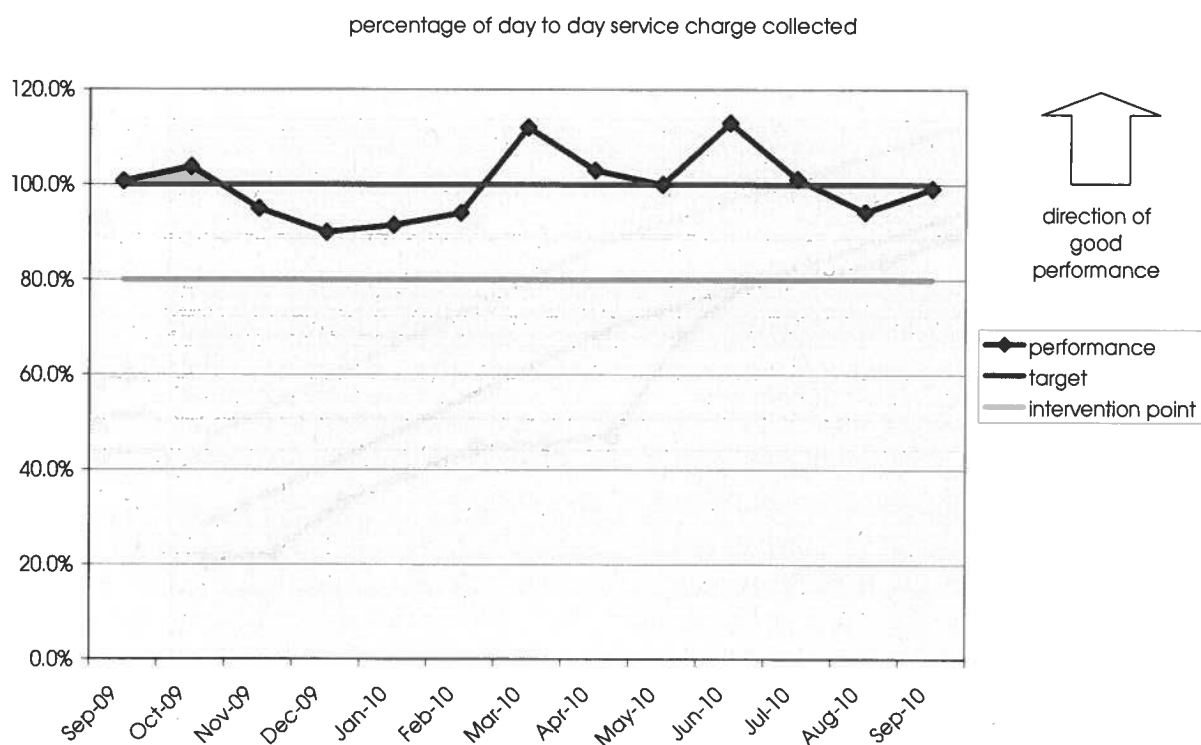
Ref	Asset Management	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
NI 158	The proportion of local authority homes which were non 'decent'	21% by 03/11	24.9%	24.7%	Year end RAG	↑	26.6%	24.7%	↑	24.7%	Year end RAG
AS 04	Decent Homes Programme – % of units completed against number programmed	95%	Quarterly Indicator				86.3%	123.1 %	↑	105.6 %	

Summary

At the end of September, 24.65% of properties were classed as non-decent. HfH has targeted this figure to fall to 21% by the end of the financial year.

There was also a rise in the quarterly figure, the percentage of Decent Homes units completed against the number programmed.

6.8 Home Ownership

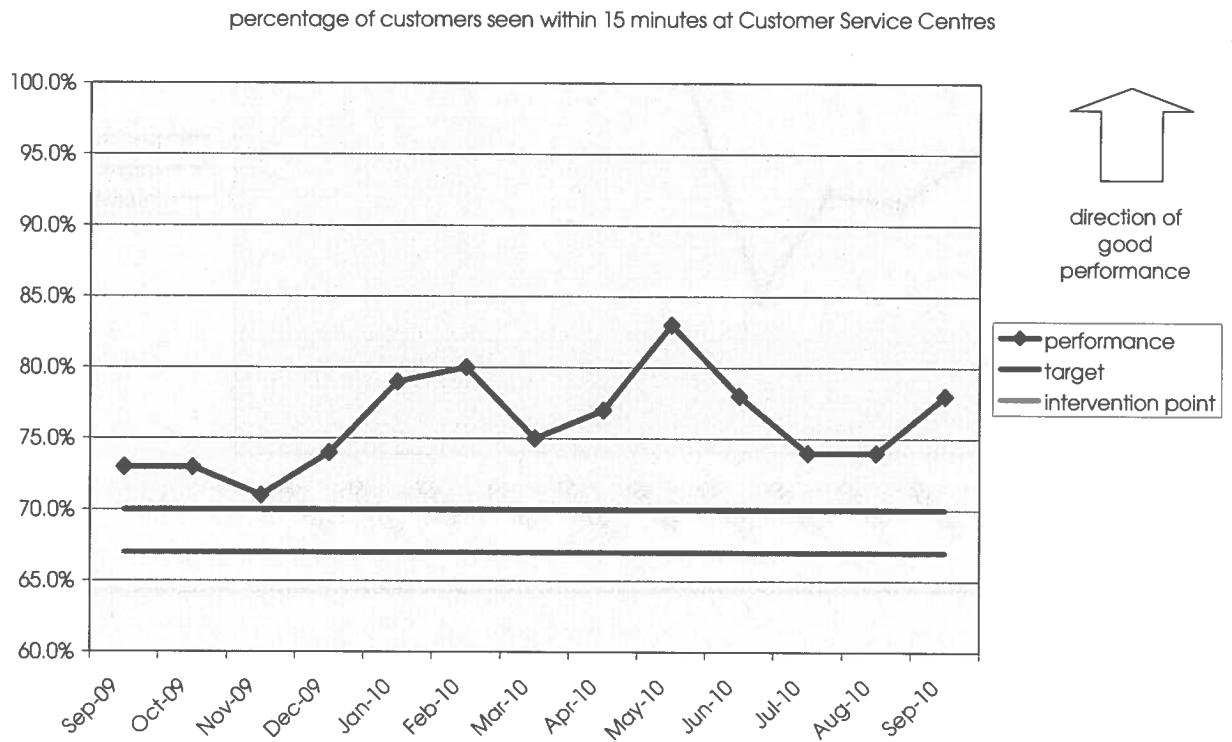
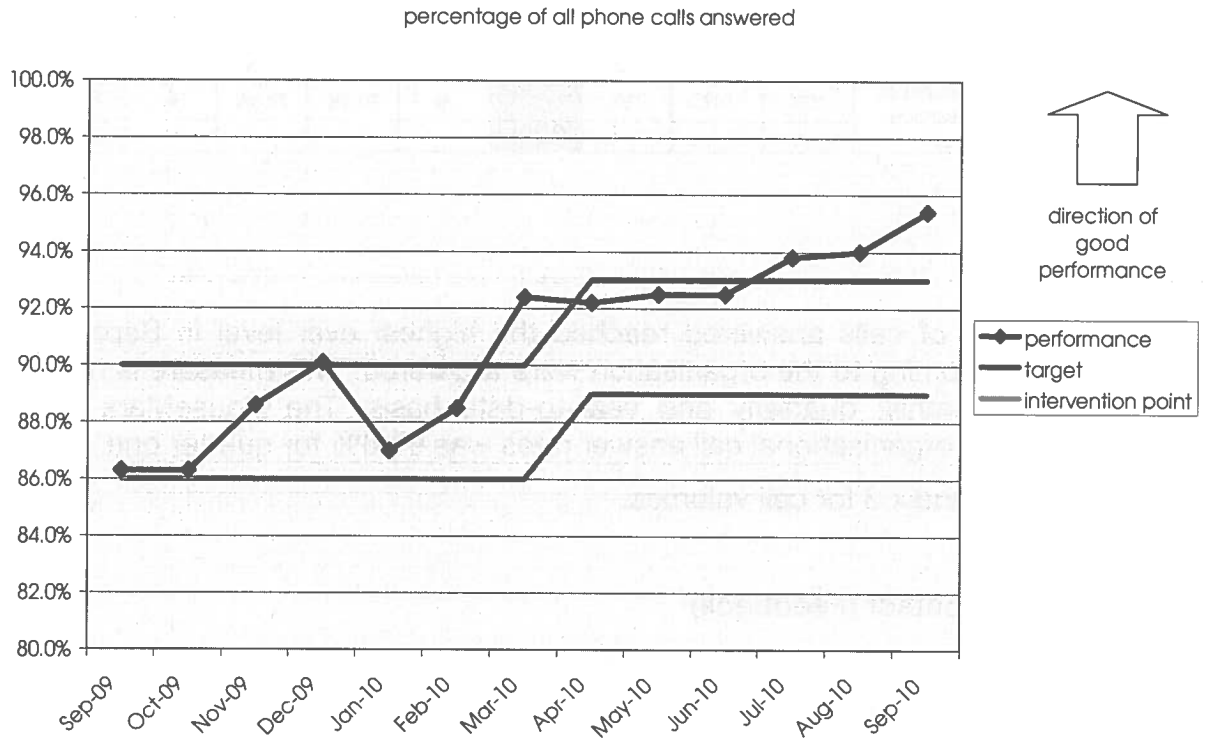


Ref	Home Ownership	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
HO01	% of day to day service charges collected	100%	94%	99%		↑	105%	98%	↓	102%	

Summary

The percentage of day to day service charge collected rose in September to 99%. Although this slightly trails the 100% target for the measure, the year to date performance continues to remain strong.

6.9 Customer Contact



Ref	Customer Contact	Target	Aug	Sep	Month h RAG	Month h DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
CA01	% of all phone calls answered (HfH offices and Control Centre)	93%	94.0%	95.4%		↑	92.4%	94.5%	↑	93.4%	
CA 08	% of customers seen within 15 minutes at customer service centres	70%	74%	78%		↑	79.3%	74.6%	↓	77.2%	

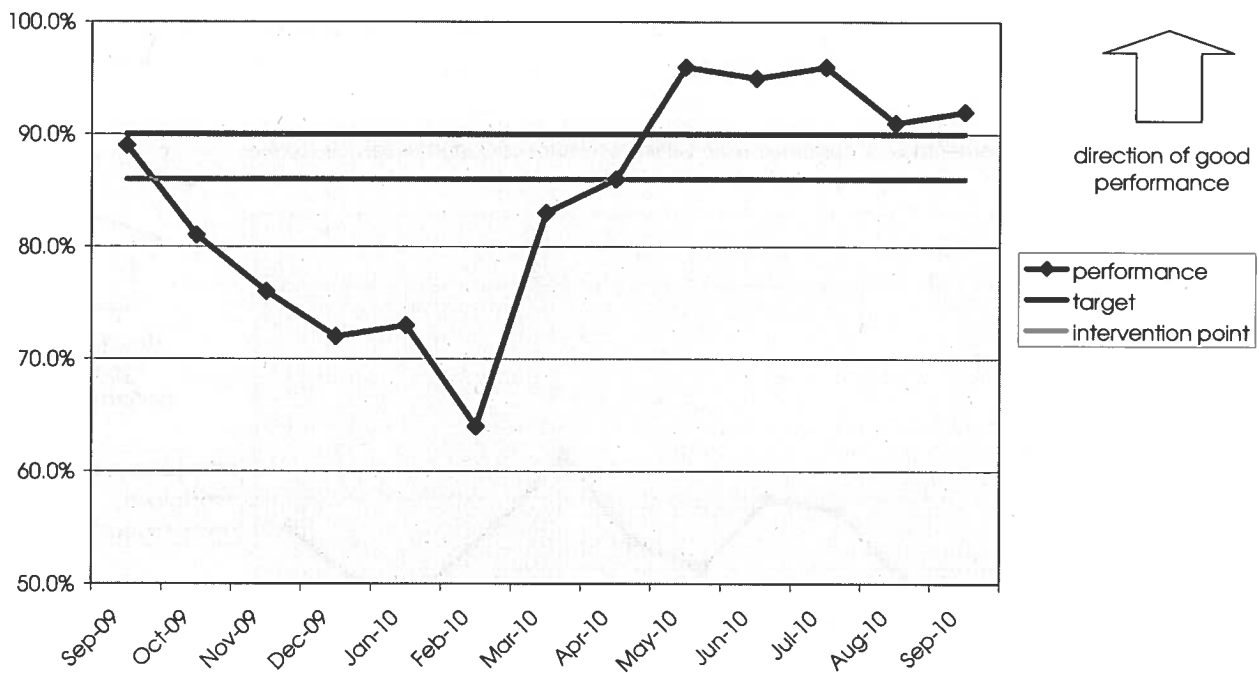
Summary

The percentage of calls answered reached the highest ever level in September. Over 95% of calls incoming to the organisation were answered. This measure is now ahead of target on a monthly, quarterly and year-to-date basis. The HouseMark top quartile performance for organisational call answer rates was 97.6% for quarter one.

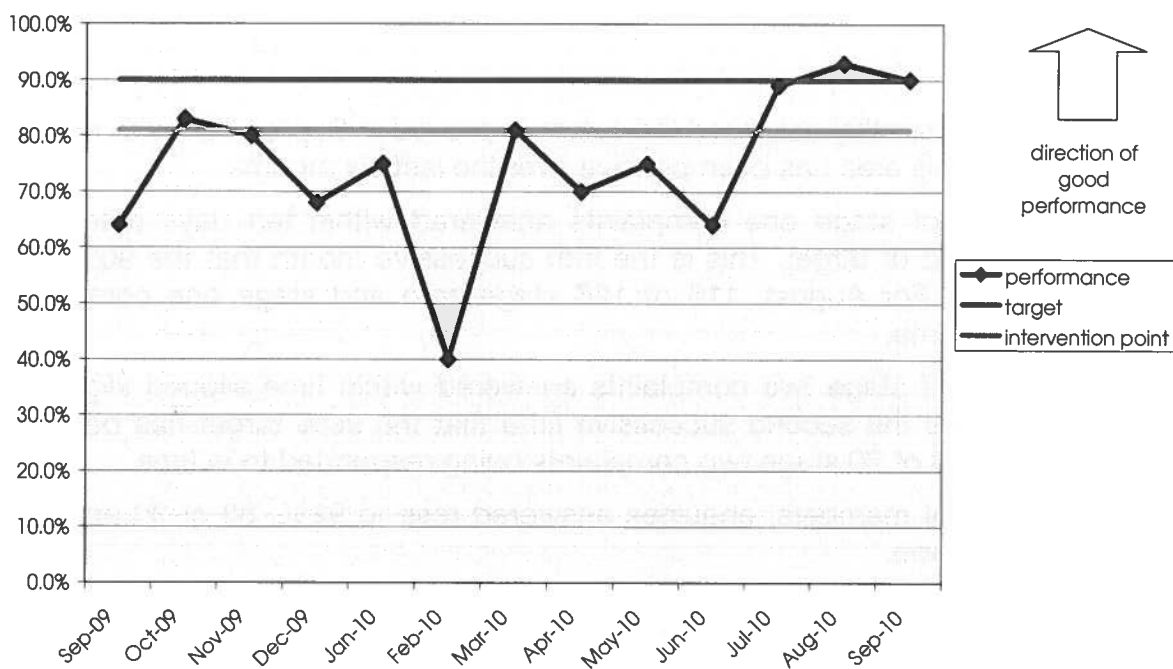
Please see Appendix 3 for call volumes.

6.10 Customer Contact (Feedback)

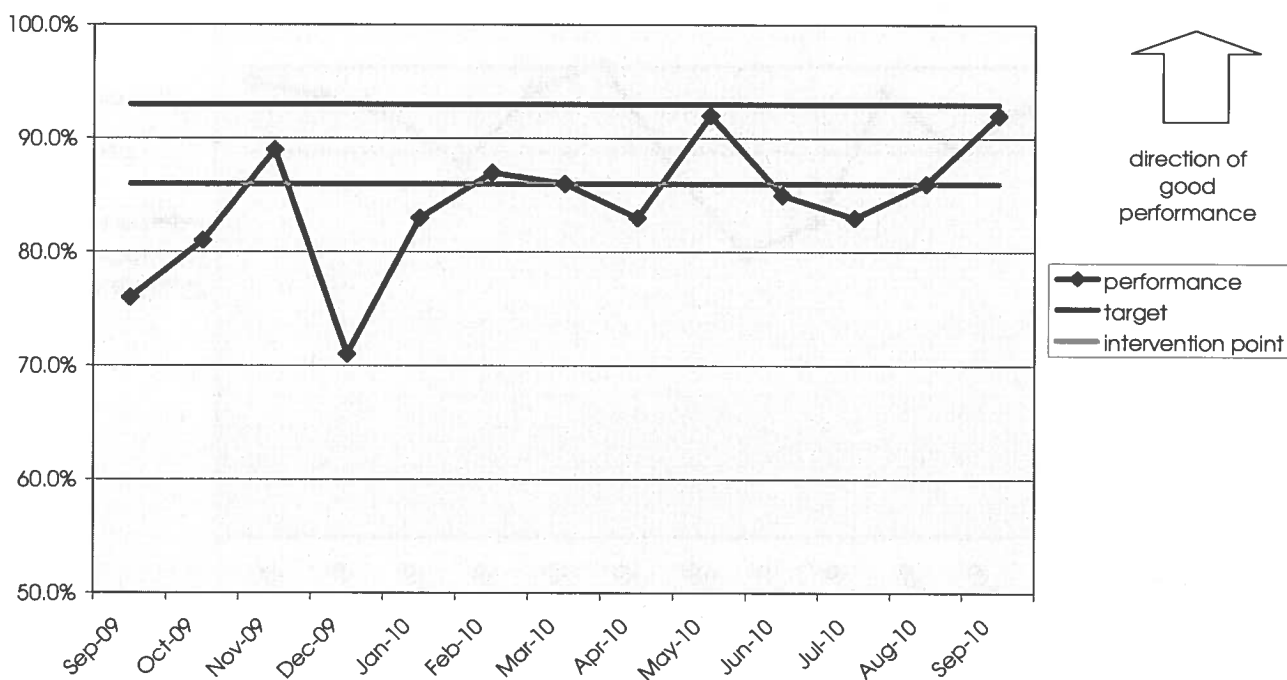
percentage of stage one complaints answered within 10 days



percentage of stage two complaints answered within 25 days



percentage members enquiries answered within 10 days



Ref	Customer Contact - Feedback	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
CA10	% stage 1 complaints answered within timescales	90%	91%	92%		↑	91%	93%	↑	92%	
CA12	% stage 2 complaints answered within timescales	90%	93%	90%		↓	71%	90%	↑	82%	
CA14	% members' enquiries answered within timescales	93%	86%	92%		↑	86%	87%	↑	86%	

CA18	Number of ombudsman investigations	Trend	Quarterly Indicator	5	5	→	10	Trend
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Summary

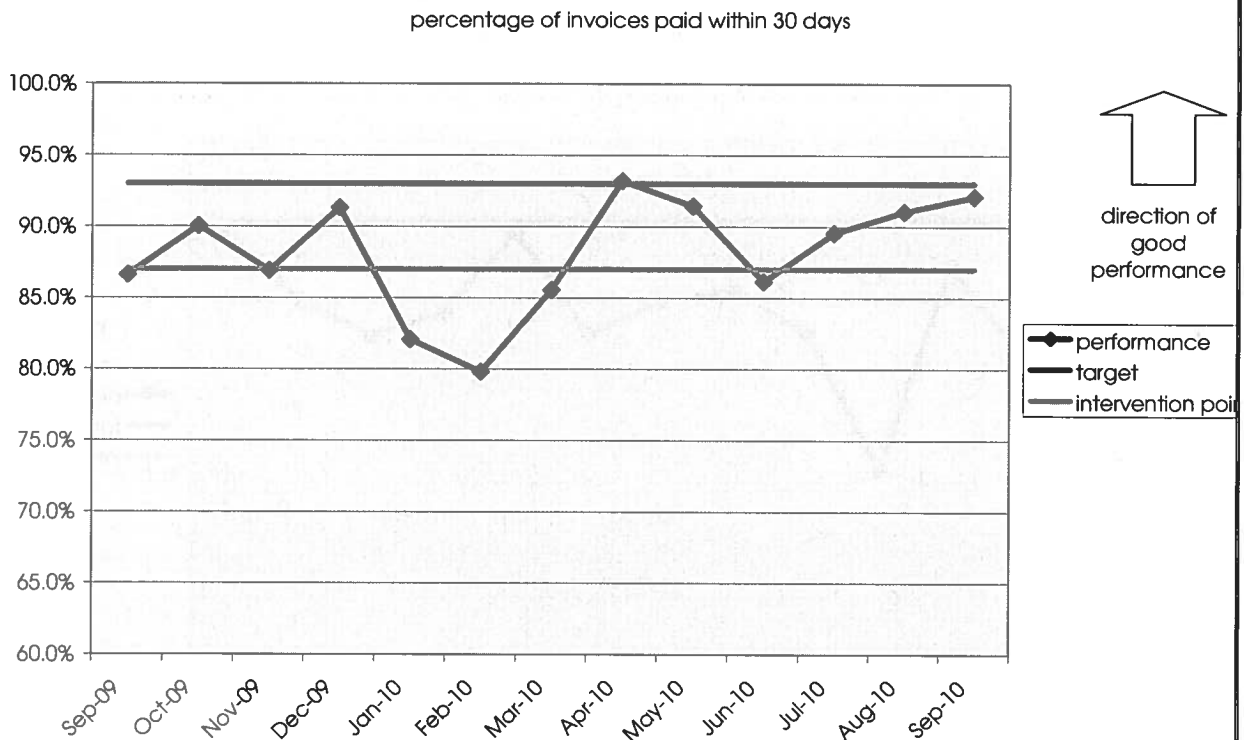
Two of the three monthly assessed indicators improved in September, with no red RAGs. Performance in this area has been positive over the last six months.

The percentage of stage one complaints answered within ten days rose to 92% in September, ahead of target. This is the fifth successive month that the 90% target has been surpassed. For August, 116 of 126 stage zero and stage one complaints were responded to in time.

The percentage of stage two complaints answered within time slipped slightly to 90% the month. This is the second successive time that the 90% target has been achieved and equates to 18 of 20 stage two complaints being responded to in time.

The percentage of members' enquiries answered rose to 92%. 83 of 90 enquiries were responded to in time.

6.11 Finance



Ref	Finance	Target	Aug	Sep	Month RAG	Month DOT	Qtr 1	Qtr 2	Qtr DOT	YTD	YTD RAG
BV 08	% of invoices paid within 30 days	93%	91.1%	92.1%		↑	90.0%	90.8%	↑	90.4%	

The percentage of invoices paid with thirty days improved in September to 92.1%. This is slightly behind the 93% target for the indicator, but well within tolerance. The year to date position is at 90.4%.

Appendix 1- Exception Reports

7.1 Voids

1	Name of Performance Indicator/Actual/Target	
	VO03 Average time to repair Voids Available (VAV) or minor works void - TARGET 15 DAYS September 15.7 days, year to date 17.1 days. VO04 Number of days for a void to reach ready for let status (VAV) or minor works voids to reach ready to let status- Target 16 days, September 22.1days year to date 20.7 days.	
2	Analysis of why below target	
	VO03 TARGET 15 DAYS. The average turn round time for VAVs declined to 15.69 days for September compared to 14.66 days for August. This is against a target of 15 days. 85 Voids were made Ready for Let in September. The year to date performance is 17.14 days. 391 voids have been made Ready for Let year to date. VO04 Number of days for a void to reach ready for let status Voids Available (VAV) target 16days. The performance for September was 22.1 days compared to 20.16 days in August. The target on this measure is 16 days. We have been concerned to note that during August and September there is a widening gap between the outturns for VO03 and VO04. Analysis has shown that voids are being wrongly established on the system by customer services and tenancy management staff. The Vacant Properties Manager is now managing this on a daily basis and is pursuing the issue at the relevant meetings.	Paul Young
3	Action Plan to return performance to target	Lead Officer
	As part of the VIP there have been considerable developments to improve the turnaround and, building on the improvement we have started to review all DLO /Repairs functions to disaggregate the elements and then by benchmarking and process analysis reconfigure the methods to include best in class deadlines across each activity..	Paul Young
4	Emerging Risk	Lead Officer
	Staff may feel unsettled as a result of the pending Property Services restructure. This will be managed through regular consultation and team briefs.	Paul Young
5	Action Plan to mitigate risk	Lead Officer
	Weekly performance meetings using Aspireview.	Paul Young
6	Best Practice	
	We are currently members of the London Voids Club, the Direct Works Forum, Housing Quality Network TeamNet and Housemark.	
7	Discussion Meetings	
	Weekly meetings with the key stake holders in delivering the Voids service including Repairs, Tenancy Management and Lettings.	
	The Voids Improvement Plan is also regularly discussed at the	

	Performance Improvement Group (which comprises EMT and other key officers).	
8	Equalities Impact	
	No specific equalities impacts have been identified.	

7.2 Appendix 2 – Welcome Visits

In September 2010, Homes for Haringey did not successfully complete a welcome visit within four weeks of a new tenancy on six occasions. The reasons for the delays are detailed in the table below.

Area Office	Tenancy Start Date	Date of Welcome Visit	Reason for delay
South Tottenham	16 August 2010		New tenant has not responded to welcome visit attempts. NTQ to be served.
South Tottenham	16 August 2010		New tenant has not responded to welcome visit attempts. NTQ to be served.
South Tottenham	30 August 2010	29 September 2010	Appointment was rearranged by the tenant for a date outside of the four week target. Visit successfully completed two days outside of target
Hornsey	30 August 2010		New tenant has not responded to welcome visit attempts. NTQ to be served
Wood Green	16 August 2010	15 September 2010	Welcome visit rearranged at the request of the tenant. The visit was successfully completed on the 15th of September, two days outside of target
Wood Green	16 August 2010		The tenant has not moved into the property due to outstanding repairs concerns

7.3 Appendix 3– Call Volumes

Where HfH is Homes for Haringey back office extensions and CC is the Repairs Control Centre.

Month	Calls Placed			Calls Answered			Answered in 30s		
	HfH	CC	All	HfH	CC	All	HfH	CC	All
Apr	26107	12183	38290	23486	11810	35296	22980	10175	33155
May	25640	10548	36188	23291	10166	33457	22843	8554	31397
Jun	28843	11489	40332	26013	11298	37311	25512	10231	35743
Jul	28060	11108	39168	25796	10949	36745	25220	10078	35298
Aug	25356	11359	36175	23458	11051	34509	23079	9471	32550
Sept	28671	13955	42626	27446	13240	40686	26888	10409	37297
Oct									
Nov									
Dec									
Jan									
Feb									
Mar									
Q1	80590	34220	114810	72790	33274	106064	71335	28960	100295
Q 2	82087	36422	118509	76700	35240	111940	75187	29958	105145
Q 3									

15. Local Government (Access to Information) Act 1985

Q 4									
Year to Date	162677	70642	233319	149487	68514	218001	146522	58918	205440

8. Chief Financial Officer's Comments

8.1 The costs of preparing this report and ongoing monitoring of performance can be met from existing budgets.

8.2 The ongoing poor performance on voids is of concern due to both the impact on the Housing Revenue Account (HRA) in the form of reduced rental income but also potential impact on the General Fund if the delay in bringing housing into use means people stay in expensive Temporary Accommodation for longer than would otherwise have been necessary

9 . Head of Legal Services Comments

9.1 None for this report

10. Head of Procurement Comments

10.1 None for this report

11. Equalities & Community Cohesion Comments

None for this report

12 Local Government (Access to Information) Act 1985

14. Use of appendices



Haringey Council

Agenda item:

[No.]

Overview & Scrutiny Committee

On 6 December 2010

Report Title: **Consultation on the New Housing Allocations Policy**

Report of: Phil Harris, Assistant Director for Strategic & Community Housing Services

Contact Officer: Rosie Green, Housing Strategy & Partnerships Manager
e-mail: rosie.green@haringey.go.uk
Tel: 0208 489 4526

Wards(s) affected: **All**

Report for: **Discussion**

1. Purpose of the report

- 1.1 To inform the Overview & Scrutiny Committee of the outcome of a consultation exercise carried out in relation to Haringey's new Housing Allocations Policy.

2. Introduction by Cabinet Member

- 2.1 We need to simplify the housing allocations arrangements (to assist people's understanding and ensure they are perceived as being fair to all applicants) and we need to reduce the complexity and cost of administering the housing register.
- 2.2 The new Housing Allocations Policy will enable us to do this and to meet our statutory obligations, including those resulting from new regulations and case law.
- 2.3 This wide-ranging consultation has provided positive feedback on the proposed Housing Allocations Policy, with many stakeholders telling us that it will provide a fair and easy to understand way of allocating social rented housing.
- 2.4 Individuals and organisations have provided specific feedback on a number of the key aspects of the proposed Housing Allocations Policy and, where possible, we have taken their feedback into account in the final version of the Policy.

3. State links with Council Plan Priorities and actions and/or other Strategies:

- 3.1 Haringey's Housing Strategy 2009-2019
- 3.2 Haringey's Homelessness Strategy 2008-11
- 3.1 Haringey's Move-on Strategy 2010-15

4. Recommendations

- 4.1 It is **recommended** that the Overview & Scrutiny Committee:
 - (a) Notes the results of the extensive 3 months consultation exercise, which supports the proposed changes to the way in which applications for housing are administered and prioritised, including the use of housing needs bands, instead of points, as the basis for determining applicants' relative priority;

5. Reasons for recommendations

- 5.1 Haringey's existing Housing Allocations Policy is extremely complex, difficult to explain and administer, prevents households from making informed decisions about their future housing, and makes only a limited contribution to the achievement of the borough's key strategic objectives.
- 5.2 A detailed review of the housing allocations policy has been carried out, taking into account the new staffing structure of Strategic & Community Housing Services, good practice, government guidance and recent court decisions.
- 5.3 A revised Housing Allocations Policy was drafted and approved by Cabinet in June 2010 subject to a three months consultation.
- 5.4 Undertaken between 21 June and 1 October 2010, the consultation followed the Council's Consultation Framework and the Compact agreement. It showed that there is widespread support for the new Housing Allocations Policy, which is based on housing needs bands rather than points.

6. Consultation activity

- 6.1 The consultation provided housing applicants and other stakeholders with a wide variety of opportunities to influence Haringey's Housing Allocations Policy, to ask questions and to provide feedback during the consultation.
- 6.2 It included all Councillors, a wide range of partners (such as Registered Providers, Homes for Haringey, housing support providers, voluntary sector organisations, equality groups and community groups), applicants and residents.

6.3 The consultation involved a total of 49 events and enabled Officers to speak directly to approximately 1,500 staff about the new Housing Allocations Policy. A special edition of the 'Moving On' magazine (sent to everyone living in temporary accommodation) was produced to ensure that all homeless households are aware of how they will be affected by the new Policy.

6.4 We used a range of mediums appropriate to the audience and ensured that we covered as many stakeholders as possible. These included the following:

- Newspapers – Haringey People, Homezone (Homes for Haringey's tenants and leaseholders newsletter), staff newsletters; Forum for Older People newsletter, special edition of Moving On magazine sent to everyone living in temporary accommodation and local press
- Haringey Council's website
- Presentations at Boards, including the Integrated Housing Board, Supporting People Partnership Board and the Transforming Social Care Board
- Discussion at Forums, including the Temporary Accommodation User Forum, the Area Assemblies and the Haringey Policy Network
- Workshops with support providers and with Council staff
- Consultation meetings with Elected Members
- Half day event for Council staff, stakeholders and consultative groups
- Stands at Customer Service Centres and Wood Green Shopping City

6.5 The table below summaries consultation activity

Activity	Number
Number of events held	49
People directly spoken to about policy	Approx 1500
Number of people in temporary accommodation who received Moving On magazine	3,500
Number of Homes for Haringey tenants and leaseholders who received Homezone newsletter	20,000
Emails/ Telephone calls	55

7. Feedback from the consultation

7.1 We received feedback in a variety of ways, including e-mails and telephone calls. Most was captured during discussion at events and meetings.

7.2 Although applicants were keen to find out how they would be affected by the new Policy, we explained that these queries would be dealt with separately.

- 7.3 All of the comments received have been collated and assessed by the Housing Allocations Project Team to determine whether or not the Draft Policy needed to be amended. A response was given to everyone who provided comment.
- 7.4 Overall, the feedback has been very positive. The banding system is recognised as being fair and transparent and considerably less complex than the previous 48 points categories. The fact that the new Policy addresses strategic priorities such as under occupation, overcrowding and move-on from short term accommodation has also been welcomed.
- 7.5 The consultation responses confirmed that the new Housing Allocations Policy will help manage the expectations of people on the housing register by giving clear information about the likelihood of them being offered social housing.
- 7.6 Most of the feedback related to the following:
- Local connection
 - Move-on through the non-priority rent deposit scheme
 - The need for a clear definition of 'vulnerable'
 - Auto-bidding
 - The need for clear procedures
- 7.7 Some consultees (particularly providers who work with vulnerable people) said it is essential that re-registration does not in any way disadvantage applicants. This has been taken on board and comprehensive arrangements have been developed in response to that feedback.
- 7.8 In response to the consultation, we are developing a communication and training plan to ensure that the move to the new system is as smooth as possible.
- 7.9 Specific feedback on technical issues was welcomed as this will ensure that the Housing Allocations Policy is robust and minimise challenges.

8. Equalities and Community Cohesion Comments

- 8.1 The Council has a statutory duty to promote equality and diversity and foster good relations between all communities. Greater transparency of the way in which it prioritises and allocates the increasing demands for its housing will assist it to demonstrate fairness and equality of opportunity.
- 8.2 An Equality Impact Assessment (EIA) has been carried out to assess the impact the new policy will have on the diverse community in the borough. The EIA shows that the introduction of the new Housing Allocations Policy is unlikely to have any adverse impact on the allocation of social housing in the borough.

9. Service Financial Comments

- 9.1 All consultation undertaken came from within existing budgets

10. Use of Appendices

- Appendix 1 – Revised banding categories

Appendix 1 – Revised Banding categories

Following consultation, the revised banding categories are as follows;

HOUSING NEEDS BAND 'A'

1. Applicants who need to move urgently because of a critical medical or welfare need, including emergencies.
2. Applicants who, at the discretion of the Council, need to move urgently because there are serious safeguarding circumstances. Included as a separate point. Originally part of point 1 above.
3. Tenants of the Council or of partner housing associations who have been approved for an emergency management transfer because of harassment, domestic violence or hate crime, including cases agreed through reciprocal arrangements with other local authorities. Revised to include.
4. Haringey Council tenants and partner housing association tenants living in Haringey who are under-occupying a family home (with three or more bedrooms) and are willing to transfer to a home that has at least two fewer bedrooms. Revised to include.
5. Haringey Council tenants and partner housing association tenants living in Haringey who are under-occupying a two-bedroom family home and are willing to transfer to a bedsit or one-bedroom home. Revised to include.
6. Haringey Council tenants and partner housing association tenants living in Haringey who are occupying a specially-adapted home and are willing to transfer to a home that is more appropriate to their needs. Revised to include.
7. Applicants who have a right of succession to a Council tenancy but are under-occupying their accommodation (or occupying a specially-adapted home) and are required to move to somewhere smaller and/or more appropriate to their needs.
8. Haringey Council tenants and partner housing association tenants living in Haringey who require extensive disabled facilities that can be provided more appropriately in alternative accommodation. Revised to include.
9. Applicants who are in severe need and have been accepted for rehousing, by Haringey Council, under the homelessness legislation.
10. Haringey Council tenants and partner housing association tenants living in Haringey who need to be permanently decanted in order to enable essential repairs or redevelopment to be carried out, or as part of a regeneration scheme in Haringey. Revised to include.
11. Applicants who are required to leave their homes as a result of an prohibition order served by the Council or the Fire Service in relation to the premises.

12. Applicants (including young care leavers and people leaving hospital, residential care and supported housing) who are nominated for move-on accommodation by named agencies in accordance with an agreed nominations agreement that includes specific quotas.
13. Retiring service tenants who are living in Council accommodation and for whom Haringey Council has a contractual obligation to provide accommodation.
14. Situations where it is in the overriding interests of the Council to prioritise an allocation of housing to a particular household and/or it is necessary to fulfil an urgent statutory or legal duty.
15. Applicants (except homeless households for whom the Council has accepted a rehousing duty) who have two or more needs in Band B.

Note: Applicants assessed as meeting Housing Needs Band A criteria but with no local connection with Haringey will be placed in Band C, except in those cases of emergency management transfer through reciprocal arrangements with other local authorities. Revised from Band A to C and additional information included.

HOUSING NEEDS BAND 'B'

1. Applicants who need to move because they have been assessed as having a serious medical or welfare need.
2. Haringey Council tenants and partner housing association tenants living in Haringey who are severely overcrowded and have at least two rooms less than the number of rooms to which they would be entitled to under Haringey's Housing Allocations Policy. This includes reception rooms that could reasonably be used as bedrooms. Revised to include.
3. Adult (aged over 25) members of the households of Council and partner housing association tenants living in Haringey who require single person accommodation, and are severely overcrowded and have at least two rooms less than the number of rooms to which they would be entitled under Haringey's Allocations Policy. This includes reception rooms that could reasonably be used as bedrooms. New point.
4. Applicants for whom Haringey Council has accepted a full rehousing duty under the homelessness legislation.
5. Applicants who need to move to a particular locality in the Borough, where failure to meet that need would cause hardship to themselves or to others.
6. Applicants living in accommodation for which an improvement notice has been served, or is about to be served, by Haringey Council in relation to the applicant's dwelling and the Council has determined that the dwelling must be vacated because the remedies that are needed to reduce the hazard will require the property to be vacated for a significant period of time or will make the property unsuitable for occupation by the applicant. New point.
7. Applicants with 4 or more needs in Housing Needs Band C.

Note: Applicants assessed as meeting Housing Needs Band B criteria but with no local connection with Haringey will be placed in Band D. They will have a lower relative priority than those applicants in Band D who do have a local connection, regardless of those applicants having later 'effective dates'. Revised from Band C to D and additional information included.

HOUSING NEEDS BAND 'C'

1. Applicants who need to move because they have been assessed as having a moderate medical or welfare need.
2. Haringey Council tenants and partner housing association tenants living in Haringey who are overcrowded because they have one bedroom less than the number of bedrooms to which they would normally be entitled under Haringey's Housing Allocations Policy. Revised to include.
3. Applicants who are homeless or threatened with homelessness but have been assessed by the Council within the previous 12 months as having no right to rehousing under the homelessness legislation because they are not in priority need. Revised to include.
4. Applicants who are homeless or threatened with homelessness but have been assessed within the previous twelve months by the Council as having no right to rehousing under the homelessness legislation because they are considered to have become homeless intentionally, and have not been resident in settled accommodation. Revised to include. Originally part of point 3 above.
5. Applicants who have no fixed abode.
6. Applicants who the Council has placed in specialist or supported accommodation, or applicants (including young care leavers and people leaving hospital, residential care and supported housing), and require move-on from that accommodation. Revised to include.
7. Protected tenants and tenants of tied accommodation who have been served with a valid notice to quit and the Council is satisfied that they have little or no prospect of successfully defending the possession proceedings.
8. Applicants who are severely overcrowded and living in private rented (including non-partner housing association) accommodation in Haringey. Revised to include.
9. Applicants living in accommodation for which a hazard awareness notice has been served, by Haringey Council in relation to a Category 1 or 2 hazard in the applicant's dwelling and the remedies needed to reduce the hazard will require the property to be vacated for a significant period of time or will make the property unsuitable for occupation by the applicant.
10. Council tenants and partner housing association tenants in Haringey who are under-occupying a family home (with three or more bedrooms) and are willing to transfer to a home that has at least one fewer bedroom. New point.

Note: Applicants assessed as meeting Housing Needs Band C criteria but with no local connection with Haringey will be placed in Band D. They will have a lower relative priority than those applicants in Band D who do have a local connection, regardless of those applicants having later 'effective dates'. Revised to include.

HOUSING NEEDS BAND 'D'

1. Applicants who have an identified housing need but are awarded 'reduced preference' under the law.
2. Applicants who are overcrowded and living in private rented accommodation in Haringey. New point.
3. Applicants who are tenants of a non-partner housing association (whose housing is not subject to a tenancy nominations agreement with Haringey Council), are overcrowded and have a local connection with Haringey. New point.
4. Applicants living in accommodation lacking permanent facilities or sharing facilities with others not included on their application. New point.

Note: Applicants assessed as meeting Housing Needs Band D criteria but with no local connection with Haringey will be placed in Band E. They will have a lower relative priority than those applicants in Band E who have been relegated from Band D because they do not have a local connection, regardless of those applicants having later 'effective dates'. Revised to include this footnote.

HOUSING NEEDS BAND 'E'

1. Applicants who are living in tied accommodation, a caravan or mobile home, but with no identified housing need.
2. Applicants who live in a property that is adequate to meet their needs in terms of property type, size and facilities.
3. Applicants who are in prison.
4. Applicants whose homes are (or will be) the subject of a hazard awareness notice or improvement notice, but the specified remedies are low-cost and straightforward to achieve.
5. Applicants who are owner-occupiers (but see Section 5.9).
6. Applicants who are overcrowded and living in private rented accommodation outside Haringey. New point.

Note: Applicants assessed as meeting Housing Needs Band E criteria but with no local connection with Haringey will be placed in Band E. They will have a lower relative priority than those applicants in Band E who have a local connection, regardless of those applicants having later 'effective dates'. Revised to include this footnote.

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Overview and Scrutiny		on 6 th December 2010	
Report Title: Information Report for Overview and Scrutiny – Haringey Forward Closure Report			
Forward Plan reference number (if applicable): N/A			
Report of: Catherine Galvin, Programme Director, Haringey Forward			
Ward(s) affected: All		Report for: Information	
Purpose To provide Overview and Scrutiny with an update on the Haringey Forward programme.			
Introduction by Cabinet Member (if necessary) Not applicable			
Recommendations That the information is noted.			

1. Introduction

- 1.1 The Haringey Forward (previously Achieving Excellence) Programme was set up in 2008/09, primarily to deliver an efficiency savings target of £5 million over three years.
- 1.2 The scale and nature of the Programme changed throughout its life in response to changing council priorities and events.
- 1.3 In terms of achievements against target, the programme is set to deliver over £5.4 million savings by 2012/13. However, there have been some delays in the timing of these savings with £4.1 million being delivered by 2010-11.
- 1.4 The main reasons for delays were:
 - Smart Working – delays on asset sales.
 - Strategic Commissioning – delays due to re-scoping on some services.
 - Corporate decisions to delay some initiatives.

- 1.5 The programme itself has now ceased with all future planned projects (Support Function Reviews, Strategic Commissioning initiatives, Customer Contact and VFM reviews) being subsumed in the Haringey Efficiency and Savings Programme (HESP)

2. Lessons Learnt

- 2.1 A 'lessons learnt' exercise was undertaken on cessation of the programme. This was an honest exercise undertaken by the Haringey Forward team and members of CEMB. It has been used to inform the development and way forward for the HESP. Key points to note were:
- The need to secure ownership and accountability across the board for delivery against targets.
 - The need to make any efficiency programme integral and fundamental to financial planning and budget setting.
 - The need to understand that any programme of this nature needs some level of adequate resourcing.
 - The need to have detailed project targets at the start of the financial year
 - The need to establish a recognised protocol for realising cashable savings from individual budgets.

3. Staffing

- 3.1 The programme was staffed by a small internal team. Those staff on secondment will need to return to their substantive posts and those non permanent staff will leave as their contracts expire.
- 3.2 The team and project management costs were funded by a one off budget of £2m over the three year period of the programme.

4. Benefits and Savings

- 4.1 Set out below is a full list of the projects undertaken within the programme and savings achieved. It should be noted that these figures represent a conservative view and may increase.

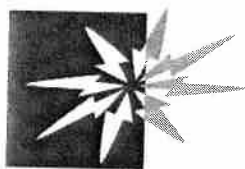
Haringey Forward – Detailed Efficiencies

Project/Programme	2008-09 Actual £000s	2009-10 Actual £000s	2010-11 Actual £000s	Later Years £000s	Total £000s
VFM - Learning Disabilities	116	154	60		330
VFM - Legal	85	54			139
VFM - Communications	15	21			36
VFM - BLT	237	100	260		597
VFM - Building Control		27			27
VFM - Recruitment		200			200
VFM - Activities		80			80
VFM - Conferences		100			100
VFM Photocopying		128			128
VFM - Property Services		12	148	71	231
VFM - CYPS		125			125
VFM - ICT		275			275
Smart Working		200	795	565	1,560
Support Functions		200		900	1,100
IPT Telephony			300		300
VFM Print & Design			205		205
Annual Efficiencies to Haringey Forward	453	1,676	1,768	1,536	5,433
<u>Additional Savings</u>					
One off - CRM Savings	250				250
Total Council Savings	703	1,676	1,768	1,536	5,683
Cumulative	703	2,379	4,147	5,683	

- 4.2 The Support Functions and Property Services reviews are currently in the process of being implemented and the savings will be realised in 2011-12. It is anticipated that the Smart Working target in future years will be delivered in 2012-13 and there will be further savings which will be contained in the HESP.
- 4.3 In total, permanent ongoing savings of £5.4m, as set out in the table above will be delivered against the Haringey Forward target. In addition, a further one off saving of **£250k** was delivered in 2008-09 on the cessation of the Siebel contract. Total reductions in spend are therefore **£5.7m**.

5. Other Benefits Delivered by Haringey Forward

- 5.1 The programme delivered a robust value for money approach which has delivered cashable savings, non cashable productivity gains and improved outcomes for the customer. This has been recognised in the Council's "Use of Resources" judgement by the Audit Commission.
- 5.2 The programme has delivered a governance and programme management framework that can directly contribute to the HESP.
- 5.3 The programme has trained internal staff in business process re-engineering and project management and has ensured that there has been a transfer of learning from any external advice used.
- 5.4 The programme has developed an approach to Strategic Commissioning which will be particularly key for efficiency projects within HESP.



Haringey Council

Agenda Item

[No.]

Overview and Scrutiny Committee

On 6th December 2010Report Title. **Asset Management - Information Report**Report of: **Director of Corporate Resources**Signed : *J. Power* 16/11/10

Contact Officer : Dinesh Kotecha
 Corporate Property Officer/Head of Corporate Property Services
 Tel: 020 8489 2101
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Wards(s) affected: All

Report for: Non-key

1. Purpose of the report

- 1.1. The Overview and Scrutiny Committee as part of its work programme, has requested an information report on Asset Management.
- 1.2. The report focuses on property assets, summarising current portfolios and management arrangements, and updates the Committee on progress since its previous in-depth review of Asset Management in 2004-5. The report also highlights current issues and challenges in the management of property assets.

2. Introduction by Cabinet Member

- 2.1. The report shows the significant improvements made in managing the Council's property assets since the in-depth Scrutiny Review which reported in 2005. The corporate approach to asset management has been further strengthened, so that decisions about assets can be made in the context of the Council's overall objectives and priorities. Equally, through implementation of the Corporate Landlord model for operational buildings, the Council now has a single point of asset management expertise enabling day to day management and spending on assets to be better co-ordinated and prioritised.

2.2. Recent years have seen major investments in the Council's assets, particularly housing stock and schools and increased efficiency in the use of retained buildings through the Smart Working programme. However the report necessarily highlights the challenges that lie ahead as the economic climate and Comprehensive Spending Review continue to impact on the Council's asset management objectives.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. In addition to the provision of premises from which the Council can deliver effective services, property assets are deployed in a number of ways in support of Council objectives:-

A Thriving Haringey

- Acting as a catalyst for regeneration initiatives through the deployment or disposal of surplus Council property, often working with external partners, ,
- Supporting the local economy and local business , particularly Small and Medium Enterprises (SMEs) through provision of commercial premises
- Supporting community and third sector activity through the provision of local premises and community buildings

A Cleaner, Greener Haringey

- Providing local leadership for the sustainability agenda by reducing energy costs and increasing re-cycling in Council-run buildings

Delivering High Quality Efficient Services

- Reducing Council revenue expenditure through savings in running costs, more efficient use of premises and rationalisation of the portfolio.
- Providing office accommodation which uses space flexibly and efficiently and supports modern ways of working
- Releasing capital value from surplus or redundant assets so that resources can be re-directed to other Council priorities.
- Supporting changes to ways of delivering services across local public services

4. Recommendations

4.1. That the report be noted.

5. Reason for recommendation(s) (N/A)

6. Other options considered (N/A)

7. Summary

7.1 Asset Strategy

- 7.1.1 The Council's Asset Strategy is underpinned by the overall aim which is to only hold assets that are required for immediate or future service delivery, contribute to the achievement of corporate objectives and priorities or, if there is some strategic value in retention, to enable the Council to facilitate or influence wider borough plans for social, economic and physical regeneration.
- 7.1.2 Building on the review commissioned by the Overview and Scrutiny Committee in 2004/05 and the subsequent development of the corporate Asset Management Plan thereafter, the Council has reviewed and confirmed or set out the strategic purpose of each of the portfolios so that continuing retention and improvement can be properly considered.
- 7.1.3 In summary the Council has set out the following key reasons for holding property assets;
- To deliver public services (e.g. schools, libraries, leisure centres, day centres, museums, sports and parks pavilions, community centres)
 - To reduce homelessness by providing a supply of affordable housing directly, in partnership with Registered Providers and through supply of land and property to enable developers to expand the general housing supply.
 - To encourage the delivery of public services by community and voluntary sector organisations and facilitate partnership working by providing a supply of community spaces and buildings (not otherwise available through the voluntary and private sectors).
 - To encourage enterprise, creation of employment and facilitate inward investment to the borough through the supply of a range of commercial properties within the borough (not otherwise available through the private sector)
 - To exercise control and influence over future regeneration of the borough and facilitate key developments through retention of property interests for the longer term.
 - To contribute to the Council's financial strategy by providing core property needs economically, generating revenue income and raising a flow of capital receipts to support investment priorities.

7.2 Property Asset Base

The Council's total property asset base (land and buildings) is currently valued at £1.6 billion. In management terms, there are effectively four distinct portfolios: housing stock, schools/educational buildings, operational buildings and commercial premises (the latter including leased community buildings). Attached at Appendix 1 is summary information on values, the types of properties held and current portfolio management arrangements.

7.3 To enable the Committee to consider the current approach to asset management and discuss issues of interest or raise questions on the priorities, this report gives a summary of the corporate processes, management responsibilities for the portfolios and a summary of the programme in relation to;

- Investment and Renewal
- Review, Rationalisation and Disposals
- Supporting Regeneration
- Sustainability and Efficiency
- Working with Partners and the Community Sector

7.4 The report also sets out some of the key issues and challenges currently affecting asset management.

7.5 Corporate Approach to Management of Property

7.5.1 The Council's primary aim as set out in its Asset Management Plan is to only hold assets that are required for immediate service delivery or contribute to the achievement of corporate objectives and priorities in the longer term. The current Asset Management Plan re-states the following principles:-

- All Council assets are corporately owned and subject to corporate policies regardless of the management arrangements.
- Decisions on acquisitions, disposals and changes in operational use of all assets require corporate approval.
- Proceeds from disposals of assets are to be allocated in accordance with existing policy in the Capital Strategy.
- Allocation, occupation and use of all assets should be in accordance with corporate standards.
- Use and performance of all assets should be measured and reported in accordance with corporate standards.

7.5.2 At officer level, the formation of the Capital and Asset Strategy Board in 2009 (jointly led by the Head of Corporate Property and the Lead Finance Officer) has further strengthened the corporate approach by bringing together capital financing and asset management. For instance the identification of properties as surplus to service needs and suitable for disposal will be subject to consideration of service needs, asset management and capital financing implications. There is also an inter-departmental Property Management Compliance Board which engages services (as clients) on day to day building management issues, particularly statutory requirements.

7.5.3 The recommendations of the earlier in-depth scrutiny review of Asset Management in 2004-5 focused predominantly on the need to implement plans then underway to replace diverse building management arrangements with a single Corporate Landlord model. This model has been fully implemented since 2007 and day to day repairs and maintenance of all premises (other than housing stock and schools/educational buildings which have separate arrangements) are now handled by a Corporate Landlord function within Corporate Property Services.

Particular benefits have been:-

- Establishment of a Property Helpdesk– providing a single point of access for reporting building issues across the Council and, where applicable, for commercial or community building tenants.
- Streamlining of processes, including an on-line database with a single managing agent delivering and managing service contracts and maintenance activities. The data collected also enables targeting and prioritisation of repair and maintenance programmes.
- A consistent and coherent approach to repair and maintenance for operational buildings and for leased buildings where the Council has repairing responsibilities. This includes single prioritised repair and capital investment programmes.
- Concentration of building management expertise in one place which relieves other services of these responsibilities, freeing them up to concentrate on service delivery.
- Co-ordination of statutory building compliance work (e.g gas/water/ electricity safety testing, fire certificates and completion of adaptations required by the Disability Discrimination Act 2003).

7.6 Investment and Renewal

7.6.1 Housing

The Committee will be familiar through other reports it considers, with the major programme of investment in Housing Stock (£198.5m). This programme is in its third year (due to complete in 2014) and 75% of housing stock now meets the Decent Homes standard. High levels of satisfaction in the programme have been recorded from Council tenants.

7.6.2 Children and Young People's Service -

The Building Schools for the Future Programme has seen the provision of a new Sixth Form Centre and Secondary School as well as physical improvements to existing schools allowing the extension of the services available from school buildings. The last of eighteen new Children's Centres is due to complete in March 2011, offering a range of services, support and advice to young children and their parents and carers. The Primary and Pre Schools capital programme has involved the expansion of a number of primary schools to meet increasing need. The new Inclusive Learning Campus being built at Broadwater Farm to support primary and special school pupils will be the first of its kind nationally. It is described as an 'inclusive learning campus'; because it will bring together children with different educational needs and will include:

- A 100 place special school formed by the primary departments of William C Harvey and Moselle special schools
- A two form of entry primary school; Broadwater Farm Primary School
- The existing Broadwater Farm Children's Centre

7.6.3 Leisure Centres – Investment of £2m over the last four years (mainly through Prudential Borrowing) has seen increases in both usage (up 13%) and membership of Leisure Centres (up 57%) as well as reductions in energy costs.

7.6.4 Parks - Investment of £11.3m in parks and open spaces over the last four years (over 60% of which was externally funded) has seen the number of Parks awarded Green Flag status increase to nineteen. Recently, following a successful bid, Heritage Lottery Fund grant of £3.8m has been confirmed for a major refurbishment of Lordship Recreation Ground.

7.6.5 Adult Services - Under its Older People's Strategy the Council has disposed of all out-borough residential homes for older people, investing instead in a new home within the Borough combined with a policy of delivering services enabling older people to remain independent in their homes as far as possible. In response to recognised need, the new Haynes Day Centre for people with dementia has recently been developed.

7.6.6 Libraries - Major investment schemes in recent years have included the refurbishment of St. Ann's Library including provision of new community facilities and the recently completed re-modelling of Coombes Croft library (with Heritage Lottery Fund grant).

7.6.7 Operational, Commercial and Community Buildings - Capital investment in repairs and maintenance has been targeted at achieving statutory compliance and maintaining the building fabric so that the delivery of services is not interrupted. Whilst addressing backlog repairs, this has also been strategically aligned with measures to reduce energy consumption and CO2 emissions as part of the Council's Greenest Borough strategy.

7.6.8 A major project has been the refurbishment of office accommodation in support of the implementation of Smart Working to provide modern office environments and make increasingly efficient use of office space. In re-modelled offices there is now a standard ratio of workstations to staff of 7:10 and the space used per employee has reduced from 9.8m² in 2004 to 7.7m² currently.

7.7 Review, Rationalisation and Disposals

7.7.1 In accordance with the principles set out in the Asset Management Plan, portfolio reviews are undertaken periodically and individual properties reviewed when service delivery strategies affect asset requirements or services report assets as surplus to their own requirements. These reviews enable the Council to align the use of its assets to corporate priorities and to identify opportunities for releasing the capital value tied up in surplus properties so that it can be re-directed to other Council priorities. A flowchart of the review process is attached at Appendix 2.

Recent and on-going asset reviews include:-

7.7.2 Smart Working/Accommodation Strategy The rationalisation of office accommodation has so far seen the disposal of eight redundant buildings, generating capital receipts on disposal of freeholds or savings on rent if the building was leased. This has triggered subsequent regeneration of some sites on which around 110 new homes (68 affordable) have since been provided. In addition to disposals in progress such as Tottenham Town Hall, the Council has

earmarked more office buildings for disposal in the next phase of the Accommodation Strategy to 2012/13.

7.7.3 Commercial Portfolio - The Commercial portfolio was reviewed in 2008. The independent reviewer concluded that most (93%) of the portfolio met Council objectives and that overall its financial performance (rate of return) was above the industry benchmark. Opportunities for divesting of properties from the portfolio in favour of other options such as re-development are considered on a case by case basis. For instance, the Cabinet has recently approved disposal of commercial units in Gourley Place N15 and Lymington Avenue N22 which will enable wider regeneration schemes to proceed.

7.7.4 Leased Community Buildings - A review of community building leases was reported to Cabinet in 2007 with the aim of adopting a uniform approach, particularly to lease length, review periods and respective tenant/landlord responsibilities. The clarification of responsibility for repair and maintenance responsibilities is particularly important in safeguarding the condition and capital value of these buildings. A standard lease was agreed and work continues on introducing the new lease within Landlord and Tenant Act provisions as existing leases come up for renewal.

7.7.5 Disposals programme In the last seven years capital receipts exceeding £50m have been achieved. In addition to redundant operational buildings, the programme, which is monitored by the Capital and Asset Strategy Board, also includes housing properties and commercial properties which are unsuitable for the portfolio (e.g. are uneconomical to repair or could be of more benefit if redeveloped). A smaller and reducing proportion of capital receipts arises from the statutory Right to Buy provisions for council tenants. The capital receipts generated are made available for reinvestment in priority projects through the capital programme.

7.8 Supporting Regeneration

7.8.1 The Council seeks opportunities to use its land to achieve wider corporate objectives by:

- Using major disposals as a trigger for significant long term regeneration schemes (e.g. Hornsey and Tottenham Town Halls and Hornsey Depot, Gourley Place).
- Working with major development partners on site assembly through direct disposal of individual Council owned properties (e.g. at Wards Corner, Northumberland Park) or securing Compulsory Purchase of other properties.
- Disposing of surplus land to boost capital funds for re-investing in Council services.

7.8.2 The Cabinet in September 2009 also agreed to investigate the establishment of a Local Asset Backed Vehicle (LABV) which would pool the Council's surplus assets to stimulate and support a major regeneration and housing investment programme. *(A further report on this is planned for Cabinet in December 2010).*

7.8.3 Major disposals of Council properties are progressing as follows:-

7.8.4 Hornsey Town Hall – The Hornsey Town Hall Renaissance Project involves the refurbishment and conversion of this Grade II* Listed Town Hall building into a centre for cultural and enterprise activities to the benefit of the community.

Asset Management main objectives include;

- Restoration of the Town Hall in a way that respects its listed status and safeguards its future by providing financially sustainable spaces fit for purpose.
- To facilitate cultural, community and other activities in the Town Hall, provide public access to the building and make a positive contribution to the local and wider economy.

The refurbishment project will involve new facilitating residential accommodation to the rear of the building. The project now has outline planning consent and work is underway on developing a viable and sustainable business plan to ensure effective asset transfer for community use.

7.8.5 Tottenham Town Hall – Refurbishment of this Grade II Listed building is taking place alongside transformation of the adjoining site to provide new homes, business units and community facilities. On completion, the asset will transfer to the development partner, a Residential Social Landlord. Restoration work to protect the heritage parts of the building is nearing completion, expected by December 2010. Development of flats and houses to land at the rear will then follow.

7.8.6 Hornsey Depot - Re-development of this surplus site in partnership with Sainsbury's will provide over 200 new homes (50% affordable) and a supermarket. Following approval to a Land Agreement the next stage (securing a developer) is now underway.

7.8.7 Strategic Sites

The Council also contributes to key regeneration schemes by freeing up or disposing of its own property or through supporting action to acquire property in order to achieve the necessary land assembly. Examples are Wards Corner, Haringey Heartlands and the Northumberland Park/Tottenham Hotspur schemes.

7.9 Sustainability and Efficiency

7.9.1 Effective mapping means the Council can now identify energy consumption across the organisation in greater detail. Major projects at high consumption sites include:

- Energy saving equipment such as voltage optimisation and variable speed controls (e.g. for fans) at key sites including leisure centres
- Installation of swimming pool covers and replacement of filtration equipment.
- Lighting controls at three sport centres, the Council's Professional Development Centre and some offices.

- Boiler replacement with more efficient models and controls upgrade at nine corporate sites.
- 'Switch-off' campaigns led by Green Champions, projecting energy savings up to 8% per building.
- Installation of photovoltaic panels on four schools within the Muswell Hill Low Carbon Zone
- In addition to energy saving improvements included in the Decent Homes programme and other projects to install energy saving measures, Homes for Haringey has also run campaigns to encourage energy-saving by Council tenants.
- Energy awareness training in schools and a sustainable investment fund to support installation of energy-saving equipment in schools.
- Projects are underway on ambient temperature and the Council is also exploring new energy technologies (e.g. combined heat and power).

7.10 Working With Partners and the Community Sector

7.10.1 There are several examples where multi-agency services have been co-located to provide a single access point (e.g. the Haynes Day Centre for people with dementia) or where partner agency services can be accessed through Council facilities (e.g. Health Services advice available in libraries). These tend to be individual service led improvement initiatives. Any larger scale sharing of services or functions on a structural basis would require a significant re-assessment of asset requirements and use.

7.10.2 Working with community partners, particularly with Haringey Association of Voluntary and Community Organisations (HAVCO), the Council is exploring ways of widening use of the range of community assets across the borough and an event was held in July this year with community, voluntary and third sector representatives. Through a number of workshops the attendees considered how suitable community spaces could best be developed for the delivery of services and community facilities and the different building management models that could apply.

7.11 Issues and Challenges

7.11.1 i) Economic Climate and Market Conditions

7.11.2 Disposals

Some projects have been postponed since 2008 as a result of economic conditions and market uncertainty and it is unlikely that, despite best efforts, the values that were being mooted in late 2006 to mid 2007 will be realised again, at least in the medium term. There are some encouraging signs of longer term stability and a slowing in decline and Corporate Property Services has since begun to test the market through various means with preparatory work underway on further disposals, particularly those supporting wider regeneration objectives.

The Comprehensive Spending Review and reduced grant funding from the Housing and Communities Agency to Registered Social Landlords (RSL's) will impact on land disposals where a primary objective is affordable housing. It is

anticipated that RSL's will seek significant discounts or indeed land transfers at nil value, in effect representing an increased capital contribution from the Council.

7.11.3 Commercial portfolio

The current recession has continued to impact on local business and has discouraged the start up of new businesses. Both existing and potential tenants have been affected and the loss of local enterprises also affects job opportunities for residents. A strategy is in place to manage the impact on commercial income and lettings and to reduce as far as possible, the effects on tenants. A measured approach has been adopted to support existing and new tenants through a number of mechanisms including:- phased rents, flexible leases and payment plans.

7.11.4 ii) Investment Need

Recent years have seen significant investment in Schools and Housing stock and other buildings such as libraries and adults facilities. Additionally the Corporate Landlord model has improved the co-ordination and targeting of programmed capital investment in operational buildings which is important for maintaining buildings in satisfactory condition. It is anticipated that there will be fewer capital resources available in the foreseeable future, requiring review of spending priorities and sources of capital funding.

7.11.5 Sustainability targets

The Council has an ambitious target of 40% reduction in CO2 emissions to which the Council's asset base will contribute. Achievement of some of this reduction will rely on investment in new technology, equipment and materials which is likely to be subject to overall budget constraints.

7.11.6 Other Factors

It is anticipated that the Comprehensive Spending Review and emerging government policy will impact on assets in a number of ways:-

- Increasing emphasis on the rationalisation and sharing of services and assets across public sector agencies.
- Greater focus on voluntary and third sector provision and the Council's enabling role in this, including provision of premises from which to operate.
- Continuing budgetary constraints and the need to further prioritise expenditure on property assets.

8.	Chief Financial Officer Comments	N/A
9.	Head of Legal Services Comments	N/A

10. Equalities & Community Cohesion Comments 10.1 The planning and delivery of assets which are fit for purpose is vital to the delivery of effective services to residents. Utilisation of assets in support of key regeneration schemes contributes to increased affordable housing provision and local area improvements for some of the most disadvantaged communities. The provision of commercial units also provides opportunities for local enterprise and employment across Haringey's diverse population and is important to the start up of small local businesses.
11. Consultation (N/A)
12. Service Financial Comments 12.1 As an information report, there are no specific financial implications. However the use and management of assets has a significant contribution to make to the efficient use of resources by the Council and in the case of asset disposals, supplementing the funding available for capital programme projects. Some aspects of asset management are particularly vulnerable to economic climate and market conditions and the issues arising are set out in section 7.11.
13. Use of appendices /Tables and photographs 13.1. Appendix 1 – Asset base summary 13.2. Appendix 2 - Property Review process - Overview
14. Local Government (Access to Information) Act 1985 14.1. Documents used in the preparation of this report: Corporate Asset Management Plan Reports to Overview and Scrutiny Committee - Asset Management Update – 27th March 2007 Commercial Property Portfolio – 27th October 2008 Reports to Cabinet Council Community Buildings Portfolio – 23rd January 2007 Commercial Property Portfolio Review – 26th January 2009

APPENDIX 1

1. Asset Base Summary

(Values as stated in Accounts for year ended 31.03.10)

	No. units/properties		Value	Value
ASSETS	2009/10	2008/9	31/03/10 £'000	31/03/09 £'000
Council Dwellings (including garages)	16,259	16,323	1,109,462	1,057,294
Operational buildings (total)			448,882	518,389
Administrative buildings	24	26		
Under 5's Centres	8	4		
Primary schools	41	41		
Secondary schools	8	7		
Sixth Form Centre	1	1		
HALS/Youth buildings	5	5		
Nursery schools	3	3		
Play centres	7	8		
Pupil referral units	3	3		
Libraries	9	9		
Sports and Leisure Centres	4	4		
Coroner's Court	1	1		
Children's homes and hostels	3	3		
Homes for older people	4	4		
Homes for people with learning disabilities	3	3		
Day nurseries and family centres	1	1		
Day centres for older people	4	4		
Day centres for people with mental health problems/disability	5	5		
Cemeteries & Crematoria	3	3		
Depots	4	4		
Museums	1	1		
Community Assets			6,979	86
Leased Community buildings	42	43		
Parks and open spaces	167	167		
Allotments (plots)	1,647	1,647		
Investment properties			53,640	51,297
Commercial premises				
Office	126	126		
Light industrial	237	237		
Retail	240	240		
Surplus assets held for disposal			10,496	38,414
Assets under construction			33,106	54,155
TOTAL			1,662,565	1,719,635

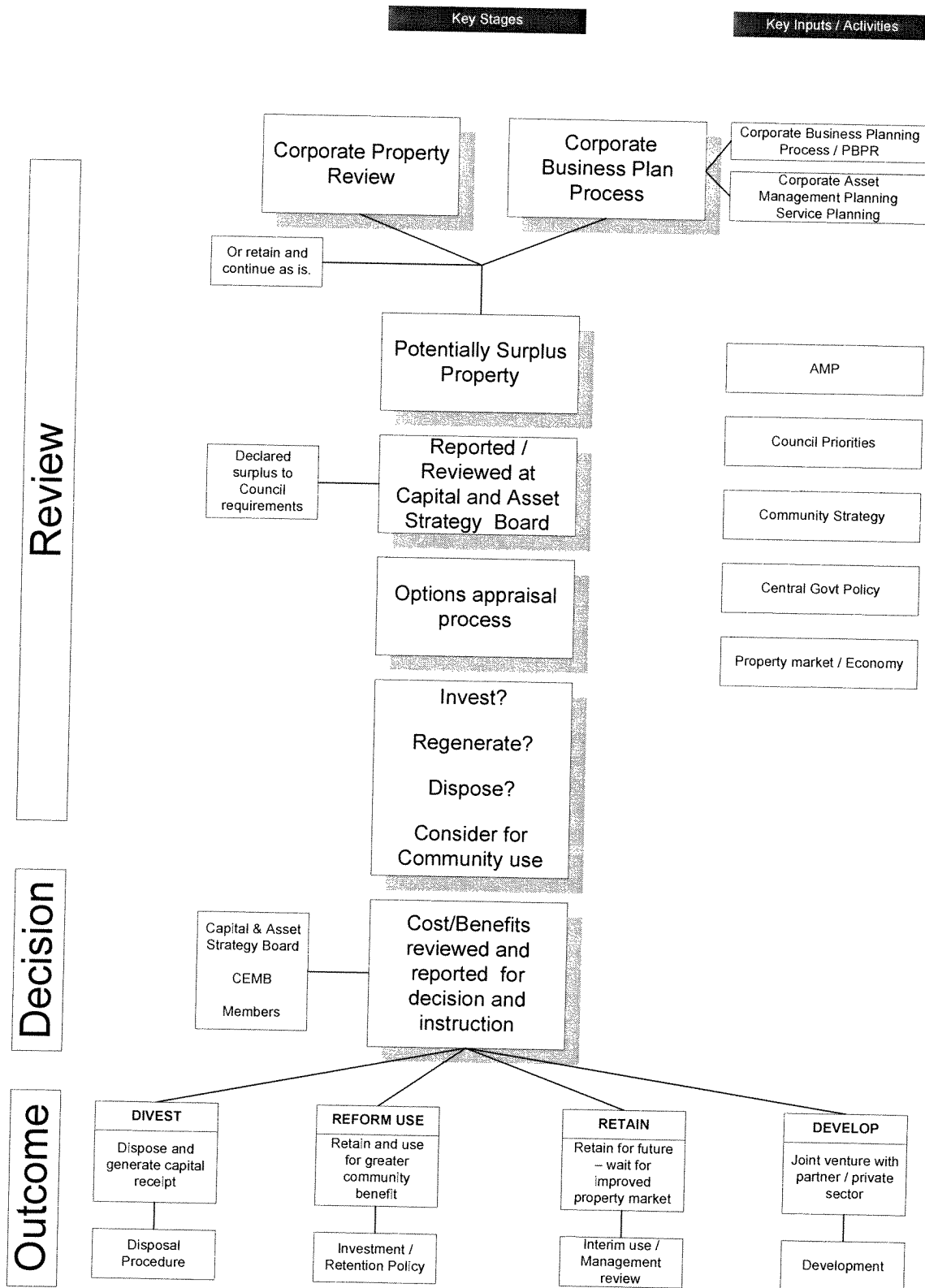
2. Out of Borough Properties

Waltham Cross Housing Estate	90 units managed by Homes for Haringey as part of overall housing stock management.
Weir Hall Road N18 - on the Enfield side of the Borough boundary	189 units managed by Homes for Haringey as part of overall housing stock management.
Craven Park Road/Maple Close N15	130 units managed by Homes for Haringey as part of overall housing stock management.
Pendarren Outdoor Education Centre	Managed through Children's and Young People's Service
Bull Lane/Pasteur Gardens – (former school playing fields located in Enfield)	Routine planned maintenance and pitch bookings in respect of Bull Lane are managed by the Parks Service.
Enfield Crematorium	Services managed by Adults, Culture and Community Services. Day to day building repair and maintenance by Corporate Landlord (Corporate Property Services)
Miscellaneous properties	There is a small number of individual housing units, managed by Homes for Haringey and located in adjoining boroughs (e.g. as a consequence of earlier boundary changes)

3. Portfolio Management Arrangements

Portfolio	Management Arrangements	Other information
1. Housing stock	Homes for Haringey manages stock on behalf of the Council.	Homes for Haringey produces a separate Asset Management Strategy/Plan. Major investment in stock through the Decent Homes Programme is due to complete in 2014.
2. Operational properties (all buildings except housing stock and schools/sixth form centre and children's centres).	Corporate Property Services deals with revenue and capital repair and maintenance. Services retain responsibility for specialist maintenance (e.g. pool filtration equipment).	Administrative buildings continue to be rationalised under Smart Working (Accommodation Strategy). There is an Open Space strategy and Parks Asset Management Plan covering investment in parks and open spaces.
3. Schools, Sixth Form Centre and Children's Centres	There is a landlord/tenant relationship between these services and Children and Young People's Services (CYPS). Respective responsibilities are defined in line with the established CIPFA model which is a government requirement. Generally this involves local managers having responsibility for day to day building management whilst responsibility for major capital works (e.g. extensions, refurbishments) rests with CYPS. The Property Team within CYPS offers advice to schools on property management matters.	There is an Asset Management Plan for schools in line with Government expectations as to good practice.
4. Commercial (including leased Community buildings)	Managed by the Council through Corporate Property Services.	Depending on conditions of their lease or service agreement, tenants can report building issues through the Property Helpdesk.

STRATEGIC PROPERTY REVIEW - Overview



Agenda item:

[No.]

Overview & Scrutiny Committee

On 6 December 2010

Report Title. **Use of Consultants**

Report of **Stuart Young, Assistant Chief Executive (People & OD)**

Signed :



Contact Officer : Steve Davies, Head of Human Resources, 020 8489 3172

Wards(s) affected: **N/A**

Report for: **Non Key Decision**

1. Purpose of the report

1.1. To update the committee on control and usage of consultants across the council.

2. State link(s) with Council Plan Priorities and actions and /or other Strategies:

2.1 Links to the council requirement to achieve a balanced budget over the next three financial years.

3. Recommendations

3.1. That the Committee note the progress that has been made in reducing the number of consultants across the council and the policy arrangements in place for engaging and monitoring consultants.

4. Summary

- 4.1. The current financial situation means that major savings need to be made over the next 2-3 years. To have any impact on the council's revenue account savings on the council's General Fund budgets need to be achieved.
- 4.2. Expenditure on consultants is an area of spend that comes under regular scrutiny by Members. It is important to understand that consultants may be funded from either revenue, capital or some other grant stream. Examples of capital funded consultants are those on large projects/ programmes e.g. building schools for the future (BSF). Grant funded consultants would include the School Improvement Partners. Revenue funded consultants are typically those who provide additional specific services and expertise to the council because the council staff do not have the capacity, knowledge, experience, or skills to provide these services. Commonly the tenure of these consultants is short term and although a premium is usually paid for their services it is difficult to say that there is not a requirement for these services.
- 4.3. The term consultants covers the following workers - Consultants – individuals providing support to finite work such as projects, usually paid on a daily rate or a set amount for the package of services and engaged under a contract for services. Typically engaged as freelance providers or sourced from a consultant company. Interim Managers – individuals providing management services usually to cover a vacant job. Typically engaged under a contract for services either as a freelance or via a recruitment company.
- 4.4. The engagement of consultants is via a hiring process that is controlled using Harinet. Hiring managers must complete an electronic form that requires them to provide a business case for engaging the consultant. There electronic form includes some basic checks that does not allow the hire to be completed unless a fully signed off business case is supplied by the hiring manager. Attached in appendices A, B and C are the consultant policy, business case form and process for hiring consultants.
- 4.5. The use of consultants & interim managers is monitored and Directors have been working to reduce the number and use since June. Outlined in appendix A is a summary of the list of consultants and reduction in usage between June and the end of October 2010 – a reduction from 82 to 54 consultants.
- 4.6. The number of revenue funded consultants have halved in the last 4 months from 33 down to 16. Directorates are continuing to review these numbers down over the next few months.

5. Chief Financial Officer Comments

- 5.1. As outlined in section 4 above, all Directors have been and continue to review the number and use of consultants particularly those funded from Haringey revenue. The consultant policy and process outlined in the attached appendices enable on-going challenge and monitoring of the use of consultants.
- 5.2. It should be noted that many of the remaining consultants funded from revenue, as set out in Appendix D, are working on projects that are contributing towards corporate savings targets and initiatives that will increase efficiency and deliver real improvements to residents.

6. Head of Legal Services Comments

- 6.1. The Head of Legal Services has seen this report and has no specific comment to make.

7. Equalities & Community Cohesion Comments

- 7.1. Consultants provide a range of services across the council.
- 7.2. Monitoring of equality categories of consultants is not undertaken.

8. Use of appendices /Tables and photographs

- 8.1. Appendix A – Consultant Policy
- 8.2. Appendix B – Consultant Business Case Form
- 8.3. Appendix C – Process for hiring consultants
- 8.4. Appendix D – Table of consultant usage across the council broken down by grant, capital and revenue funding and type of usage within directorates.

9. Local Government (Access to Information) Act 1985

- 9.1. Internal monitoring spreadsheet survey of use of consultants.

HARINGEY COUNCIL**POLICY FOR USE OF CONSULTANTS / SELF EMPLOYED WORKERS****Introduction**

The Council recognises that the use of consultants can enable the smooth running of Council Services by providing an element of flexibility within the workforce. It is, however, Council policy to ensure non-permanent workers are used within corporate frameworks, which reflect the Council's values and at those times when service delivery would be adversely affected without the additional cover and resource they can provide. The Council policy is also for hiring managers to ensure the transferral of skills/knowledge from consultants to Haringey employees in order to reduce future requirements.

CONSULTANTS**Definition**

For the purpose of this document the term 'consultant' relates to those people who are either freelance / self employed or supplied by a consultancy to work on a temporary basis for the Council. Such consultants normally charge their services at a daily rate or a set fee for an entire project. Such consultants will normally be required to provide senior and/or specialist positions and will cost in excess of £250 per day.

Exclusions;

The consultant process described below will not be applicable to the following:

- Consultants engaged following procurement exercises e.g. Logika, or the Council or Office of Government Commerce (OGC) frameworks
- Agency temps – any worker provided via an agency or consultancy listed on the Resource Centre's supply chain. These workers can only be engaged and paid via the Resource Centre. *Please refer to the policy for use of Temporary Agency workers. If you wish to add an agency to the supply chain then please contact the Resource Centre who will endeavour to engage them.*

RESOURCE CENTRE**Definition**

For the purpose of this document the term 'Resource Centre ' relates to the office contracted by Haringey Council to manage the service delivering the Council's temporary agency staff and consultant requirements. The Resource Centre is the link between the recruiting managers and the approved agencies / Consultants and will deal with all agency / Consultant enquiries and vacancies.

MANAGERS' RESPONSIBILITY

It is the responsibility of managers to:

- work within corporate frameworks. Managers should only go outside a framework to recruit a consultant where those consultancies on the framework are unable to meet their requirements
- ensure a Consultant business form is completed by the budget holder
- ensure a Consultant business case form is submitted to the appropriate assistant director for all consultant requirements .

- ensure that a report is prepared for the appropriate authorising personnel/body ie Director, Cabinet Member, or Procurement Committee prior to Consultant engagement. (see authorisation levels below)
- ensure that a contract is put in place outlining the Consultants responsibilities, targets and monitoring.
- ensure that the contract is recorded on the Corporate Contract Management System (http://harinet.haringey.gov.uk/contract_loading_template.doc)
- to raise a purchase order on SAP for each Consultant using the 'self employed' revenue GL code or capital GL code.
- ensure that information about current Consultants is correctly recorded on the Consultant e-form on Harinet at the beginning of each engagement.
- ensure that all consultants are provided with suitable induction
- provide additional information on the use of consultants as and when required for monitoring purposes
- retain a copy of any authorised Business Case forms for monitoring purposes
- keep the use of consultants under regular review

AUTHORISATION LEVELS

Dependant on the level of spend a report must be submitted to the appropriate personnel/body. *(Please seek advice from your Directorate's contract officers to assist with this process.)*

- **Management Consultancy is a Part A Priority Service of the EU directives. This means that this service is subject to the full requirements of the EU legislation.**
- **If the cost of the consultant is over the EU threshold then a full tendering exercise must be carried out. (Procurement Manual: Haringey Council)**
- Under Contract Standing Orders (CSO's) Contracts under £5k are authorised by the Director (6.02)
- Contracts above £5k but less than £25k should be tendered or quotations obtained in order to secure value for money for the Council (CSO 6.04) However the Director may decide that a tender is not appropriate and agree another process will provide best value
- All contracts above this level must be let following a competitive tender process (CSO 6.05)

Should a tender not be appropriate then a waiver of the requirement to tender maybe obtained within the specific circumstances set by CSO 7.03 e.g. in the Council's overall interest, or it is justified because there are few suppliers in a specialist market and by the appropriate Council representatives within set financial limits:

- The Director may waive the requirement to tender up to £50k
- A Cabinet Member from £50k+ to £ 250k

Please note, if the cost is above the EU threshold a waiver cannot be obtained

- Only authorised budget holders can complete the consultant business case form to seek approval for spends on Consultants
- The budget holder is responsible for ensuring that sufficient funds are available to cover expenditure and that accurate records on use and payment are maintained.

- In the event of an existing consultant requiring an extension, the approval of the extension must be obtained **before** the end of the current contract by formal report to the Director.
- Copies of any email authorisations must be sent to the Resource Centre for monitoring purposes.

USE OF CONSULTANTS

All consultant usage is to be recorded on the Consultant E-form on Harinet at the start of each engagement.

If the Consultant is temporarily filling a vacant post, Consultants should be booked up to a maximum duration of **3 months**. Longer periods must be authorised by an Assistant Director.

Use of Consultants should represent value for money. Where possible quotes should be obtained from several individuals before engaging.

Consultants should only be used in circumstances where:

- (a) the need for the work is expected to be temporary e.g. meeting peak workloads, seasonal requirements, where the duration of the work is limited by finance available, where redundancies / re-organisations are pending or where there is a particular skills gap; or
- (b) the need for a particular individual to do the job is temporary e.g. covering for sickness, maternity, acting up, secondment etc or while a vacancy is being filled; **and**

there is no possibility of

- covering the workload using existing employees
- appointing a redeployee
- arranging for an existing worker to 'act up'

Induction and Performance Management

Managers using consultants are responsible for the performance of service delivery by the consultants, including an appropriate level of induction. As a minimum, all consultants must be taken through the induction checklist as set out in the attached Induction Checklist, Appendix A

Where the consultant does not perform to the required standard, the manager should terminate the individual within one working week. For individuals with over one years service – advice should be sought from HR before terminating the contract.

Monitoring

The Council's Human Resources Group will monitor the use of Consultants and the Resource Centre will monitor the use of consultants on frameworks or within its own supply chain in line with principles established for financial monitoring.

ADDITIONAL INFORMATION

Hiring Managers must take into account the following additional information when recruiting temporary agency staff or consultants.

- Equality and Diversity including the Equal Opportunities Statement
- Criminal Records Bureau (CRB) Disclosures
- Records management, Data Protection and confidentiality
- Monitoring and Audits of consultancy/ agency usage
- Council values and ways of working

Haringey Council - Consultant Business Case Form

Date:

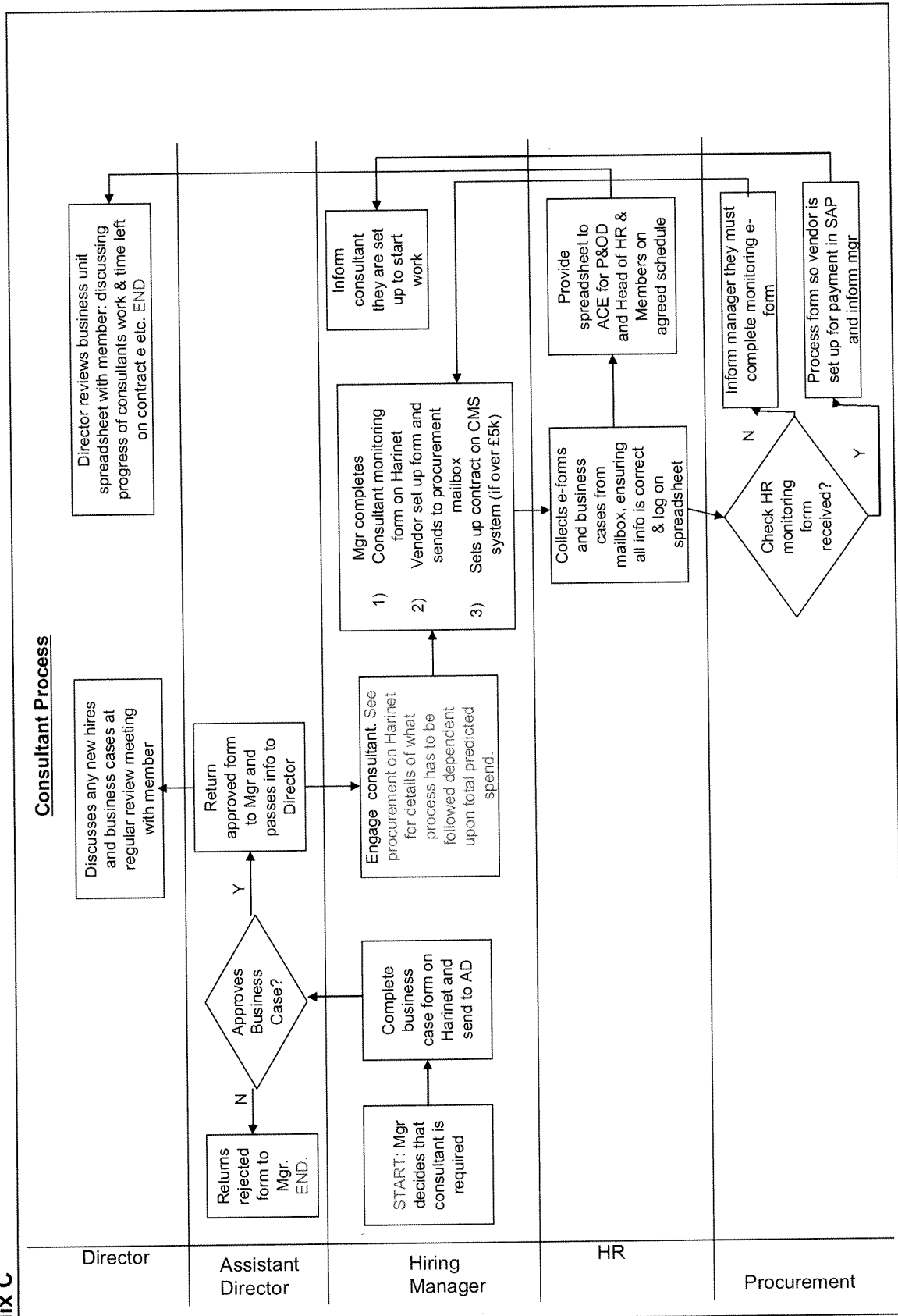
Recruiting / Line Manager Name:	
Service & Directorate	
Consultant Name & Company:	
Start Date:	
End Date:	
Daily Cost:	
Frequency / Length of Engagement	
Predicted Total Cost:	
Please specify the work being undertaken	
Outline reasons/ justification for engaging consultant	
Identify methods used to engage consultant	
Identify the Value for Money benefits of engaging consultant	
Identify how Consultant skills or benefits from the project will be transferred to staff within the Council	

Assistant Director: _____

Business Unit: _____

Signature: _____

Appendix C



Appendix D

Consultant usage across the council

Breakdown of consultant numbers in different periods by grant, capital and revenue funding streams

Consultant groupings	Count at June 2010	Count at end October 2010
School Improvement Partners – Grant funded	15	15
Building Schools for the Future – Capital funded	13	8
Other consultants – Grant/ Capital funded	14 grant 7 capital	8 grant 7 capital
Other consultants – Revenue funded	33	16
TOTAL	82	54

Consultants listed by directorate and programme type

ACCS – 12 consultants – 4 grant funded, 6 capital funded, 2 revenue funded. Providing programmes including active health & wellbeing, leisure usage/ income development, Adults service transformation, leisure centre refurbishments, parks improvements, framework i specialist skills and other IT specialist skills.

Corporate Resources – 3 consultants – 1 capital and 2 revenue funded. Providing specialist property services advice and ad hoc expert advice in benefits and local taxation services.

Policy, Performance, Partnerships & Communications – 3 consultants, all revenue funded. Providing value for money and smart working expertise.

Urban Environment - 5 consultants all revenue funded. Providing consultancy expertise in specialist areas e.g. planning, public realm and interim consultancy for vacant departmental Asst Director post.

CYPS – 31 consultants – 8 capital funded Building schools for the future, 15 grant funded school improvement partners, plus 4 revenue funded and 4 other grant funded positions providing interim management and specialist school consultancy expertise.

Directors are still actively considering the usage and need for consultants and therefore it is anticipated the number of 54 consultants will reduce further over coming months.

Agenda item:

[No.]

Overview and Scrutiny Committee On 6 December 2010

Report Title: Joint Health Overview and Scrutiny Committee to Consider North Central London Service and Organisation Review – Amendments to Terms of Reference

Report of: Chair of Overview and Scrutiny Committee

Contact Officer : Robert Mack, Principal Scrutiny Support Officer Tel: 0208 489 2921

Wards(s) affected: All

Report for: **N/A**

1. Purpose of the report (That is, the decision required)

- 1.1 To agree to amendments to the previously agreed terms of reference for the Joint Health Overview and Scrutiny Committee that was set up to engage with the NHS on the North Central London Service and Organisation Review.

2. Introduction by Cabinet Member (if necessary)

2.1. N/A

3. State link(s) with Council Plan Priorities and actions and/or other Strategies:

3.1. N/A

4. Recommendations:

- 4.1. That the Committee recommend to Council that the terms of reference for the joint health overview and scrutiny committee be amended to take on the role outlined within the report.

5. Reason for recommendation(s)

5.1. Included within the body of the report.

6. Other options considered

6.1. Included within the body of the report.

7. Summary

- 7.1 Last year, the NHS in north central London sector set up a major review of acute services which involved significant changes to local hospital services. A full public consultation exercise was scheduled to be undertaken in the autumn 2010. In preparation for this, a joint health overview and scrutiny committee was set up by the five boroughs concerned. The Council approved terms of reference for the committee, which were specifically focussed upon responding to this consultation.
- 7.2 The review process has now been suspended in the light of a change of policy by the new government. However, further work is being undertaken on the commissioning of a number of services. These are being progressed in line with the new government's priorities, which have included a commitment to end what are referred to as "top down" reconfigurations and to shift commissioning responsibilities to GPs.
- 7.3 NHS North Central London has been established formally and is taking on a more significant role than was originally envisaged for it. A significant number of key commissioning decisions will now be taken at this level rather than by individual PCTs. Where proposals are developed that involve substantial change to services across the sector, there will be a statutory duty for each of the boroughs to set up a JHOSC. In addition, NHS North Central London now has a key strategic role as the transitional body responsible for facilitating the switch to GP commissioning.
- 7.4 The JHOSC met informally on 2 August and agreed to recommend that its terms of reference be amended by participating Council's so that it can assume a standing role to consider any sector wide proposals that involve significant changes to services. This would remove the need to set up a new JHOSC every time a new set of such proposals are made. In addition, the JHOSC would undertake a strategic role in scrutinising sector wide issues through regular engagement with NHS North Central London.

8. Chief Financial Officer Comments

- 8.1 The recommendation to amend the terms of reference for the JHOSC to enable it to assume a standing role is a sensible approach and is more efficient in terms of process.
- 8.2 As outlined in paragraph 13.00 at this stage it isn't possible to assess the likelihood of costs or the value however, given the nature of the group, any eventual costs are not likely to be prohibitive, will be shared across the 5 boroughs and should be assessed and agreed before commissioning services.

9. Head of Legal Services Comments

9.1. Entering into, or varying, arrangements made with other Boroughs to establish joint scrutiny bodies must be agreed by the full Council. The Council can agree to delegate the appointment of Haringey's representatives on the JHOSC to the Overview and Scrutiny Committee.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. N/A

11. Equalities & Community Cohesion Comments

11.1. The joint committee will need to consider whether proposals by the NHS are likely to adversely affect specific communities and, in particular, the adequacy of the equalities impact assessment.

12. Consultation

12.1. There are specific obligations on the NHS to engage and consult with patients and the public. A key part of the joint committee's work will be to consider the NHS's plans for this. In addition, the joint committee will also seek to engage with a wide range of stakeholders, including organisations representing the patients and public.

13. Service Financial Comments

13.1. It is possible that there will be some cost implications arising from the joint committee but it is not possible to quantify the size of these at this stage. It will be dependent on the nature of any proposals that may arise from the NHS in respect of the reconfiguration of sector wide health services and whether Members feel that they require additional independent expert advice to challenge these effectively.

13.2. The practice is normally that any costs arising are shared between the participating local authorities. The size of the costs will depend on the level of support that Members of the joint committee decide would be appropriate in order to ensure that they are able to respond effectively. However, economies of scale will be made through there being a single sector wide scrutiny body to consider these issues.

14. Use of appendices/tables and photographs

14.1. None

15. Local Government (Access to Information) Act 1985

15.1. Background papers are as follows:

Revision to the NHS Operating Framework 2010/11

16. Report

Background

16.1 In 2009, NHS London asked each of the commissioning sectors across the capital to review acute (hospital) provision within their areas. The drivers behind this were both clinical and financial. Haringey is in the north central sector (NC) together with Barnet, Enfield, Camden and Islington. The view of NHS London was that acute services in London did not measure up to the vision within *Healthcare for London*, which aimed to offer more care provided closer to home but with some specialist services being centralised to give higher quality and dedicated care. It was also felt that there was likely to be an increase in demand for health services in the next few years that was unlikely to be matched by similar increases in NHS funding, which would result in a significant funding gap. The funding gap for NC London was estimated as likely to be approximately £560m by 2016/17.

16.2 It was originally envisaged that, following the development of detailed reconfiguration options, a formal public consultation would need to take place in autumn 2010. Such proposals would undoubtedly have constituted a “substantial variation” to health services across the sector. As the proposals would have affected all the boroughs in the sector, there would have been a statutory obligation to set up a joint health overview and scrutiny committee (JHOSC) to consider the proposals and respond accordingly.

16.3 In the light of the public concern that the review process generated, the Chairs of the overview and scrutiny committees within the sector were of the view that committee that the JHOSC should be set up in advance of any public consultation in order to engage proactively with NHS North Central London. It was therefore agreed that each Council would approve the terms of reference before the local government elections in order that the JHOSC would be able to begin its work in a timely manner.

16.4 The following terms of reference for the JHOSC were approved by Council on 22 March:

“To scrutinise and respond to stakeholder engagement, the consultation process and final decision in respect of the North Central London Service and Organisation Review in the light of what is in the best interests of the delivery of a spectrum of health services across the area of Barnet, Camden, Enfield, Haringey and Islington, taking account of:

- *The adequacy of the consultation being carried out by the health bodies including the extent to which patients and the public have been consulted and their views have been taken into account*

- *The impact on the residents of those areas of the reconfiguration proposals, as set out in the consultation document*
- *To assess whether the proposals will deliver sustainable service improvement*
- *To assess whether the proposed changes address existing health care inequalities and not lead to other inequalities*
- *The impact on patients and carers of the different options, and if appropriate, which option should be taken forward*
- *How the patient and carer experience and outcomes and their health and well-being can be maximised whichever option is selected*
- *Whether to use the joint powers of the local authorities to refer either the consultation or final decision in respect of the North Central London Service and Organisation Review to the Secretary of State for Health.”*

16.5 Appointments to the JHOSC were made by each of the constituent boroughs shortly after the election. However, the Review process was suspended in the light of a change of policy by the new coalition government. Further work is nevertheless being undertaken in line with the new government’s priorities for the NHS, which have included a commitment to end what are referred to as “top down” reconfigurations and to shift commissioning responsibilities to GPs. In order to enable the NHS to meet the clinical and financial challenges that it faces, service initiatives other than major reconfiguration are in the process of being identified.

16.6 NHS North Central London has now been established formally and appears to be taking on a more significant role than was originally envisaged for it when it was set up as a sector wide commissioning agency. It now has two main functions;

- The five PCTs in the area have allocated their acute sector budgets of £1.6 billion to the sector for them to commission hospital services. They have also been allocated a range of functions by the Strategic Health Authority relating to the planning and performance management of the acute sector and primary care.
- The sector will be the transitional body for GP commissioning and will be in existence until the PCTs and the SHA were abolished and the system was ready for GP commissioning to start.

16.7 A significant number of key commissioning and other decisions are likely to be taken at sector level rather than by individual PCTs. An informal meeting of the JHOSC took place on 2 August to receive an update on progress from NHS North Central London and consider a response to the changing circumstances. The JHOSC agreed to recommend to broaden the scope of the JHOSC so that it has a standing role (on an “as and when” basis) in considering any sector wide proposals that involve significant change to services that affect patients and the public across the boroughs. This would also include specialised commissioning where services are organised across the five boroughs and, whilst the number of patients in each borough may be small, the aggregate total is significant. This will remove the need to set up a fresh JHOSC on every occasion and therefore reduce the administrative

burden. It could also enable proposals to be scrutinised which would probably not otherwise have been looked at in detail. In addition, the JHOSC also agreed to recommend that it also take on a strategic role in scrutinising sector wide issues through regular engagement with NHS North Central London.

16.8 This will entail amendments to the previously agreed terms of reference. It is recommended that they be amended as follows:

- “1. To engage with NHS North Central London on strategic sector wide issues in respect of the commissioning of health services across the area of Barnet, Camden, Enfield, Haringey and Islington; and
2. To scrutinise and respond to stakeholder engagement, the consultation process and final decision in respect of any sector wide proposals for reconfiguration of specific services in the light of what is in the best interests of the delivery of a spectrum of health services across the area of, taking account of:
 - The adequacy of the consultation being carried out by the health bodies including the extent to which patients and the public have been consulted and their views have been taken into account
 - The impact on the residents of those areas of the reconfiguration proposals, as set out in the consultation document
 - To assess whether the proposals will deliver sustainable service improvement
 - To assess whether the proposed changes address existing health care inequalities and not lead to other inequalities
 - The impact on patients and carers of the different options, and if appropriate, which option should be taken forward
 - How the patient and carer experience and outcomes and their health and well-being can be maximised whichever option is selected
 - Whether to use the joint powers of the local authorities to refer either the consultation or final decision in respect of the North Central London Service and Organisation Review to the Secretary of State for Health.
1. The joint committee will work independently of both the Executive and health scrutiny committees of its parent authorities, although evidence collected by individual health scrutiny committees may be submitted as evidence to the joint committee and considered at its discretion.
2. To maintain impartiality, during the period of its operation Members of the Joint Committee will refrain from association with any campaigns either in favour or against any of the reconfiguration proposals. This will not preclude the Executives or other individual members of each authority from participating in such activities.
3. The joint committee will aim work together in a spirit of co-operation, striving to work to a consensual view to the benefit of local people.”

- 16.9 The ongoing support required for the JHOSC will be provided jointly by all of the participating authorities. Each authority will support its own representatives whilst advice and guidance to the joint scrutiny committee will be provided, as required, through liaison between relevant authorities.
- 16.10 Consideration could be given by the JHOSC, in due course, to the provision of external independent advice and guidance, should it be felt necessary. This could be of benefit if it enables the joint committee to more effectively challenge the NHS and may be of particular assistance in addressing issues of a more technical nature, where lack of specific knowledge could put the joint committee at a disadvantage.
- 16.11 It is possible that there could be costs associated with carrying out some of this work. The need for this will depend on the nature of any reconfiguration proposals that they emerge in due course as well as whether it is considered that any additional support is required to enable the JHOSC to effectively challenge the NHS on specific issues.

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MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 28 JULY 2010

Councillors Councillors Bull (Chair), Browne (Vice-Chair), Ejiofor, Newton, Winskill and Strang

Apologies Councillors Alexander and Basu

Also Present: **Co-optees:** Yvonne Denny (Parent Governor Representative), Helena Kania (Local Involvement Network (LINK))

And: Duncan Stroud (NHS Haringey - Associate Director - Communications, Engagement and Partnerships), Harry Turner (Director of Finance, NHS Haringey) and Stephen Conroy (Director of Communications NHS North Central London)

**MINUTE
NO.**

SUBJECT/DECISION

OSCO31.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillors Alexander (Councillor Paul Strang substituted) and Basu. An apology for lateness was received from Councillor Ejiofor.
OSCO32.	URGENT BUSINESS There were no urgent items.
OSCO33.	DECLARATIONS OF INTEREST Councillor Paul Strang declared a personal interest during discussions involving Transport for London (TfL) as he was previously employed by TfL.
OSCO34.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS A number of local residents attended the meeting to speak on Breastfeeding and Low Priority Treatments; recorded in the minute below.
OSCO35.	NHS HARINGEY UPDATES The Committee received the NHS Haringey Update document and was shown a video of local people's positive opinions about the new polyclinics in Haringey. It was noted that despite pressures NHS Haringey was still delivering the strategy to provide more care in the community. In response to questions it was noted that demand for the use of services in Haringey had risen due to a number of reasons including population and need growth, diversity, health issues in the east of the borough, people wanting to use the service more as well as more

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 28 JULY 2010

publicity promoting health living.

A paper detailing future provision of health centres in the borough would be circulated to Committee Members (action no. 35.1).

Breastfeeding

The Committee heard from local residents concerned with the provision of support to new mothers who were breastfeeding and requested details of how the breast feeding targets in the Children & Young People's Implementation Plan 2009 would be met. A response would be circulated to members after the meeting with copies of the plan (action no. 35.2).

The Committee would be provided with information on how breastfeeding would be measured in future, including infants who were partially and exclusively breastfed (action no. 35.3).

It was confirmed that Great Ormond Street Hospital (GOSH) Health Visitor training was given to all volunteers. The Committee asked whether there were volunteers to assist with breast feeding in all children's centres. Mr Stroud agreed to circulate this information after the meeting and details of the timescales within which a new mother should have contact with a health visitor (action no. 35.4). It was noted that a dedicated officer in Haringey worked with GOSH to commission support for breastfeeding.

Low Priority Treatments

The Committee received a deputation on behalf of the Defend Haringey Health Services Coalition (DHHSC) opposing the proposal for a low priority treatments list, claiming that for some people these treatments could be life saving. In response, Mr Harry Turner, Director of Finance – NHS Haringey, reported that the NHS was committed to ensuring equity across Haringey in all NHS services and that a strict criteria was followed to ensure that everyone was assessed equally according to their clinical needs. The treatments in question were regarded as being of questionable benefit. Details of the prioritisation criteria in relation to the low priority treatments policy would be circulated to Committee Members (action no. 35.6) and it was noted that clinical judgement would be used during an "exceptional treatment panel" to decide on cases where individuals felt they did meet the criteria for having the relevant treatment.

Information on the projected impact of the low priority treatments policy based on figures for the population and demographics of Haringey (action no. 35.7) would also be circulated. The Committee noted that the cuts to such treatments in Haringey were not as large as the cuts made in other boroughs but expressed concern that early treatments often prevented worse illness later on.

The minutes of the PCT Board meeting held on 28th July 2010 would

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 28 JULY 2010

be circulated to Committee Members when available (action no. 31.5) as well as information on the projected impact of the low priority treatments policy based on figures for the population and demographics of Haringey (action no. 35.7). It was noted that it was difficult to estimate the potential impact as patients not provided with these treatments might well be offered alternative forms of treatment instead.

It was agreed that the Committee would meet quarterly to consider relevant issues relating to the major changes to health services currently taking place (action no. 35.9) and requested to be consulted about any services planned to be cut by NHS Haringey, including replacement services, at the early stages of discussions (action 35.10).

Transport

The Committee noted the deputation on behalf of Buswatch Haringey stating that Hornsey health centre was poorly served by transport links with only the W7 bus linking to the area. Residents in Hornsey Central, Wood Green and those with mobility issues would have difficulty accessing the health centre.

Duncan Stroud, NHS Haringey – Associate Director – Communications, Engagement and Partnerships, reported that Transport for London (TfL) were currently consulting NHS Haringey on changes to bus routes in the borough. NHS Haringey recognised the on-going difficulties for people travelling across the borough and using the bus stop at the top of Muswell Hill.

The Chair would ask the London Assembly Member for Enfield and Haringey to raise the issue of there being a lack of public transport to the Hornsey Neighbourhood Health Centre (action no. 35.12). Councillor Bull and Councillor Winskill agreed to work with Chris Barker (Buswatch Secretary) and executives of the PCT, linking with the Head of Sustainable Transport and the Transport Forum, to organise a meeting with Transport for London to discuss the issues with transport in Haringey. (action no. 35.13).

North Central London Review (NCL)

Members expressed concern about General Practitioners (GPs) being given the role of commissioning services and suggested nurses, speech therapists and other professional should also be involved. The Committee stated that local residents who have experienced healthcare issues should also be included in discussions to which the Director of Finance, NHS Haringey, responded that regular patient group discussions were held.

In response to questions about why the transfer of services from hospitals to health centres was slow the NHS Haringey – Associate Director – Communications, Engagement and Partnerships, explained

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 28 JULY 2010**

	that before the move of services many issues had to be considered to ensure clinical and patient safety. The Committee requested regular updates on the white paper and the impact on local services, the Tottenham Polyclinic and the North Central London Acute Care Review (action no. 35.14) and to be provided with regular updates about the transfer of public health responsibilities from the PCT to the Council (action no. 35.15). RESOLVED to note the NHS updates and actions 35.1 to 35.15. The meeting ended at 19:45 hrs	
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COUNCILLOR GIDEON BULL

Chair

Councillor

Chair

SIGNED AT MEETING.....DAY

OF.....

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY, 29 JULY 2010

Councillors Councillors Bull (Chair), Browne (Vice-Chair), Basu, Ejiofor, Newton, Scott and Winskill

Apologies Councillor Alexander

Also Present: **Co-optees:** Helena Kania (Local Involvement Network (LINK)), Yvonne Denny (Church Representative)
Councillors: Councillors Bevan, Vanier, Dogus and Goldberg and Vanier,
Officers: Kevin Bartle (Lead Finance Officer), Jean Croot (Head of Safer, Stronger Communities Unit), Keith Elliot (Corporate Consultation Manager), Dave Grant (Borough Commander), Margaret Gallagher (Performance Team Manager), Leo Kearse (Safer Communities Development Co-ordinator), Julie Parker (Director of Corporate Resources), Stuart Young (Assistant Chief Executive – People & Organisational Development), Eve Pelekanos (Corporate Head of Performance & Policy), Mark Gurrey (Deputy Director – Children & Families), Ian Benson (Pensions Manager), Mun Thong Phung (Director of Adult, Culture & Community Services), Phil Harris (Assistant Director of Strategic & Community Housing), Lisa Redfern (Assistant Director Adult Services), John Morris (Assistant Director Recreation Service), Susan Humphries (Corporate Voluntary Sector Team), Maria Kane (chief executive of Barnet, Enfield & Haringey Mental Health Trust (MHT)) and Andrew Wright (Haringey MHT)

MINUTE NO.

SUBJECT/DECISION

OSCO37.	WEBCASTING It was noted that the meeting was recorded for live or future broadcasting on the Council's website.
OSCO38.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Karen Alexander (substituted by Councillor Nigel Scott) and Marcelle Jemide (Co-optee).
OSCO39.	URGENT BUSINESS There was no urgent business.
OSCO40.	DECLARATIONS OF INTEREST There were no declarations of interest.
OSCO41.	MEMBERSHIP The Committee noted the appointment of Sandra Young as a co-opted member of the Committee.
OSCO42.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS There were no such items.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

OSCO43.	ORDER OF AGENDA The order of agenda was varied in order to accommodate members in attendance. The minutes will appear in the same order in which items appeared on the agenda.
OSCO44.	CABINET MEMBER QUESTIONS - CABINET MEMBER FOR ADULT & COMMUNITY SERVICES The Committee received the portfolio briefing and the responses to advance questions posed to Councillor Dogus, Cabinet Member for Adult and Community Services. The Committee asked supplementary questions, the answers of which are noted below. Q.11 – The Committee requested a briefing note providing more information on the Haringey Circle and the upfront investment of £600k required to set up the “circle” (action no. 37.1). Q.16 – The Committee expressed concerns about how the dedicated carers grant was spent. The Cabinet member explained that she, the Leader and the Chief Executive had clearly expressed to the NHS that funding allocated to carers should be spent solely on carers but the responses from the NHS had been that the money had not been ring-fenced. The Cabinet Member assured the Committee that she would continue to fight for future funding to be used where it should be and recognised the good work of carers. The Committee highlighted the importance of turning unused land into community allotments and the Cabinet Member agreed that a survey of all unused spaces was required and she would look into how Haringey Online and Haringey People could be used to encourage residents to suggest unused pieces of land. Q.23 – The Committee requested a briefing note including further information on what initiatives were being put in place to integrate health services, assurances that there was no duplication of support from the NHS and HAVCO (Haringey Association of Voluntary and Community Organisations) and how HAVCO was funded (action no. 37.2). Q.29 – The Committee emphasised the need for Council departments to use library meeting rooms rather than external venues and the Cabinet Member stated that hire-prices were minimal to encourage use. Q33 – The Committee commented that Lordship Lane recreational ground had not been identified as a potential Queen Elizabeth II Playing Field (a scheme operated by Fields in Trust (Fit)) sight. It was noted that the scheme’s focus was on playing fields and Lordship Lane recreational ground was considered to be a park but much work was being done due to funds raised by the Friends of the Lordship Lane Park.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

	The Committee asked for a briefing note on the implications of the new health white paper on Haringey's adult and community services, when more information was available (action no. 37.3). Helena Kania (LINK) offered to write to NHS Haringey colleagues to request that Haringey Adult Social Services officers be invited to the Patient Panels (action no. 37.4). The Chair would receive an update on Bull Lane playing fields (action 37.5). RESOLVED that the briefing be noted.	
OSCO45.	CABINET MEMBER QUESTIONS - CABINET MEMBER FOR COMMUNITY SAFETY AND COHESION The Committee received the portfolio briefing and the responses to advance questions posed to Councillor Bernice Vanier, Cabinet Member for Community Safety and Cohesion. Q.1 - The Committee requested further information on how many of the 28 children in care were from Haringey or were out of borough (action no. 38.1). In relation to Q.4 further information would be circulated on how the re-offending rate of 9.17% was arrived at and how many adult offenders received less than a 12 month sentence (action no. 38.2). It was noted that if funding for anti-social behaviour (ASB) schemes ceased the Council would investigate how processes could be mainstreamed to reduce re-offending rates. Question 5 had not been answered due to the relevant officer being on leave; therefore a written response would be provided after the meeting (action no. 38.3). In relation to question 11 the Committee asked whether savings could be made by joint working with agencies and partners across the Council. It was noted that discussions around joining-up services were taking place and the Committee would be kept informed when there was some clarity about how this would work (action no. 38.4). The Committee asked Councillor Vanier how she championed equalities in Haringey and were informed that events were the most useful in promoting equalities, which was also the responsibility of all members. The Committee noted that Equalities Impact Assessments (EIAs) were conducted during the planning of all projects and that EIAs were monitored and reviewed. In response to efficiency savings and government cuts Cllr Vanier assured the Committee that EIAs would be conducted in all cases and that any measures taken in one tier would follow in all tiers.	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

	A briefing on what was being done about forced marriages and honour-based violence in Haringey would be circulated to the Committee (action no. 38.5). RESOLVED that the report be noted.
OSCO46.	END OF YEAR CRIME FIGURES & BOROUGH COMMANDER The Committee received the report on the end of year crime figures, presented by Haringey Borough Commander Dave Grant. The Committee noted that the Community Safety Team had concentrated on reducing gun crime and violence due to gang activity. In response to the Committee's concerns the Borough Commander assured members that the reduction of 6% of violent incidents and 11% fewer serious violent crimes was sustainable. Committee members noted the initiatives in place and that fewer knives were being carried by young people. The Committee asked what was being done to encourage the reporting of rape and noted that the Community Safety Team consulted at police level and with partners and the inspector ranks when a rape was reported. The number of reported rapes rose last year due to new ways of reporting rape, the investigation of sexual assaults and the way crimes were classified. The Police also worked with the Council to provide support to victims. The Borough Commander recognised that it was still difficult to get people to come forward to report such crimes. In response to the Committee's concerns about squatters taking over residents' properties while residents were away, the Borough Commander stated that there were certain laws which protected occupier status and encouraged people to ensure that neighbours watched their homes while they were empty and informed Police at the earliest opportunity. A resident would only be protected if they had been away for a maximum of 2 weeks. In response to the Committee's asking whether crime was increasing in betting shops the Borough Commander explained that whilst no betting shops had been closed down Police had raided some shops with the assistance of the management. It was noted that there was a rise in drugs being sold in vacant shops surrounding betting shops and that Police were working on prevention of criminal damage of betting shops, which took a lot of Police time. Further to enquiring the Committee noted that despite financial cuts every secondary school and college would have a full time Police Officer assigned to it by September 2010. RESOLVED that the report be noted.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

OSCO47.	DEVELOPMENT OF MENTAL HEALTH SERVICES 2010-2015 - NEXT STAGE DISCUSSION PAPER The Committee received the Mental Health NHS Trust paper entitled Changing for Good detailing the key changes envisaged in mental health services across Barnet, Enfield and Haringey. The Committee requested a briefing note on the capacity building work that was being undertaken by the Mental Health Trust (MHT) with GPs and other relevant agencies aimed at increasing early intervention in respect of mental health issues (action no. 41.1). In response to its concerns, MHT officers assured the Committee that there would be full engagement with the public and a review of existing sites as part of the North Central London review before any planning application for the St Ann's site was submitted. Details of the issues surrounding the placement by the MHT of some mental health patients in bed and breakfast accommodation would be circulated to members (action no. 41.1). RESOLVED that the report be noted and that the Mental Health Trust be invited to report back to the Committee on progress in October.
OSCO48.	COUNCIL'S 3-YEAR FINANCIAL STRATEGY The Committee received the Financial Planning strategy report, which had been approved by Cabinet, and noted that more detailed assumptions could be made after the government's comprehensive spending review in October 2010. In response to concerns expressed by the Committee about the difference in inflation figures for 2011/12 (£1 million), 2012/13 (£1 million) and 2013/14 (£10 million) it was reported that the figures for the first two years (2011/12 and 2012/13) were incremental increases on funds already committed as part of the existing financial plan (page 61 of the agenda pack). The inflation figures for 2013/14 were much higher as the full inflation and pay allowance needed to be built into the base budget for the new financial planning period. RESOLVED that the report be noted.
OSCO49.	QUARTERLY COUNCIL PERFORMANCE EXCEPTIONS REPORT & QUARTERLY COUNCIL BUDGET MONITORING EXCEPTIONS REPORT The Committee received the Council's performance report for April-May 2010 (periods 1 & 2) and asked a number of questions; the responses of which are recorded below. <u>BV212 – Average re-let times for local authority dwellings</u> In response to the Committee's concern that the average re-let time

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

was 41 days it was noted that the long process (where the computer system bids on behalf of tenants) needed to be shortened. Other factors included that: customers were hard to engage with, only a small proportion of tenants gave the required 4 weeks notice, only 7 out of 10 residents turned-up for arranged viewings, 30-40% of offers of properties were refused and void properties had to be brought up to the decent homes standard before being re-let.

The period for repairs to be completed, however, had been reduced from 28 to 18 days with potential for this to be reduced further to 12 days. A new scheme was in place where tenants received up to £250 in vouchers if their properties were left in good states. There was also the possibility of charging tenants in future for clearing void properties. It was noted that vulnerable and elderly tenants could have 2 rooms decorated by Homes for Haringey and there was a painting service which all tenants had access to.

NI 65 – Percentage of Children becoming the subject of Child Protection Plan for a second or subsequent time

The Committee noted that this was below target due to children who moved out of borough and were placed on new plans and then returned to the borough to be placed automatically on a new plan again. Performance within 10-15% was generally considered to be a high performance level.

Transfer of Care – Mental Health Service users

The Committee requested more information on Haringey's figures for the delayed transfers of care from hospital including whether mental health service users were included (paragraph 15.11 on page 69 of the agenda pack) (action no. 43.1).

NI 181 - Time taken to process Housing Benefit/ Council Tax Benefit new claims and change events

It was noted that benefits were taking longer to process due to the volume of claims which came through the Call-Centre and so had a knock-on effect. Measures were in place (such as moving benefits staff to the Call-Centre to assist) which were starting to have an impact.

CS2 – Call Centre telephone answering in 30 seconds – of calls presented (all call centre calls)

The performance for June had improved due to reduced volume in calls about benefits and the voice recognition telephone system and shift in working patterns to ensure more staff were available. The Committee expressed concerns about callers waiting up to an hour to be answered and were advised to highlight such cases with the Director of Corporate Resources.

Household Waste

The Committee asked to be informed of the reasons why the household waste target for reuse, recycling and composting had been lowered (action no 43.2).

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010

	<u>Budget Monitoring</u> The Committee noted the £10 million latest forecast of the Council's overspend position. Whilst external pressure was a factor, Children in Care placements and maintaining a safe service produced much of the overspend. 7.5 million of the overspend was attributed to the Children & Young People's Service (CYPS), £1.8 million to Urban Environment and £1.3 million to Adults Services. In response to the Committee's questions it was noted that the Council's current account was at the recommended available balance level but if the £10 million projected deficit was not addressed the current account would be emptied. <u>Children's Services</u> In response to questions the Committee noted that early in 2009 there had been a sudden increase of children being taken into care and numbers had been rising consistently since. Work was being conducted with the Council's partners to ensure a better management of risk and to try to keep children with families. <u>Savings</u> In response to questions about savings, it was noted that savings made would be used to offset overspends but individual services would still be required to reduce spending. RESOLVED that the report be noted.
OSCO50.	RESIDENT SURVEY RESULTS The Committee received the Haringey resident survey results and noted that the public's perception of service delivery had positively increased in all areas. In relation to 'sources of information about the Council' (page 119 of the agenda pack) the Committee noted the difference between the preferred and current lines of communication and that there were still three main ways to communicate (via Haringey People delivered to the door, leaflets and the Council's website). RESOLVED that the survey results be noted.
OSCO51.	NEW ITEMS OF URGENT BUSINESS There were no new items.
OSCO52.	FUTURE MEETINGS The Committee noted the dates for future meetings.

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
THURSDAY, 29 JULY 2010**

OSCO53.	SCRUTINY ACTIONS REQUESTED The Committee noted the updated actions list. The meeting ended at 22:00 hrs.	
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COUNCILLOR GIDEON BULL

Chair

Councillor

Chair

SIGNED AT MEETING.....DAY

OF.....

CHAIR.....

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

Councillors Councillors Bull (Chair), Browne (Vice-Chair), Alexander, Basu, Ejiofor, Newton and Winskill

Apologies Helen Kania (LINKs)

Also Present: **Co-optees:** Yvonne Denny (Church Representative), Sarah Marsh (Parent Governor Representative) and Marcelle Jemide (Parent Governor Representative), Sarah Marsh (Parent Governor Representative), Sandra Young (Parent Governor Representative), Pamela Moffat (LINK Representative)

Councillors: Councillor John Bevan, Councillor Joe Goldberg

Officers: Julie Parker (Director of Corporate Resources), Steve Davies (Head of Human Resources), Trevor Cripps (Overview & Scrutiny Manager) Phil Harris (Assistant Director of Strategic & Community Housing), Rosie Green (Housing Strategy and Partnerships Manager), Michael Wood (Head of Procurement), Karen Thorpe (Customer Services Manager), Melanie Ponomarenko (Scrutiny Officer), David Airey (Head of ICT Services), Natalie Cole (Clerk)

Also attending: Pauline Taylor, NHS - Head of Medicines Management & Commissioning (Central)

**MINUTE
NO.**

SUBJECT/DECISION

OSCO54.	WEBCASTING The meeting was web-cast for live or future broadcasting on the Council's website.
OSCO55.	APOLOGIES FOR ABSENCE An apology for absence was received from Helena Kania (LINKs).
OSCO56.	URGENT BUSINESS RESOLVED that the briefing on the NHS White Paper, "Liberating the NHS" – Department of Health consultation on the future of the NHS, be considered at agenda item 12.
OSCO57.	DECLARATIONS OF INTEREST Councillors Gideon Bull and David Winskill declared personal interests in agenda item 6 as they were Council leaseholders.
OSCO58.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS There were no such items.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

OSCO59.	CABINET MEMBER QUESTIONS - CABINET MEMBER FOR HOUSING The Committee received the portfolio briefing and the responses to advance questions posed to Councillor John Bevan, Cabinet Member for Housing. The Committee asked supplementary questions, the answers of which are noted below. Re. Q2. The Committee noted that private rental sector housing had been utilised in order to reduce the demand for poor quality temporary accommodation. Officers stated that the Government's housing benefit proposals would result in onward migration and a rise in the use of poor quality temporary accommodation and the Council was working with other boroughs to set minimum standards which landlords were expected to meet and had agreed that none of the boroughs involved would use poor quality temporary accommodation. During the discussion about temporary accommodation it was agreed that the minimum standards criteria would be circulated to Committee members (action 59.1). Members were encouraged to notify the housing department about any cases of poor accommodation that were a concern. In response to questions it was noted that the east of the Borough saw high use of temporary accommodation, however, much was outside of the Borough, mainly in LB Enfield, but all within London. The Council was working towards bringing all temporary accommodation placements back inside the Borough. The Committee asked how over-occupancy was being tackled and how residents were being persuaded to move into smaller properties. It was informed that the lettings policy had been amended to enable the best use of government grants to offer financial incentives to tenants and good support from officers was key. It was noted that 16 under-occupancy moves had been arranged so far this year. The aim was to encourage between 70 to 100 each year through home-swap and mutual exchange initiatives. Re. Q13. The Assistant Director Strategic & Community Housing was asked to provide information about the future of Larkspur Close sheltered housing scheme in the report being presented to the Committee on 1st November 2010 (action 59.2). Re. Q20. In response to the concerns officers acknowledged the challenge in the decision to invest by way of capital or revenue but recognised that much of the funds came from housing benefits (revenue) which could not be spent on capital projects. Re. Q22. It was noted that under its local procurement strategy Homes for Haringey could employ local businesses if they met the quality and cost criteria and offered local apprenticeships.	
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MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

	In response to the Committee's question, it was noted that there were usually between 200-220 empty (due to people moving out) Council properties at any one time. RESOLVED that the briefing be noted.
OSCO60.	HOUSING STRATEGIES: MOVE-ON STRATEGY 2010-15 AND ROUGH-SLEEPERS STRATEGY 2010-12 The Committee received the report on the Housing Strategies: Move-On Strategy 2010-15 and the Rough Sleepers Strategy 2010-12, introduced by Rosie Green, Housing Strategy and Partnerships Manager. It was noted that the documents were sub-strategies of the Council's larger Housing Strategy and would be reviewed annually. In response to questions by Committee Members the following was noted: A rough sleeper was anybody sleeping on the street, although some rough sleepers might sleep on friends' sofas and those who chose to sleep on the streets were the more difficult to work with to get them off the streets. The most recent official count, using national criteria, found 3 rough sleepers in Haringey compared to 10 last year but officers approximated that there may be between 25 and 30 rough sleepers in the Borough from time to time. A high proportion of these were from Eastern European countries with which the Council attempted to facilitate reconnections, through a Government funded reconnection scheme. RESOLVED that the report be noted.
OSCO61.	REVIEW OF THE HOUSING ALLOCATIONS POLICY The Committee received the report on the review of the Housing Allocations Policy introduced by Phil Harris (Assistant Director of Strategic & Community Housing). In response to Committee Members questions the following information was provided: The Council employed a government funded specialist to identify homes that were under-occupied. The specialist had conducted 100 visits which resulted in 70 moves. The Council was working with housing associations to identify further under-occupancy but it was recognised that this was labour intensive. Literature explaining housing allocations and options for people who under or over occupied properties would be sent to Members to provide to residents as necessary (action 60.1).

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

	Under the new policy it was expected that many people would fall into Band D which was where need had been identified but there was reduced preference or “no local connection”. RESOLVED that the report be noted.
OSCO62.	PHARMACEUTICAL NEED ASSESSMENT The Committee received the report on the NHS Haringey pharmaceutical needs assessment (PNA, introduced by Pauline Taylor, NHS - Head of Medicines Management & Commissioning (Central) highlighting that there was over-provision of pharmacies in Haringey. The Committee expressed concerns that legislation required the need for the establishment of a new pharmacy to be demonstrated yet there were 4 exemptions (below) where a business did not need to meet the “necessary and desirable” criteria. A briefing note exploring this issue would be provided to the Committee (action 61.1). Exemptions: • The pharmacy would be in a large retail development • The pharmacy would be open 100 hours a week or more and provide essential services • The pharmacy would include a one-stop shop/primary care centre • The establishment would be an internet pharmacy The Committee expressed concern about applications for new pharmaceutical premises in terms of the impact on neighbouring businesses and reducing the footfall (number of people who walked past a store) and asked the NHS to consult with the Council’s planning department and consider its policy. Councillor’s Browne and Winskill would be copied into any correspondence (action 61.2). In response to its questions the Committee was informed that the review would consider other factors including opening days and times, central dispensing services as well as additional services that pharmacies were willing to offer but it was unlikely that a pharmacy already opened would be closed as a result. The Head of Medicines Management & Commissioning – NHS would investigate and report back to the Committee if there were any pharmacies in Haringey that had been established through exemption from the “necessary and desirable” criteria (action 61.3). RESOLVED that the report be noted and that the Overview & Scrutiny Committee be included in the formal consultation on pharmaceutical needs assessment.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

OSCO63.	CABINET MEMBER QUESTIONS - CABINET MEMBER FOR FINANCE AND SUSTAINABILITY The Committee received the portfolio briefing and the responses to advance questions posed to Councillor Joe Goldberg, Cabinet Member for Finance and Sustainability. The Committee asked supplementary questions, the answers of which are noted below. Re. Q3. The Cabinet Member explained that the primary commitment in terms of sustainability was to reduce the Council's carbon usage rather than create power through wind/solar, which were also being considered as ways to generate future savings. Re. Q4. The Committee requested a milestone report of the impact of the Council's emergency expenditure restrictions imposed to tackle projected in-year overspend (action 62.1). Re. Q7. The Committee highlighted previous discussions on the possibility of using wasteland for allotment space and offenders on the Community Payback scheme to work on those spaces. The feasibility of this would be investigated and reported back to the Committee (action 62.2). Q13. The Committee would be provided with confirmation of how many rate payers would be eligible for the Business Rate Relief Scheme, officers believed it was approximately 3200 (action 62.3). The Committee asked for the timeline for the SMART working programme and noted that the Council was part way through the SMART working programme. Based on the current plan: SMART working had been set up at Alexandra House in all except for one floor. River Park House had started working towards SMART and was due for completion in Dec 2010. In Cumberland Road some teams were being moved out and the full completion would be over a longer period ending around Sept 2011. Planning work for Station Road was starting now. The Committee was informed that there had been a reduction in the use of consultants in the Council but where there were consultants these were used for a time specific or expert project. The Committee noted that the potential for unused Council office space to be turned into residential use. It was reported that the Council's overtime expenditure (mainly for area such as care) was proportionate to other Council's and that it was still beneficial to pay overtime rather than employ a new people to take on the additional hours. RESOLVED that the briefing be noted.	
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MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

OSCO64.	PROCUREMENT STRATEGY The Overview & Scrutiny Committee considered the Haringey Procurement Strategy 2010-2013 report prior to its being considered for approval by the Cabinet on 14th September 2010, presented by Michael Wood, Head of Procurement and the Cabinet Member for Finance and Sustainability. The Committee noted the written responses to its advance questions and the following information was provided in response to supplementary questions. The Council encouraged its suppliers to pay the London Living Wage and more work could be conducted to encourage suppliers to meet the Council's social objectives. In February 2010 the Council held a large event involving 130 businesses including local partners and a report will be available at the end of the year detailing what new local business had been conducted as a result of the event. Officers recognised that sharing information about the cost of services and utilities was a good practice but could also be a disadvantage during negotiations. Haringey had established a pan-London energy contract with other boroughs and partners which meant all were purchasing energy at the same price. Similar schemes had been set up for the purchase of water, stationery and the employment of security services. RESOLVED i. The strategy should clearly set and, as far as possible, quantify the anticipated savings and the financial years in which they will be delivered. ii. That there is likely to be a substantial increase in the formation of social enterprises and that L B Haringey lead capacity building should be explicitly encouraged in the Procurement Strategy. iii. That the Procurement Strategy should encourage working with public sector partner agencies to explore the pooling of procurement in a more structured way. iv. To help drive prices down, web-based commodity pricing should be considered in association with partner agencies. v. Voluntary Sector and community organisations should be encouraged and supported to bid for contract services. vi. Procurement should continually seek to encourage local businesses and suppliers to bid for contracts. vii. LB Haringey should take the lead on capacity building and	
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MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010

	training of existing and new SME's, Social Enterprises and the Voluntary Sector but should encourage other public sector bodies to engage and contribute to this process.
OSCO65.	NEW ITEMS OF URGENT BUSINESS <u>"Liberating the NHS" – Department of Health consultation on the future of the NHS</u> <i>REASON FOR URGENCY:</i> <i>The Government consultations end on 5th and 11th October. Therefore there was little time for the Committee to prepare for the Overview and Scrutiny workshop on 13th September 2010 and coordinate its input into the Council response.</i> The Committee received the briefing on some of the key issues and commentary from the consultation documents and informing of the approach being taken to formulate a response to the Department of Health, presented by Melanie Ponomarenko, Scrutiny Officer. The Committee asked for the briefing to be circulated to all Council members (action 65.1). Further to its enquiries the Committee would be sent information on where the responsibility for Children's Services would sit under the potential new arrangements as some parts of Children's Services would not be managed under the consortia but maintained at a national level (action 65.2). The Committee was invited to send any questions or comments to the Scrutiny Officer. RESOLVED that the briefing be noted.
OSCO66.	MINUTES Church Representative, Yvonne Denny had been omitted from the attendance list and this would be amended. RESOLVED that, subject to the amendment above, the minutes be confirmed as an accurate record.
OSCO67.	FUTURE MEETINGS The future meeting dates were noted.
OSCO68.	SCRUTINY COMMITTEE ACTIONS REQUESTED The actions updates received since the last meeting were noted.

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 6 SEPTEMBER 2010**

The meeting ended at 21:10 hrs

COUNCILLOR GIDEON BULL

Chair

Councillor

Chair

SIGNED AT MEETING.....DAY

OF.....

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

Councillors Councillors Bull (Chair), Browne (Vice-Chair), Alexander, Basu, Ejiofor, Newton and Winskill

Also Present: Helena Kania (Local Involvement Network (LINK))

MINUTE NO.	SUBJECT/DECISION
OSCO69.	WEBCASTING It was noted that the meeting was being webcast on the Council's website.
OSCO70.	APOLOGIES FOR ABSENCE There were no apologies for absence.
OSCO71.	URGENT BUSINESS Committee members raised individual points under agenda item 12.
OSCO72.	DECLARATIONS OF INTEREST There were no declarations of interest.
OSCO73.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS There were no such items.
OSCO74.	CABINET MEMBER QUESTIONS - THE LEADER The Committee received the Leader's portfolio briefing, advance questions submitted by Members and the written responses supplied. The following was noted, further to supplementary questions: Re Q1 The Leader emphasised that the judgement in respect of the Wards Corner judicial review had been very clear on the narrow grounds on which it had succeeded and that there were very few circumstances where an application completely went away. Re Q3 It was agreed that the link to the online version of Smart Talk be circulated to Members and it was suggested that future issues of Smart Talk include some of the suggestions arising from the staff suggestion scheme. Re Q4 The Leader advised the Committee that Haringey People (HP) was not intended to replicate services offered by the local press in terms of advertising, and that the Council had to be careful with regards to who advertising space was offered to in HP as there was

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

an expectation from the public that companies featured in HP were endorsed by the Council. Costs were being reduced by reducing the number of copies produced, and the number of pages, in particular the local pages.

Re Q8 The Leader outlined that challenges to marketing the policy bulletin format to other local authorities were that the policy bulletin was specifically tailored to Haringey, and this would need to be amended and that with the abolition of the CAA, it was felt that many in-house policy departments now had the capacity to develop similar formats and there would therefore be less market demand.

Re Q9 In response to a question regarding the condition of the housing market locally, the Leader stated that Haringey's housing market had been robust, but that as an area with a high level of public sector employment, this may change going forward.

Re Q10 Stuart Young, Assistant Chief Executive, People and Organisational Development, reported that the Council was currently reviewing all discretionary payments. The amounts were decreasing as a result, but it was emphasised that such payments accounted for a very small proportion of the overall payroll.

Re Q11 The Leader advised that the target for reducing the number of consultants by the end of September 2010 had been met. The Committee was advised that there were a number of areas where it was essential for work to be carried out by an independent party, and therefore consultants with good working knowledge of the local area were needed. A report on the use of consultants would be brought to the Committee meeting on 2 December.

Re Q15 In response to a question on how Members could access the outputs of the Online Strategy Board, the Leader advised that any formal recommendations from the Board would be via the usual decision making processes such as the Cabinet or the relevant Committee but that the majority of the work of the Board was operational, and for action at officer level.

Re Q16 Regarding an opt-in e-communication or email strategy for residents, Mr Young advised that the Council was looking at RSS feeds and alerts as a means of communicating with people. The Leader reported that the Online Strategy Board would look into whether the Council's systems were sufficiently robust to support regular emails on different service areas for those who had expressed an interest in receiving information about specific activities and that, if it was felt to be technically possible, Members would have the opportunity to decide whether to implement this.

Re Q19 The Leader emphasised that all consultants were engaged for tasks with very clear start and finish dates, and that their rates were only calculated on a day-by-day basis. In response to a request from the Committee, the Leader confirmed that for any particular

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

	consultant, information could be provided on the detail of the task they were working on, their start and finish dates and the value added by their engagement. Mr Young clarified that in respect of agency work, the Council tracked the posts concerned rather than the individuals in post, as there could be high turnover of individuals within a post. Further details would be provided in the report to the Committee in December. It was confirmed that there was a robust sign-off procedure for anyone wishing to engage a consultant. Re Q20 The Leader confirmed that there would be no area of activity where the Council wasn't working hard to negotiate reduced rates in the current financial climate. The Committee asked about the impact of recruitment freezes in areas reliant on agency staff, such as safeguarding and care homes, in response to which the Leader confirmed that recruitment in essential demand-led services such as social services would not be frozen. In response to a question from the Committee regarding whether the Council's performance could be maintained in light of the savings that needed to be made, the Leader confirmed that it would be a very challenging time, but that the Council had a duty to deliver the best services possible. Given the potential level of cuts, which would not be known until the CSR announcement, it was likely that a fundamental review would be needed of the services the Council could offer. It was noted that Haringey would be disproportionately affected by current policy changes, and that the demands and pressures on the Council would be significant. In response to a question from the Committee in respect of the review of the policy and performance function, Mr Young agreed that a report on this would be brought to the Committee meeting on 20 October. The Leader confirmed that she was confident that the independence of the scrutiny function, as a Member-led function, could be maintained in light of any proposed changes. The Committee thanked the Leader for her attendance and responses.	
OSCO75.	CABINET MEMBER QUESTIONS - CABINET MEMBER FOR PLANNING AND REGENERATION The Committee received the portfolio briefing from the Cabinet Member for Planning and Regeneration, Cllr Mallett, and the advance questions submitted and the written responses supplied. Cllr Mallett reminded the Committee that regeneration extended across the whole Council. The importance of business in the borough was emphasised; Cllr Mallett welcomed the resilience of small local businesses and reported that the Council was involved in directing local businesses to sources of help and advice, although the reduction in area-based grant limited the level of help that could be offered. The Committee heard that the Spurs development would increase jobs, spending power and footfall in the area and would have a beneficial regenerative impact. The Council's work with Job Centre Plus to engage those with particular difficulties in entering employment had	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

been successful. Despite concerns regarding the impact of cuts, Cllr Mallett reminded that everyone could help the borough by supporting local businesses.

The following was noted, further to supplementary questions:

Re Q1 Marc Dorfman confirmed that the correct unit cost for a sustained employment outcome is £5,000. Cllr Ejiofor would contact Mr Dorfman outside the meeting for clarification on the calculation of the figures.

Re Q2 It was clarified that the North London Pledge was a cross-borough programme, benefiting residents across the Upper Lee Valley area, and not just Haringey. The Committee asked for details on the number of people who had secured jobs as a result of the programme, and it was agreed that this figure would be provided outside of the meeting.

Re Q3 It was clarified that cases of unauthorised conversions were immune from prosecution when an Enforcement Notice had not been served within 4 years of the work being carried out. In response to concerns from the Committee regarding the percentage of cases immune from prosecution, it was agreed that Mr Dorfman would supply comparative information on this.

Re Q4 The Committee emphasised the importance of having accurate figures on the cost of worklessness, and it was requested that this be further looked at, to take into account issues such as benefits, impact on NHS services, retraining costs and reduced spending. Cllr Mallett advised that several of these issues might be picked up as part of the current economic survey of the borough and that this could be looked at further.

Re Q7 It was suggested that Conservation Area appraisals be considered for inclusion as a part of the Build Up scheme.

Re Q8 The Committee requested further information on the neighbourhood health centre aspect of the THFC development. It was reported that in negotiations with THFC and the PCT, there had been a commitment from THFC to offer space for use by the PCT and that the PCT had been asked to come forward with proposals for the use of such space, but that this had not yet happened. Work was ongoing to ensure that a health centre did form part of the scheme, and the Committee suggested that a meeting be requested with the Leader, Cabinet Member for Planning and Regeneration and the PCT to discuss this further. The Committee expressed concern at the possibility of THFC leaving the borough, and asked for further information on the discussions being held to ensure they remained in Haringey.

Re Q11 Mr Dorfman advised the Committee that once the LDF was agreed by Cabinet, it would still be possible to make changes as

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

required, as the new system was made up of a suite of documents providing an in-built level of flexibility.

Re Q13 It was agreed that a written response would be provided to the question of what happened to the 56 people identified as not being in work, on skill courses or work placements.

Re Q16 It was agreed that a copy of the Bridge NDC performance report and assessment of value for money would be circulated to the Committee, in response to questions about how the Trust operated. It was also confirmed that there was a very rigorous process by which the Trust would have to seek permission for any new pharmacy provision, to ensure that any proposals were fair to local pharmacies and that this would require the approval of the NHS Trust.

Re Q18 Mr Dorfman confirmed that a proposed development meeting the required amount of employment floor space would comply with the UDP, but that it was likely that any proposals that represented overdevelopment would not receive planning permission.

Re Q26 Mr Dorfman advised that no planning permission would be granted in respect of the St Ann's Hospital site unless all the requirements for the site under Haringey's planning policy were met, including any requirement for healthcare provision. Mr Dorfman confirmed that no formal discussions had been undertaken regarding the site.

Re Q27 Cllr Mallett advised that although Haringey was not an Olympic borough, the Council was working to benefit as much as possible from the projects available. Mr Dorfman reported that work was taking place to link up with job opportunities and being created in the Stratford area and volunteering schemes. In response to a question from the Committee regarding how these initiatives were being monitored, Mr Dorfman advised that tracking was undertaken generally in terms of employment, but not specifically in relation to Olympic jobs.

Cllr Stuart McNamara, observing the meeting, asked whether it would be possible for there to be wider Member involvement in the development of policies such as the LDF and UDP, as Planning Members had responsibility for making decisions on how these documents should be interpreted. Cllr Mallett advised that work on the development of the Core Strategy was underway; this would be going out for consultation shortly and there would be a process by which Members could contribute to the consultation. Cllr McNamara suggested that ways of establishing closer links between all members and policy development be looked into. The Committee also requested that LINKs be involved in the discussions on the LDF.

The Committee asked about the current situation in relation to Lawrence Road, and it was agreed that the Lawrence Road planning brief would be circulated to the Committee.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

	The Committee thanked Cllr Mallett for her briefing and the responses provided.
OSCO76.	FLOW OF SECTION 106 MONEY Marc Dorfman, Assistant Director for Planning, Regeneration and Economy, presented the report on section 106 agreements. The report set out the Council's section 106 policy and guidance, the section 106 agreements signed and administered between 2005 and 2010 and the distribution of the section 106 funds received by the Council. Mr Dorfman clarified that conditions were used to address issues such as design, materials and access in relation to schemes, but that other issues not directly connected to land use were addressed by means of section 106 agreements. In addition to the written response supplied to advance questions, the following was noted, further to supplementary questions: Re Q2 Mr Dorfman advised the Committee that receipt of section 106 money was tracked to ensure that there were no sums outstanding for more than 5 years, after which time the applicant could appeal the amounts in the section 106 agreement. The Committee agreed to a recommendation that ways of increasing community engagement in determining section 106 agreements should be looked into. In response to a question from the Committee regarding the £7.8m of contributions for the development at Hale Village that were still to be recovered, Mr Dorfman advised that a report would be presented to the Planning Committee before the end of the year, seeking agreement for the re-profiling of the section 106 contributions for Hale Village. It was confirmed that the contributions would be received within the five year period, and would not be reduced, as the full £7.8m was needed to support the local infrastructure required. The Committee requested a short briefing note on the current situation in relation to the Hale Village development and section 106 contributions. In response to a question from the Committee regarding where section 106 contributions were spent, Mr Dorfman confirmed that Street Scene contributions were spent in the immediate vicinity of the development site, but that education contributions were pooled for spending across the borough. The Committee welcomed the content of the report and requested a further report on this matter in a year's time. RESOLVED i) That the content of the report be noted.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

	ii) That the Overview and Scrutiny Committee recommend that ways of increasing community engagement in determining section 106 agreements be looked into.
OSCO77.	BREAST SCREENING - NHS RESPONSE TO SCRUTINY REPORT Tamara Djuretic, Associate Director of Public Health, presented the report on the NHS Haringey and North London Breast Screening Service response to the Scrutiny Review of Breast Screening Services in Haringey. Ms Djuretic thanked Cllr Winskill as Chair of the Scrutiny Review for the very useful scrutiny process. The Committee requested that scrutiny officers circulate the response document to all those who had participated in the review. In response to concerns from the Committee in relation to the response to recommendation 2.4, Ms Djuretic agreed to seek clarification of why a decision had been taken that only one letter would be sent asking people to confirm their address and would report back to the Committee. It was also agreed that, in response to a question from the Committee on why Saturday clinics at the Whittington were not included in the response provided to recommendation 2.11, a written answer would be supplied to the Committee. The Committee discussed the provision of information in community languages, and Ms Djuretic advised that this was a wider issue than simply language, as issues had been identified with regards to literacy levels. It was reported that Tower Hamlets were looking at an initiative with 'talking cards', and that this initiative would be monitored. The Committee was also advised that health trainers were operating in different languages to engage with specific local areas and communities with low take-up rates for screening programmes in relation to breast, bowel and cervical cancers. The Committee suggested that scrutiny officers put the NHS in touch with the Council's own communications team to look at ways of employing community languages The Committee thanked all those involved in the scrutiny review process for their contributions. RESOLVED That the content of the report be noted.
OSCO78.	STROKE PREVENTION - NHS RESPONSE TO SCRUTINY REPORT Tristan Brice, NHS Haringey, presented the NHS response to the Stroke Prevention Scrutiny Review, and thanked the Committee for its comprehensive overview. Mr Brice outlined the key outcomes of the review. Cllr Winskill, Chair of the scrutiny review, announced that he had been notified of the death of Hannah Arveed, who had worked on the implementation team; Cllr Winskill expressed the condolences of

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

	the Committee, and added that Hannah's work with the implementation team provided an essential discussion forum for individual agencies, which would become a model for how stroke services should be addressed elsewhere. In response to a question from the Committee, Mr Brice confirmed that stroke specific training was also being delivered to staff working in care homes that were not run by the Council and that work was underway to identify how many stroke survivors lived in each home. The Committee asked NHS Haringey to reconsider the inclusion of a waist measurement in the local vascular check tool and stated that if it were not to be included there should be a medical reason for not doing so. Mr Brice agreed to take this back to NHS Haringey for further consideration. In response to a question from the Committee, Mr Brice advised the Committee that high blood pressure was the most significant symptom in relation to potential strokes. The Committee was advised that NHS Haringey and Haringey Council would be holding a conference on Improving Stroke Services in Haringey on 29 October 2010, World Stroke Day. Members were asked to promote this event. RESOLVED That the content of the report be noted.	
OSCO79.	WINTER SERVICE PLAN - PRE-CABINET SCRUTINY Michael McNicholas, Client and Performance Manager, presented the report on the Winter Service Plan. Further to the circulation of the report, feedback had been received from a number of Councillors and it was proposed that, where this feedback was agreed by officers, the changes requested would be reflected in the updated Plan. Mr McNicholas circulated a list of proposed changes as a result of feedback to Committee Members. Mr McNicholas advised the Committee that residents were not currently encouraged by the Council to clear snow or ice from pavements themselves, but that this guidance may change as a result of the anticipated 'Snow Code' document from the Department for Transport. It was intended to recommend to the Cabinet that the advice to residents could be reviewed under delegated powers, in light of the publication of the Snow Code and legal advice. In response to questions from the Committee, Mr McNicholas confirmed that the minimum tonnages of grit set out in the report would ensure that stocks were not permitted to run low and assured the Committee that the Council's supplies were sufficient. The Committee questioned the categorisation of Alroy Road, N4 as priority 3, when this was a continuation of Wightman Road, which was priority 1 at this location. Mr McNicholas agreed that the categorisation of Alroy Road should be changed to priority 1, and this would be	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

amended in the Plan. Mr McNicholas confirmed that, subject to agreement by the Cabinet, new grit bins should be installed by no later than mid November. It was agreed that the location of all grit bins in the borough would be published on the Council's website for information.

In relation to two grit bin locations requested for Stroud Green which had been rejected on the grounds that the roads concerned were flat, the Committee advised officers that these streets were shady and so took longer to thaw than other streets. Mr McNicholas agreed that, in light of this consideration, officers would reassess these streets under frost, snow and ice conditions and if necessary would recommend for grit bins to be installed at these locations. It was also agreed that officers would review the need for a grit bin at Crouch Hall Road, as this was a steep street and was the access route for delivery vehicles to the food shops in the area. Mr McNicholas agreed that priority of the roads around Braemar Road would also be reviewed, in response to feedback from the Committee.

The Committee requested that it be made explicit in the Plan that grit bins were for communal use, and could be used by local residents. It was also requested that the detailed ward by ward information in the report, and the grit bin locations, be circulated to all Councillors for information.

The Committee clarified that the Plan was draft, subject to Cabinet approval, but that information within the report could be promoted provided that it was made clear the information was still in draft form. The Committee commented that, in considering the capital cost of new grit bins, the potential benefits in relation to enabling residents to get to work and reducing the risk of injuries should be taken into account by the Cabinet.

The Committee thanked officers for an excellent and very welcome report.

RESOLVED

- i) That the revisions to the Winter Service Operational Plan 2010/11 be noted, including the policies that determine when gritting will be undertaken and the prioritisation of locations for gritting activity.
- ii) That the proposed extension to the grit bin network to include 44 new sites at a cost of £15,000 be noted.
- iii) That the proposed minimum grit stock levels be noted.
- iv) That the proposal for an annual review of the Winter Service Plan be noted.
- v) That the Committee recommend that the location of all grit

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010

	bins in the borough be publicised on the Council's website. vi) That the Committee recommend that it be made explicit in the Winter Service Plan that grit bins are for communal use.
OSCO80.	NEW ITEMS OF URGENT BUSINESS The Committee expressed concern regarding a recent press report that Haringey was performing badly in relation to health visitor appointments, and it was agreed that this would be raised with the NHS at the meeting of the Committee on 20 October and could also be raised at the Child Protection scrutiny meeting on 1 November. It was agreed that scrutiny officers would request NHS Haringey to provide the Committee with supporting documentation in relation to health visitor appointments. The Committee noted on the latest version of the Forward Plan the item on 'Council wide Fees and Charges' for consideration by the Cabinet on 16 November 2010. The Chair advised that clarification on what this item would cover had been sought from the Cabinet member and that a report would be requested to come to the Overview and Scrutiny Committee. The Committee requested a briefing note from the NHS on the Laurels and the proposal for a community pharmacy, in advance of the meeting on 20 October 2010. The Committee was reminded of the Health: Everybody's Business event on 25 October.
OSCO81.	MINUTES RESOLVED That the minutes of the meeting held on 28 July 2010 be approved and signed by the Chair.
OSCO82.	FUTURE MEETINGS The Committee noted the future meeting dates.
OSCO83.	SCRUTINY ACTIONS The Chair would pursue the outstanding actions. The meeting closed at 21:05hrs.

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
MONDAY, 4 OCTOBER 2010**

COUNCILLOR GIDEON BULL

Chair

The meeting ended at

Councillor

Chair

SIGNED AT MEETING.....DAY

OF.....

CHAIR.....

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**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010**

Councillors Councillors Bull (Chair), Browne (Vice-Chair), Alexander, Ejiofor, Winskill and Waters

Apologies Councillor Basu, Councillor Newton and Marcelle Jemide (Parent Governor Co-optee)

Also Present: **Co-optees:** Yvonne Denny (Church Representative), Helena Kania (LINK)
Councillors: Councillor Dilek Dogus
Officers: Stuart Young (Assistant Chief Executive People, Organisation & Development), Trevor Cripps (Scrutiny Manager), Rob Mack (Scrutiny Officer), Natalie Cole (Clerk)
Also Attending: Tom Pharaoh (NHS Commissioning Support for London), Duncan Stroud (Associate Director - Stakeholder Engagement and Partnerships - NHS Haringey), Andrew Wright & Pete Sudbury (Mental Health Trust (MHT) Haringey), Peter Durrant (LINK), Ian Wilson (Interim Chief Executive - NHS Haringey), Harry Turner (Director of Finance - NHS Haringey) and David Lyons (Assistant Director of Primary Care - NHS Haringey)

MINUTE NO.

SUBJECT/DECISION

OSCO84.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Basu, Councillor Newton, Marcelle Jemide (Co-opted Member) and Maria Kane (Mental Health Trust Chief Executive). Apologies for lateness were received from Councillors Alexander and Ejiofor.
OSCO85.	URGENT BUSINESS As it was a special meeting no urgent items were permitted.
OSCO86.	DECLARATIONS OF INTEREST Councillor Gideon Bull declared a personal interest in item 7 – Changing for Good MHT Update – as he worked for Moorfields Eye Hospital which had an outreach clinic at St Anne’s Hospital. Yvonne Denny (Church Co-optee Representative) declared a personal interest in item 8 – NHS Update – as she was a trustee of the Bridge Renewal Trust and Project Group, which was based at the Laurels Health Centre. Councillor David Browne declared a personal interest in item 8 – NHS Update – as he was registered at the Laurels Health Centre.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

OSCO87.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS There were no such items.
OSCO88.	SUPPORT FUNCTIONS REVIEW (SFR) – POLICY AND PERFORMANCE FUNCTIONS The Committee received the report about the proposed model for streamlining the Council's Policy and Performance functions which was taking place as part of a programme of reviews to reduce support based resources and provide more efficient services. The Committee expressed concerns that the review had been handled poorly and there was poor communication. The Scrutiny Function had been added to the review at a very late stage and that under the new proposed model there would be a pool of staff across the Policy and Performance service rather than dedicated Scrutiny Officers. Members felt this would not ensure impartiality or independent and transparent scrutiny and would weaken the overall effectiveness of scrutiny. The Assistant Chief Executive highlighted that whilst the new model did not have dedicated scrutiny support, it also did not include dedicated policy, equality or partnership teams. He explained that there would still be support to Scrutiny shared between a number of the policy officer posts detailed in the proposed staffing arrangements in Annexe 2 of the report (page 16 of the agenda pack). The achieved percentage reduction in spend had `changed from 50% to 43% following the withdrawal of some posts from the review. These would now be considered as part of other staffing reviews. The Committee questioned whether there would be a full time person who would organise Scrutiny and be a point of contact for enquiries. It was reported that there could be a dedicated point of contact for scrutiny within the proposed management structure. In response to questions and comments from the Committee it was noted: • Health and Police partners had been consulted on the overall proposals. • Contributions to the cost of support to the HSP was largely funded by Area Based Grants. • The Assistant Chief Executive agreed to the suggestion that there should be a 6 monthly review of the function. • Scrutiny work would be scheduled and planned based on the Overview and Scrutiny Committee's work programme. • The overall scope of the Overview & Scrutiny Committee would not change under the terms of this staffing review. • It was recognised that it could be difficult for an officer who might have written a policy to be impartial during a scrutiny review relating to that policy but experience of officers could also be an advantage to this and work would be allocated to

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

	avoid such conflict. • To achieve the 36% reduction in resources there will be an impact on services across the board; however, the aspiration was that a full and comprehensive scrutiny work programme would still be covered. • The proposed model could still resource a level of performance monitoring despite the Government's announcement that a number of Local Area Agreement (LAA) targets will be revoked. There will be further work done to ensure that the Council was not working on performance indicators which were no longer compulsory. The general consensus of the Committee was that the proposals would mean a reduction in support to the scrutiny function and, whilst policy officers could contribute to the research function of scrutiny, dedicated, independent scrutiny officers were required to maintain confidence in the scrutiny function. RESOLVED i. That the Committee's comments be presented to the General Purposes Committee on 28th October 2010. ii. That the Committee recommends that an independent and dedicated scrutiny support function be maintained. iii. That a 6 month review of the new Policy and Performance function will take place.	
OSCO89.	CARDIOVASCULAR & CANCER SERVICES - PRESENTATION The Committee received the proposed models of care form Cardiovascular and Cancer Services presented by Tom Pharaoh (NHS Commissioning Support for London (CSL). The Committee highlighted that the figures for cancer treatments in London would see a large increase and it was noted that many patients, particularly young people, from outside came into London for cancer treatment. In response to the Committee asking how the proposed models would impact hospitals it was emphasised that whilst the proposals were not specific high volume surgeries and treatments would still be conducted in hospitals. Whilst the proposals did not address issues of late diagnosis it was noted that there were routes for fast track testing for cancer. In response to its concerns raised about patients having to wait over the weekend for an angiogram due to no weekend working it was noted that a number of centres would provide 24 hours services for urgent cases.	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

	In regard to the presentations received about new models of cardiovascular care and cancer care, the Committee requested a briefing note on the implications of the white paper and the North Central London Review: specifically the recommendations that business must be offered to willing and able providers. It was felt that this could have implications for the delivery of the models. The Committee also asked how, post White Paper, London wide reviews like these would be initiated, funded and delivered (action 89.1). RESOLVED that the proposed models of care for Cancer and Cardiovascular services be noted.	
OSCO90.	CHANGING FOR GOOD The Committee received the presentation on the development of Mental Health Services 2010-2015, presented by Andrew Wright and Pete Sudbury (Barnet, Enfield and Haringey (BEH) Mental Health Trust (MHT)) including the reduction of inpatient care, a recovery centre in each borough, strengthening home treatment services and developing services in primary care and case workers in specialist care as well as developing child, adolescent, dementia and forensic services. In response to the Committee's questions and concerns the following was noted. The implication of the inpatient developments was that there would be a reduced number of beds which meant that the viability of St Anne's Hospital would need to be reviewed in future as the current four units would not be sustainable. The Committee requested a briefing note detailing how placing mental health service users in bed and breakfast accommodation would be avoided, including the proposals for a recovery house at St Anne's hospital (action 90.1). In relation to the transfer of Enfield Community Services it was noted that all Primary Care Trusts would go through the competitive process of tendering for the external provision of mental health services. The BEH MHT would become providers for Enfield's services and BEH MHT had also put forward proposals for Barnet and Haringey. It was recognised that many homeless people had mental health issues and such patients could be placed in the proposed recovery units (with the involvement of other relevant partners such as housing) rather than in hospital beds. Beds would, however, always be available for acute cases. The Committee emphasised the importance of partnership working and noted that the MHT worked closely with community services, social care and individuals in service centres and involved patients and their carers in decision making.	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

	It was reported that black and ethnic minorities were entering mental health services later in life especially due to the stigma attached to St Anne's Hospital. The Committee asked for information on the number of service users utilising the day centre at the Haynes Day Centre at the Hornsey Health Centre (action 90.2) following a tour and information on under utilisation of the excellent facilities. In response to concerns raised by a member of the public in attendance at the meeting the Chair would write to NHS partners to inform them that the Save St. Anne's Hospital Group had not been consulted on proposals to the hospital (action 90.3). RESOLVED that the presentation be noted.	
OSCO91.	NHS HARINGEY UPDATE The Committee received the briefing updating on Camidoc/Out of Hours Service, 8pm-8am Service at Hornsey Health Centre, Buses to Hornsey, NE Tottenham Health Centre, The Laurels, NHS Haringey finance and the Barnet, Enfield and Haringey (BEH) clinical strategy review. A discussion took place and the following was noted in response to Committee Members questions and concerns. <u>Out of Hours</u> The Committee emphasised the need to ensure that the failings of Camidoc were not repeated. The terms of reference from the governance review of Camidoc would be circulated to Committee Members (action 91.5). NHS Haringey personnel were waiting for further guidance in response to the Health White Paper and how services such as Out of Hours would be monitored once the Primary Care Trust (PCT) ceased to exist. <u>8 till 8 Service at Hornsey</u> It was noted that the Hornsey Health Centre was also accessed by Islington residents although NHS Haringey did not receive funding for this. The Committee requested a briefing note showing evidence of the financial savings made as a result of the termination of the 8 till 8 pilot scheme at Hornsey Health Centre (action 91.6). The Committee expressed concern that the Urgent Care Strategy had been implemented to provide walk-in centres for people who were unable to access GP services and now the emphasis was on extending GPs opening hours. The 8 till 8 service had ceased but patients still had to wait weeks for access to a GP. NHS Haringey officers reported that funds were being invested in extending GP surgeries' opening hours and access was being	

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

monitored carefully and contract arrangements amended and monitored to meet the needs of patients. Legal notices were served to GPs who failed to meet their contractual obligations.

The Assistant Director of Primary Care - NHS Haringey would provide the Chair with detailed information regarding Castle View GP surgery potentially moving into the Lordship Lane Health Centre (action 91.7).

The Chair agreed to write to the Assistant Director for Planning, Regeneration and Economy requesting that Planning Officers meet with the Tottenham Hotspur Football Club representatives and the CE of NHS Haringey to discuss the possibility of including a health centre on the site for the new stadium which had recently been granted planning permission (action 91.8).

The Committee asked for background evidence showing where the prospect of a Health Centre at Tottenham Hale had been made public (action 91.9).

A meeting at the Laurels would be organised in order to tour the health centre and consider the future development of the centre, including the re-procurement of primary care services. The active patient group would be invited to be involved in the review. The Chief Executive of the Bridge Renewal Group was to also be invited (action 91.10).

The Committee noted that the unfinished building works at the Laurels would re-commence in the next week and the work would be completed by Christmas.

Committee members emphasised the need to consult on the Urgent Care Strategy on a borough by borough basis.

Financial Update

The Chief Executive – NHS Haringey would write to the Chair by the end of November when there was clarity on the NHS financial arrangements; further details on restructuring and relevant consultations and the white paper implementation (action 91.11).

Healthcare Support for Adults living in care homes

NHS Haringey would be reviewing the allocation of GPs to nursing homes in order to ensure high quality provision across all nursing homes and to avoid the use of 999 emergency services. It was agreed that NHS Haringey would involve Overview and Scrutiny Committee Members in the review.

Health Visitors

NHS Partners would ensure that the appropriate NHS representatives attended the Child Protection Overview & Scrutiny Committee on 1st November and that the appropriate statistics for health visiting services were available (action 92.13).

RESOLVED that the NHS Haringey update be noted.

MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE
WEDNESDAY, 20 OCTOBER 2010

	The meeting ended at 21:30 hrs.
OSC092.	PRIMARY CARE TRUST MERGERS RESOLVED that an additional Overview & Scrutiny meeting would be organised to consider PCT finance and merger matters. PCT officers were asked to prepare to provide information including details of NHS Haringey income; what that income included; who would pay the debt if the PCT was still in deficit when the PCT ceased (action 91.12).

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49a	1 Feb. 2010	Item 13 – Cabinet Member for Community Cohesion & Involvement 1. The Committee requested details of sites where <i>My Haringey</i> posters were displayed, feedback about the posters the Council had received and how the campaign would be evaluated and costings for continuing the campaign, which would be circulated. <i>(Cllr Winskill)</i>	Dir. PPP&C		
58a	15 March 2010	Item 8 – Cabinet Member Questions: Cabinet Member for Resources 4. Further to questions on the role of trade unions it was agreed that the Committee would receive a supplementary report including: clarity on the difference between trade union duties and activities, a breakdown of the days per year that union officers attended regional/national union and/or General Teaching Council meetings (Unison Official – 8 days and NUT official – 60 days per year), whether the Council was reimbursed for the costs of union officers attending such meetings, and giving details of a previous report to the General Purposes Committee reviewing trade union facilities. <i>(Cllrs Adje & Bull)</i>	Asst Chief Executive People, Organisation & Development		
24	21 July 2010	Item 6 – Cabinet Member Questions – Cabinet Member for Children's Services <u>Action No 24.1</u> The Committee noted the Children's Services department faced challenges in increasing children's centre provision due the substantial withdrawal of grant funding arising from the financial deficit in central government. The Cabinet Member agreed to keep Councillor Newton informed of developments for children's centre provision in Fortis Green. <u>Action No 24.2</u> The Committee requested further analysis of school exclusions including comparisons in numbers of exclusions in different	Director CYPS Director CYPS	Regular updates provided to Cabinet Member at 1:1s 26.10.10 26.10.10	

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			schools, unique circumstances, recurring issues and how different schools dealt with exclusions.		
26	21 July 2010	<u>Action No 24.4</u> The Committee would be provided with details on the process for CRB (Criminal Records Bureau) checks. Item 8 – Child Protection Performance & Key Issues <u>Action No. 26.1</u> The Committee requested detail of the cost of in-house Vs agency foster-care placement and spend on each, which the Director of CYPS agreed to provide. <u>Action No 26.2</u> Committee would receive samples of advertisements and literature and links to web-pages used to encourage people to become foster carers. (<i>Chair</i>) <u>Action No 26.3</u> Committee members asked how many people attended the foster care open evening at Raglan Hall on Tuesday 20 th July and how the event was publicised.(<i>Cllr Allison</i>)	Director CYPS Director CYPS Director CYPS Director CYPS	26.10.10 26.10.10 26.10.10 and: www.haringey.uk/fostering There were 7 prospective foster carers at the info. session on 20 th July and 12 on 24 th August. The info session was promoted in various local newspapers for two consecutive weeks prior to the event; Haringey website, and Haringey People.	
29	21 July 2010	Item 11 – New Items of Urgent Business <u>Actions requested at previous Child Protection Scrutiny meetings</u> <u>Action No 29</u> 1. The Committee asked for a breakdown of which centres in the list in		Director CYPS	26.10.10

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35	28 July 2010	Appendix 1 of the actions document were full children's centres and which were satellite offices. Item 6 – NHS Haringey Updates The minutes of the PCT Board meeting held on 28th July 2010 would be circulated to Committee Members when available (action no. 35.5). <i>(Harry Turner)</i> Details of the prioritisation criteria in relation to the low priority treatments policy would be circulated to Committee Members (action no. 35.6). <i>(Harry Turner)</i> Mr Turner would circulate information on the projected impact of the low priority treatments policy based on figures for the population and demographics of Haringey (action no. 31.7). <i>(Chair)</i> The Committee requested to be consulted about any services planned to be cut by NHS Haringey, including replacement services, at the early stages of discussions. (action 35.10) <i>(Cllr Newton)</i> The Chair would ask the London Assembly Member for Enfield and Haringey to raise the issue of there being a lack of public transport to the Hornsey Neighbourhood Health Centre particularly for people with mobility problems. (action no. 35.12) <i>(Chair)</i> Cllr Bull and Cllr Winskill agreed to work with Chris Barker (Buswatch Secretary) and executives of the PCT, linking with the Head of Sustainable Transport and the Transport Forum, to organise a meeting with Transport for London to discuss the issues with transport in Haringey. (action no. 35.13) <i>(Cllr Winskill)</i>	Director of Finance, NHS Haringey Director of Finance, NHS Haringey Director of Finance, NHS Haringey NHS Haringey - Associate Director Chair Chair, Cllr Winskill, Buswatch Secretary, NHS Haringey Executives, TfL Director of Communications. NHS NCL	Will be circulated once cleared in Sept 2010 On-going On-going	

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		The Committee requested regular updates on the white paper and the impact on local services and the North Central London Review. (<i>Helena Kania</i>) (action no. 35.14). The Committee requested to be provided with regular updates about the transfer of public health responsibilities from the PCT to the Council (action no. 35.15). (<i>Cllr Winskill</i>)	NHS Haringey - Associate Director	On-going	
37	29.07.2010	Item 7 – Cabinet Member Questions – Cabinet Member for Adult & Community Services The Committee requested a briefing note providing more information on the Haringey Circle and the upfront investment required to set up the “circle” (action no. 37.1). (<i>Cllr Winskill</i>)	Director – Adult, Culture & Community Services		
38	29.07.2010	Item 8 – Cabinet Member Questions – Cabinet Member for Community Safety & Cohesion Question 1 - The Committee requested further information on how many of the 28 children in care were from Haringey or were out of borough. (action no. 38.1) (<i>Cllr Newton</i>) Q.4 – Further information on how the re-offending rate of 9.17% was arrived at and how many adult offenders received less than a 12 month sentence (action no. 38.2). (<i>Cllr Newton</i>) A briefing on what was being done about forced marriages and honour-based violence in Haringey would be circulated to the Committee. (action no. 38.5). (<i>Cllr Basu</i>)	Head of Safer & Stronger Communities Unit Head of Safer & Stronger Communities Unit Principal Equalities & Diversity Officer		

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43	29.07.2010	Item 12 – Quarterly Council Performance Exceptions Report & Quarterly Council Budget Monitoring Exceptions Report The Committee requested more information on Haringey’s figures for the delayed transfers of care from hospital including whether mental health service users were included (paragraph 15.11 on page 69 of the agenda pack) (action no. 43.1). <i>(Cllr Newton)</i> The Committee asked to be informed of the reasons why the household waste target for reuse, recycling and composting had been lowered. (action no 43.2) <i>(Cllr Winskill)</i>		Performance Management Team Manager Director of Urban Environment (AD Frontline Services)	
OSCO 59	06.09.2010	Item 6 – Cabinet Member Questions – Cabinet Member for Housing <u>Action 59.1</u> During the discussion about temporary accommodation it was agreed that the minimum standards criteria would be circulated to Committee members <i>(Cllr Alexander)</i> . Members were encouraged to notify the department about any cases of concern. <u>Action 59.3</u> The Committee asked for the exact number of rough sleepers in Haringey and the number of individuals who were still rough sleepers in 2010 following from last year. <i>(Cllr Ejiofor)</i>		Assistant Director of Strategic & Community Housing Strategy & Partnerships Manager	
60	06.09.2010	Item 8 – Review of the Housing Allocations Policy <u>Action 60.1</u> Literature explaining housing allocations and options for people who under or over occupied properties would be sent to Members to provide to residents as necessary.		Assistant Director of Strategic & Community Housing	
61	06.09.2010	Item 9 – Pharmaceutical Need Assessment			

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		<u>Action 61.1</u> The Committee expressed concerns that legislation required need for the establishment of a new pharmacy to be demonstrated yet there were 4 exemptions where a business did not need to meet the “necessary and desirable” criteria. A briefing note exploring this issue would be provided to the Committee. <i>(Cllr Browne)</i> <u>Action 61.2</u> The Committee expressed concern about applications for new pharmacy premises in terms of the impact on neighbouring businesses and reducing the footfall (number of people who walked past a store) and asked the NHS to consult with the Council's planning department and consider its policy. Councillor's Browne and Winskill would be copied into any correspondence. <i>(Cllr Winskill)</i> <u>Action 61.3</u> The Head of Medicines Management & Commissioning – NHS would investigate and report back to the Committee if there were any pharmacies in Haringey that had been established through exemption from the “necessary and desirable” criteria.	NHS – Head of Medicines Management & Commissioning (Central) NHS – Head of Medicines Management & Commissioning (Central) NHS – Head of Medicines Management & Commissioning (Central)	01.10.2010 05.10.2010	Page 128
62	06.09.2010	Item 10 – Cabinet Member questions – Cabinet Member for Finance and Sustainability <u>Action 62.1</u> The Committee requested a milestone report of the impact of the Council's emergency expenditure restrictions imposed to tackle projected in-year overspend. <u>Action 62.2</u> The Committee highlighted previous discussions on the possibility of using wasteland for allotment space and offenders on the	Director of Corporate Resources 27.10.10 Response from Alex Fraser but		

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		Community Payback scheme to work on those spaces. The feasibility of this would be investigated and reported back to the Committee. (Cllr Winskill)		<i>further information requested from Urban Environment by Committee</i>	
65	06.09.2010	Item 12 – New Items of Urgent Business <u>Briefing on “Liberating the NHS” – Department of Health consultation on the future of the NHS</u> <u>Action 65.2</u> Further to its enquiries the Committee would be sent information on where the responsibility for Children’s Services would sit under the potential new arrangements as some parts of Children’s Services would not be managed under the consortia but maintained at a national level. (S. Marsh)		Scrutiny Officer	21.09.10
OSCO 69	04.10.2010	Item 6 – Cabinet Member Questions – The Leader <u>Action 69.1</u> It was agreed that the link to the online version of Smart Talk would be circulated to the Committee.		Assistant Chief Executive, People & Organisational Development	
70	04.10.2010	Item 7 – Cabinet Member Questions – Cabinet Member for Planning and Regeneration <u>Action 70.1</u> The Committee would be provided with information on the number of residents who had obtained a job, of those who had received employment support and skills training as part of the North London Pledge 1. (Cllr Ejiofor)		Assistant Director of Planning, Regeneration and Economy	

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		<u>Action 70.2</u> Further to concerns being expressed regarding the 21% of cases of unauthorised residential conversion which were immune from prosecution, comparison information would be provided to the Committee on the level of unauthorised cases that were immune from prosecution. <i>(Cllr Winskill)</i> <u>Action 70.3</u> Further information on the negotiations regarding the NE Tottenham Polyclinic and on the discussions that would be taking place with Tottenham Hotspur Football Club regarding their future in the borough would be provided to the Committee <i>(Cllr Winskill)</i> <u>Action 70.4</u> The Committee that more comprehensive figures on the cost of worklessness in the borough, for example including benefit figures, the impact on local health services, retraining costs and reduced consumer spending to be reported back to the Committee, after the findings of the current economic survey of the borough were known. <i>(Cllr Winskill)</i> <u>Action 70.5</u> The Committee would be provided with a written response to question 13 submitted for the Cabinet member for Planning and Regeneration, in respect of what happened to those 56 people of the 94 engaged in the Families into Work Programme, who are not in work, on skill courses or work placements. <i>(Cllr Newton)</i> <u>Action 70.6</u> Further to a discussion regarding the Bridge NDC, the full value for money and performance report relating to the NDC would be circulated to the Committee. <i>(Cllr Newton)</i> <u>Action 70.7</u> The Committee requested that a full written response to written question 17 on the Mayor's proposed WiFi platform across	Assistant Director of Planning, Regeneration and Economy 		

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		London, and the consultation this would entail, be provided to the Committee. <u>Action 70.8</u> Further to a question regarding Lawrence Road, the Lawrence Road planning brief would be circulated to the Committee (<i>Cllr Browne</i>)		and Economy Assistant Director of Planning, Regeneration and Economy	05.11.10 and 08.11.10
71	04.10.2010	Item 11 – Flow of Section 106 Money <u>Action 71.1</u> The Committee asked that further ways of engaging the wider community for idea on s106 agreements be looked into and reported back to the Committee (<i>Cllr Winskill</i>) <u>Action 71.2</u> The Committee requested a 1-page briefing note on the current position in respect of Hale Village and the section 106 agreement.		Assistant Director of Planning, Regeneration and Economy Assistant Director of Planning, Regeneration and Economy	
72	04.10.2010	Item 8 – Breast Screening – NHS Response to Scrutiny Report <u>Action 72.1</u> Further to a discussion regarding the validation of practice lists, the Committee requested that a full explanation of the decision to remove patients from practice lists after 6 months, if they did not respond to a letter to confirm their address, be sought and reported back to the Committee. (<i>Helena Kania</i>) <u>Action 72.2</u> The Committee requested that a full written answer to the question of why clinics at the Whittington were not included in the NHS response on out of hours access at recommendation 2.11 be provided (<i>Helena Kania</i>) <u>Action 72.3</u> A copy of the NHS response to the scrutiny review of breast		NHS Haringey – Associate Director of Public Health NHS Haringey – Associate Director of Public Health	

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		screening services in the borough to be circulated to all those who had participated in the review (<i>Cllr Winskill</i>)		Scrutiny officer	
		<u>Action 72.4</u> The Committee requested that the PCT be directed to the Council's communications unit to discuss the appropriateness of using community languages in their literature. (<i>Cllr Winskill</i>).		Scrutiny officer	
74	04.10.2010	Item 10 – Winter Service Plan			
		<u>Action 74.1</u> The Committee requested that the street-by-street analysis in the draft Plan and proposed location of all grit bins in the borough be circulated to all Council Members for information.		Client & Performance Manager – Environmental Resources	
		<u>Action 74.2</u> The Committee requested that, once approved by Cabinet, the location of all grit bins in the borough be published on the Council's website.		Client & Performance Manager – Environmental Resources	
75	04.10.2010	Item 12 – New items of urgent business			
		<u>Action 75.1</u> The Committee requested a 1-page briefing note from the NHS on the current position with regards to the Laurels in advance of the Health meeting on 20 October (<i>Chair</i>) and also on the specific issue of the community pharmacy at the Laurels and how this would affect local pharmacies. (<i>Cllr Newton</i>)		NHS Haringey	
OSCO 88	20.10.2010	Item 5 – Support Functions Review (SFR) – Policy & Performance Functions			
		<u>Action 88.1</u> The Committee's comments and recommendations would be referred to the General Purposes Committee at its meeting on 28 th		Clerk	22.10.2010

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		October 2010.			
89	20.10.2010	Item 6 – Cardiovascular & Cancer Services presentation <u>Action 89.1</u> – In regard to the presentations received about new models of cardiovascular care and cancer care, the Committee requested a briefing note on the implications of the white paper and the North Central London Review: specifically the recommendations that business must be offered to willing and able providers. It was felt that this could have implications for the delivery of the models. The Committee also asked how, post White Paper, London wide reviews like these would be initiated, funded and delivered.	NHS Associate Director - Communications, Engagement and Partnerships (CEP)		
90	20.10.2010	Item 7 – Changing for Good – Mental Health Trust (MHT) presentation <u>Action 90.1</u> - The Committee requested a briefing note detailing how placing mental health service users in bed and breakfast accommodation would be avoided, including the proposals for a recovery house at St Anne's hospital. (Cllr Winskill) <u>Action 90.2</u> - The Committee asked for information on the number of service users utilising the day centre at the Haynes Day Centre at the Hornsey Health Centre. (Cllr Winskill)... <u>Action 90.4</u> – The Chair would write to NHS partners to inform them that the Save St. Anne's Hospital Group had not been consulted on proposals to the hospital. (Chair)	BEH MHT Director Strategic Development AD Adult Services The Chair/ Scrutiny Officer		
91	20.10.2010	Item 8 – NHS Haringey Update			

Minute Number	DATE OF COMMITTEE	COMMITTEE REQUEST / ACTION	OUTSTANDING ACTIONS LIST	RESPONDEE RESPONSIBLE	DATE RESPONDED?
		<u>Action 91.5</u> – The terms of reference from the governance review of Camidoc would be circulated to Committee Members.(<i>Cllr Winskill</i>) <u>Action 91.6</u> – The Committee requested a briefing note showing evidence of the financial savings made as a result of the termination of the 8 till 8 pilot scheme at Hornsey Health Centre. (<i>Cllr Winskill</i>) <u>Action 91.7</u> – The Assistant Director of Primary Care - NHS Haringey would provide the Chair with detailed information regarding the Castle View GP surgery potentially moving into the Lordship Lane Health Centre. (<i>Chair</i>) <u>Action 91.8</u> – The Chair agreed to write to the Assistant Director for Planning, Regeneration and Economy requesting that Planning Officers meet with the Tottenham Hotspur Football Club representatives and the CE of NHS Haringey to discuss the possibility of including a health centre on the site for the new stadium which had recently been granted planning permission. (<i>Cllr Winskill</i>) <u>Action 91.9</u> – The Committee asked for background evidence showing where the prospect of a Health Centre at Tottenham Hale had been made public. (<i>Chair</i>) <u>Action 91.10</u> – A meeting at the Laurels would be organised in order to tour the health centre and consider the future development of the centre, including the re-procurement of primary care services. The active patient group would be invited to be involved in the review. The <i>Chief Executive of Bridge Renewal Group was to also be invited. (Cllr Browne)</i>	NHS Associate Director – CEP NHS Director – Finance NHS Associate Director – CEP Chair NHS Associate Director – CEP Scrutiny Officer	08.11.2010	

Page 135

Minute Number	DATE OF COMMITTEE	COMMITTEE REQUEST / ACTION	OUTSTANDING ACTIONS LIST	RESPONDEE RESPONSIBLE	DATE RESPONDED?
			<u>Action 91.11</u> – The Chief Executive – NHS Haringey would write to the Chair by the end of November when there was clarity on the NHS financial arrangements; further details on restructuring and relevant consultations and the white paper implementation. <i>(Cllr Winskill)</i> <u>Action 91.12</u> – An additional Overview & Scrutiny meeting would be organised to consider PCT finance and merger matters. PCT officers were asked to prepare to provide information including details of NHS Haringey income; what that income included; who would pay the debt if the PCT was still in deficit when the PCT ceased. <i>(Chair/ Vice - Chair)</i> <u>Action 92.13</u> – NHS Partners would ensure that the appropriate NHS representatives attended the Child Protection Overview & Scrutiny Committee on 1st November and that the appropriate statistics for health visiting services were available.	Chief Executive – NHS Haringey / NHS Associate Director – CEP Scrutiny Officer NHS Associate Director – CEP NHS Associate Director – CEP	
OSCO 98	01.11.2010	Item 6 – Cabinet Member Questions – Cabinet Members for Children’s Services Re. Q8 – Child Protection Legal Fees - The Director of Children’s Services informed the Committee that the number of legal proceedings in child protection cases was not within the Council’s control; more information on this would be circulated to the Committee (action 98.1). Re. Q10 – Health White Paper – The Committee requested a short note providing more information on how the Council was establishing close relations with the GP Collaboratives in Haringey and how it would ensure that the health and protection needs of children were reflected in the Council’s response to the White Paper (action 98.2). <i>(Cllr Winskill)</i>	Director C&YP Director C&YP		

Minute Number	DATE OF COMMITTEE	COMMITTEE REQUEST / ACTION	OUTSTANDING ACTIONS LIST	RESPONDEE RESPONSIBLE	DATE RESPONDED?
			Headteachers from certain schools with high and low levels of exclusions would be identified to be invited to a future Overview & Scrutiny Committee to talk about the different approaches when dealing with exclusions (action 98.3). <i>(Cllr Ejiofor)</i> Re. Q20 – It was reported that whilst the number of social workers in Haringey had increased there were still social worker vacancies. The Committee would receive a briefing note detailing the caseloads of social workers (action 98.3). <i>(Cllr Allison)</i> Re. Q23 – The Committee requested details on the number of children who were eligible for but did not take up free school meals (action 98.4). <i>(Cllr Ejiofor)</i>	Director C&YP Director C&YP Director C&YP	
99	01.11.2010	Item 7 – Safeguarding Plan for Haringey The Committee asked for the reasons that the recent South Tottenham Children's Trust Board meetings had been cancelled (action 99). <i>(Yvonne Denny)</i>		Director C&YP	
100	01.11.2010	Item 9 – Key Performance Issues in Child Protection The Committee noted that there had been a decrease in the numbers of assessments (NI59 and NI60) completed within the timescales (page 64) particularly over the summer period. The report contained data up to August 2010 therefore supplementary information on assessments would be circulated to Committee Members (action 100.1). The Committee asked for information on the 7 out of 21 care leavers who		Director C&YP Director C&YP	

Minute Number	DATE OF COMMITTEE	COMMITTEE REQUEST / ACTION	OUTSTANDING ACTIONS LIST	RESPONDEE RESPONSIBLE	DATE RESPONDED?
			were not in education, employment or training (NEET) on their 19 th birthday (Page 66, NI 148) (action 100.2). (Cllr Alexander) Committee members noted that the statistics provided in the performance reports were agreed by Council Members through a process conducted by the policy and performance team. Committee members were invited to email the Cabinet Member if they had suggestions on specific variations on data that they wished the Committee or the Corporate Parenting Advisory Committee to consider (action 100.3). (Cllr Ejiofor)	OSC Members	
101	01.11.2010	Item 10 – New Items of Urgent Business – Health Visitors Committee members expressed concerns that only 14% of mothers in Haringey received one-year visits from a health visitor and asked officers to investigate how other boroughs such as Tower Hamlets provided a much higher level health visitor service and noted that this could be due to the higher level of funding received by other authorities (action 101.1). (Cllr Ejiofor) Officers would investigate a Committee Member's report that the baby-clinic in the Highgate Children's Centre only offered a baby weighing service and not universal health visitor services (action 101.2). (Cllr Allison)		Associate Director – Communications, Engagement and Partnerships Associate Director – Communications, Engagement and Partnerships	

Page 137

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Action 24.2 OSC 21.07.2010

Overview and Scrutiny Committee Report

School exclusion information has developed to encompass regular sharing with School Standards, School Improvement Managers, Inclusion Managers and School Improvement for SEN and 14 -19 Education. The aim is to ensure that professionals are able to have informed discussions with particular schools, target support and training issues and challenge recurring issues.

Analysis of secondary schools

The Inclusion Team now produces data showing exclusions for secondary schools on a half termly basis to enable us to plan and intervene in a timely manner as opposed to on a retrospective basis.

Attachment 1 evidences half termly figures by:

- Gender
- Number of pupils with fixed term exclusions
- Number of days lost

Analysis of primary schools

Given the lower number of exclusions of primary pupils to date we have not produced half termly figures but have collated school and individual pupils in order to plan and intervene.

The data shows:

- Details of pupil
- School
- Exclusion dates
- Reason for exclusion
- Children in Care
- SEN

This analysis allows us to plan support for pupils and their families and is a pathway for informed discussions with schools regarding:

- Target setting
- Appropriate and timely referral
- Mediation and conflict resolution
- Post exclusion reintegration support

The rationale for this intervention is to triangulate planning and intervention with schools. Consequently designated team members who sit of the CAF and SEN Panels respectively make colleagues aware of children known to them but who are a cause for concern in regards to exclusions.

Comparisons of exclusion in different schools

Targeted work is underway and in development with secondary schools via planned discussions with Head teachers and senior leaders. Work is not restricted to schools with the highest number of exclusions but is also designated to maintain improvement. A representative from the Inclusion Team has used data analysis and information from schools to target KS4 students with multiple exclusions/at risk of permanent exclusion. This piece of work has clear objectives to:

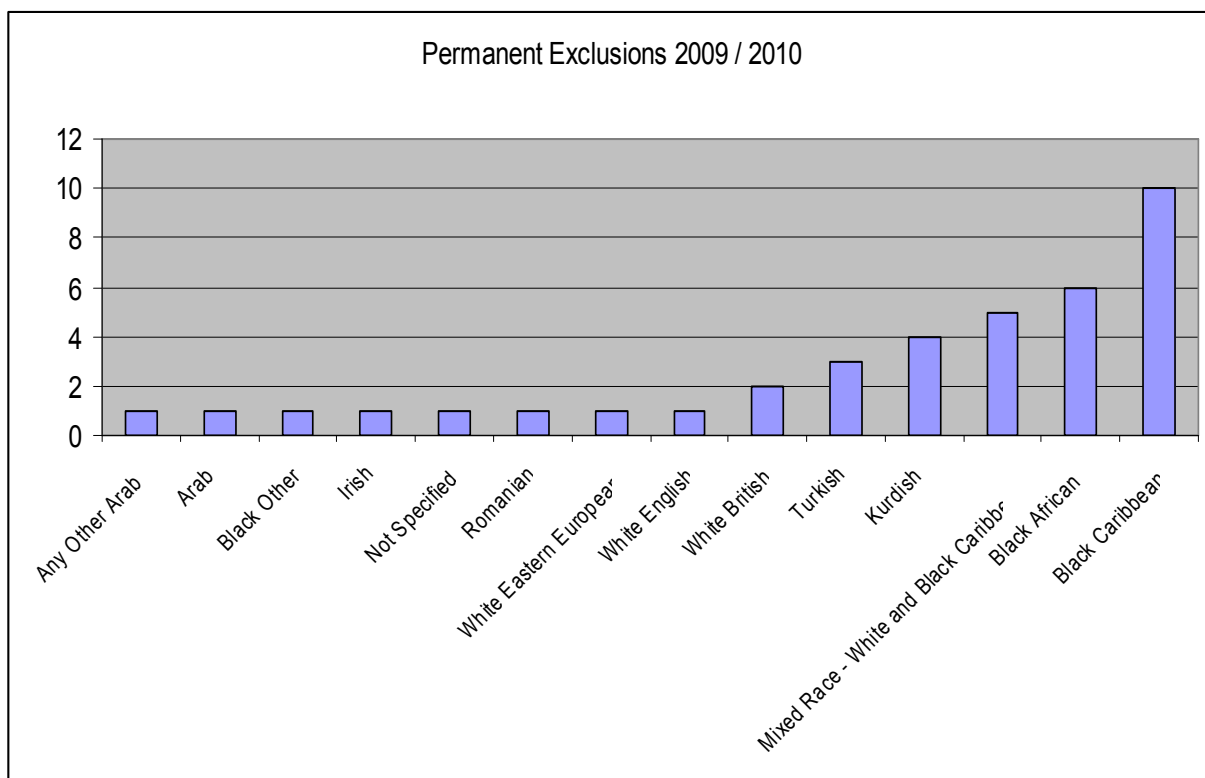
- Sustain placement of students at a critical time in their school career
- Set clear objectives for improvement
- Support strategies which promote inclusion and raises attainment

Ethnicity

Approximately 45.3% of fixed term exclusions are of Black Caribbean and Black African children. Other statistically significant groups are Mixed Asian & Black and White British which comprise 10% and 8.3% of fixed term exclusions respectively.

Furthermore, this pattern of segmentation is mirrored in the data for permanent exclusions; approximately 42% (16) of permanently excluded pupils were Black African and Black Caribbean. Other high risk groups represented within the data are:

- Mixed Race – White and Black Caribbean
- Kurdish
- Turkish
- White British



Children's Networks

When segmented by Children's Network Area the data shows that the majority of both fixed term and permanent exclusions occur in the North and South networks. It is within this network that many of the borough's deprived communities are located pointing to a possible link between deprivation and exclusion from mainstream education. However, a more in depth analysis of the data would need to be completed before such an assumption can be confirmed or otherwise.

Unique circumstances

To date the majority of school exclusions at primary are due to:

- Physical assault against other pupils and adults. (See Attachment 2 for key)

The majority of exclusions at secondary are due to:

- Physical Assault against pupil
- Verbal Assault against adult

Type of School	offence	No. of FTE
PRIM	BU	1
	DA	1
	DB	4
	OT	16
	PA	85
	PP	58
	VA	15

	VP	4
PRIM Total		184
SEC		1
	BU	16
	DA	12
	DB	65
	DM	12
	OT	184
	PA	52
	PP	353
	RA	4
	SM	3
	TH	26
	VA	213
	VP	30
SEC Total		971
Grand Total		1155

We are aware of the number of children excluded for a weapon related offences. This is included under the classification of 'Other'. There is no particular school which stands apart as having a particular issue with weapons from the data available to us. This academic year we are asking schools to use a separate code for 'weapon'. There are no overriding differences between schools regarding the dissemination of the most serious reasons for exclusion. (See Attachment 3)

How schools deal with exclusions

Scrutiny of how different schools deal with exclusions is not yet complete. To date, we are aware that there are three secondary schools in the borough using SEAL and restorative approaches to good effect. Those schools with learning support units are able to use internal exclusions as an alternative to external fixed term exclusions. To date we are aware that four secondary schools use regular multi agency inclusion panels to identify and intervene for those children at risk of exclusion. Plans for the coming academic year include participation from the Inclusion team on the inclusion panels of targeted schools.

Action 24.2 (a)

Codes for 'Reasons for Exclusions'

PP – physical assault against a pupil

PA – physical assault against an adult

VP – verbal abuse/threatening behaviour towards a pupil

VA – verbal abuse/threatening behaviour towards an adult

BU - bullying

RA – racist abuse

SM – sexual misconduct

DB – persistent disruptive behaviour

OT - other

TH - theft

DA – drug related

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Academic Year		No. of Exclusion Incidents						
2009-2010	Year Group	Autumn		Spring		Summer		Autumn
		B	G	B	G	B	G	B
Alexandra Park	Year 7	5	1	11	9	5	8	5
	Year 8	10	0	6	3	3	2	4
	Year 9	18	3	15	3	19	7	12
	Year 10	13	4	4	2	10	3	10
	Year 11	7	4	6	9	0	0	7
Fortismere	Year 7	2	0	2	0	3	0	1
	Year 8	2	2	1	2	0	0	1
	Year 9	0	1	3	1	1	1	0
	Year 10	0	0	0	0	2	2	0
	Year 11	0	0	1	0	0	0	0
Gladesmore	Year 7	0	0	0	0	0	0	0
	Year 8	0	0	0	0	0	0	0
	Year 9	0	0	0	0	0	0	0
	Year 10	0	0	0	0	0	0	0
	Year 11	0	0	0	0	0	0	0
Greig City Academy	Year 7	0	0	0	0	0	0	0
	Year 8	0	0	0	0	0	0	0
	Year 9	0	0	0	0	0	0	0
	Year 10	0	0	0	0	0	0	0
	Year 11	0	0	0	0	0	0	0
Highgate Wood	Year 7	1	0	2	0	6	0	1
	Year 8	2	0	5	0	7	0	2
	Year 9	3	1	12	7	15	6	3
	Year 10	3	3	10	1	12	1	3
	Year 11	0	2	8	5	0	0	0
Hornsey	Year 7	0	0	0	1	0	4	0
	Year 8	0	5	0	2	0	8	0
	Year 9	0	2	0	7	0	8	0
	Year 10	0	16	0	4	0	4	0
	Year 11	0	9	0	1	0	0	0
John Loughborough	Year 7	2	0	3	0	1	0	2
	Year 8	1	1	0	1	3	2	1
	Year 9	1	1	0	1	3	0	1
	Year 10	11	3	0	5	1	3	9
	Year 11	1	4	0	1	1	0	1
NPCS	Year 7	8	0	1	4	3	0	7
	Year 8	12	1	5	5	8	4	9
	Year 9	3	2	6	7	9	2	3
	Year 10	21	7	15	3	16	4	14
	Year 11	9	3	11	6	1	2	6
PSC	Year 7	0	0	4	0	0	0	0
	Year 8	12	0	23	0	6	0	4
	Year 9	9	0	11	0	7	3	4
	Year 10	0	5	7	1	11	1	0
	Year 11	2	1	6	1	2	0	1
PVA	Year 7	0	0	0	0	0	0	0
	Year 8	3	0	3	0	6	0	2
	Year 9	1	1	3	3	5	0	1
	Year 10	3	3	7	0	12	0	2
	Year 11	0	0	0	0	7	0	0
	Year 7	0	0	7	0	6	1	0
	Year 8	6	0	6	3	8	1	6

Thomas M	Year 9	4	4	6	3	4	10	4
	Year 10	0	1	8	7	12	6	0
	Year 11	2	1	20	1	6	0	2
oodside Hig	Year 7	1	0	0	0	0	0	1
	Year 8	5	1	0	0	2	0	4
	Year 9	1	1	0	0	0	0	1
	Year 10	8	2	1	0	2	0	8
	Year 11	3	0	0	0	0	0	2

No. of Pupils with a FTE					No. of days Lost			
umn	Spring		Summer		Autumn		Spring	
G	B	G	B	G	B	G	B	G
1	10	8	4	6	12	1	34	13
0	4	3	2	2	17	0	18	7
3	11	3	15	6	52	10	52	8
4	2	2	6	2	42	10	16	8
3	6	8	0	0	31	11	13	39
0	2	0	2	0	3	0	2	0
1	1	2	0	0	6	6	2	2
1	2	1	1	1	0	2	8	1
0	0	0	2	2	0	0	0	0
0	1	0	0	0	0	0	5	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	2	0	5	0	1	0	3	0
0	5	0	7	0	12	0	6	0
1	11	6	12	4	10	3	24	14
1	9	1	11	1	7	8	18	1
2	8	5	0	0	0	8	11	5
0	0	1	0	3	0	0	0	1
4	0	2	0	6	0	9	0	2
2	0	5	0	7	0	4	0	22
7	0	3	0	4	0	35.5	0	6
5	0	1	0	0	0	22	0	8
0	1	0	1	0	8	0	14	0
1	1	0	3	1	10	1.5	5	0
1	0	1	3	0	5	3	0	4
3	0	5	1	3	53	11	0	15
4	0	1	1	0	3	10	0	5
0	1	4	3	0	21	0	2	8
1	4	2	5	3	25	2	15	13
2	4	5	8	2	8	7	19	33
6	14	3	13	4	74	11	37	7
2	10	6	1	2	26	11	26	12
0	4	0	0	0	0	0	13	0
0	10	0	3	0	22.5	0	50.5	0
0	6	0	4	1	24	0	19	0
4	4	1	7	1	0	10	12	1.5
1	3	1	2	0	6	1	19	1.5
0	0	0	0	0	0	0	0	0
0	3	0	5	0	8	0	13	0
1	3	3	4	0	5	2	4	12
1	6	0	10	0	15	11	16	0
0	0	0	7	0	0	0	0	0
0	3	0	4	1	0	0	22	0
0	6	3	5	1	18	0	22	12

4	4	2	3	9	15	11	16	11
1	8	7	10	4	0	3	27	19
1	16	1	6	0	6	5	64	5
0	0	0	0	0	1	0	0	0
1	0	0	2	0	15	2	0	0
1	0	0	0	0	5	1	0	0
2	1	0	1	0	30	10	1	0
0	0	0	0	0	8	0	0	0

Summer	
B	G
6	13
8	3
58	20
35	8
0	0
13	0
0	0
1	2
6	2
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
8	0
14	0
33	18
23	5
0	0
0	6
0	11
0	16
0	8
0	0
3	0
13	2.5
18	0
2	10
5	0
9	0
18	11
20	7
37	9
2	10
0	0
22	0
12	6.5
27.5	1
4	0
0	0
24	0
15	0
43	0
35	0
18	3
24	3

11	33
42	15
24.5	0
0	0
6	0
0	0
10	0
0	0

21 July OSC – CRB Checks in Schools

Briefing for Overview and Scrutiny Committee

CRB checks in schools - Officer – Carmelina Tona, Head of Schools' Personnel

Currently, the Schools Personnel Team undertakes two pre-employment checks (in relation to a potential employee's suitability to work with children) on all employees working within those Haringey Schools which buy the Personnel SLA. These checks are undertaken on all new appointees who have access to children and whose duties include caring for, training, supervising or being in sole charge of children.

The first check is referred to a List 99 check and the employees details (i.e. surname(s) current and previous, date of birth) are checked against the Department for Education (DfE) list for people who have restrictions placed upon them for working with children or who have been deemed unsuitable to work with children.

The second check undertaken is in relation to the individual's criminal record history, a Criminal Records Bureau (CRB) Disclosure check. All new appointees are subject to an enhanced CRB check.

Once an employment offer has been made the appointee is sent the relevant forms and they are required to attend the School Personnel Offices for an appointment where evidence of their identity, qualifications and current address is checked.

The CRB issues a Disclosure Certificate to both the individual and the registered body i.e. Haringey Council via the Schools Personnel Team. Disclosure Certificates provide evidence of an individual's criminal record including convictions, cautions, reprimands and warnings as held by the Police National Computer (PNC). It also provides details of information held by the DfE.

In accordance with DfE guidance (originally issued by DfES in January 2007) school staff can commence work pending the outcome of a CRB, as long as a list 99 check is undertaken and they are not left unsupervised with children.

Although the DfE does not require CRB checks to be undertaken for staff employed prior to March 2002, Haringey Council has recommended this to schools and consequently 99% of school staff have a CRB check.

Haringey Council has also recommend that schools also renew CRB checks every 3 years, although this is not a DfE requirement.

For individuals, usually volunteers and governors, who do not have regular or unsupervised access to children only a List 99 check is undertaken. This is in line with current DfE guidance. Where access is unsupervised then an enhanced CRB check will be additionally undertaken.

For schools the majority of CRB checks are processed from June to September and during that time the average wait for disclosures to come through is around 5 weeks.

As at 29 July 2010, the Team has processed 657 checks since April 2010 with 326 pending clearance.

CRB checks in Council's Corporate Area (excluding schools) -

Officer Miro Pacariz_– Senior Recruitment Officer – Alexandra House

In the Corporate area we carry out enhanced and standard level CRB checks depending on the work they do and if there is a requirement i.e. if they are working with children/vulnerable adults or based in care / nursing homes / youth centres / day centres / play centres / children's homes / children's centres etc.

We carry out pre-employment checks on all new starters which include the right to work in the UK. CRB checks are carried out where required.

New appointees can only start once a full enhanced or standard CRB result is received where a CRB is a requirement. In the most of exceptional circumstances new appointees can start with the Director's personal approval (a special procedure has to be followed) and only where the person has a current CRB is very closely supervised.

Once an employment offer has been made the appointee is sent the relevant forms and they are required to attend at Alexandra House – Recruitment Section for an appointment where evidence of their identity, right to work in the UK, qualifications and current address is checked.

The CRB issues a Disclosure Certificate to both the individual and the registered body i.e. Haringey Council via the Council's Corporate HR Recruitment Team. Disclosure Certificates provide evidence of an individual's criminal record including convictions, cautions, reprimands and warnings as held by the Police National Computer (PNC). It also provides details of other relevant disclosed at the Chief Police Officer(s) discretion, information that is not held on the Police National Computer, i.e. serious allegations.

Haringey Council in the Corporate Area (excluding schools) carry out CRB re-checks every 2½ - 3 years.

For the Corporate area CRB checks are processed on a continuous basis throughout the year and the average wait for disclosures to come through is around 5/6 weeks.

As at 29 July 2010, the Corporate Recruitment Team has processed 515 CRB checks since April 2010 with 295 pending clearance.

OSC 21st July 2010 – Action 26.1

Cost of in-house Vs agency foster-care placements and spend on each

	Information based on figures covering 01/04/2010- 30/06/2010 (movements)	Placement as at P.3 (30/06/10)
How many foster placements in total	540	419
Number of in-house	215	172
Number of independent	325	247
Total spend on in-house as at P.3		£802,289
Total spend on independent as at P.3		£2,402,682
Total projection in-house		£2,863,763
Total projection independent		£9,847,141

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Thinking of becoming a foster carer?

Barbara Collins tells Haringey People how becoming a foster carer has changed her life.

Barbara Collins has been a foster carer for Haringey Council for 10 years.

She explained: "My mother bought up my cousins, so I was always used to lots of people in our home. When my youngest daughter became 13 or 14, I felt I still had skills I wanted to share.

"I did have some worries about becoming a foster carer. I'd be a stranger coming into their lives. Was I qualified enough to do the role and the various things expected of me? But it's so much better than I expected. There's a very good support network and you learn and develop from each child placed.

"I've changed and evolved a lot. I was shy and timid. But you are always advocating on the behalf of the person you are looking after, whether with their school, social worker or parent. It makes you more confident."

Or the girl with dyslexia who struggled at school and with calculating how much change she should get when buying something from the shops.

Barbara explained: "We used Monopoly money and coins to help her understand the value of money. You set small steps, and when you achieve that, you feel as though you've done something. It's not about me. We're a team and work together.

"The school had exhausted the support they could offer her, therefore I needed to step in and support her, and as a result she got her GCSEs. She always wanted to be an

"I feel absolutely brilliant," she said. No wonder her sister and niece followed her into foster caring and are helping children too."

actress but the school was not hopeful that she would get a place in college. But her dream has been realised. She's finished her foundation course and is in Year One of her performing arts course and is doing really well.

Barbara said "It's about building their self esteem. You are making a way, making a path, and staying with them as they follow that path."

Not only does she have an ongoing relationship with many of the children who have lived with her, she speaks proudly of her five foster grandchildren.

So what does it take to be a foster carer?

Barbara said: "You've got to have staying power, patience, be able to defend your corner. You need to prepare yourself for change. You have strangers coming into your home. It's not always easy. And it certainly can't be about the money. But if you come in with the skills, you will be given the support to help you develop."

Foster carers get a supervising social worker and have people they can call on 24 hours a day. There are also lots of training opportunities, from computer courses to help with completing any paperwork, through to professional qualifications in caring for young people.

There are monthly support groups so you can meet other foster carers in the same area, newsletters and also trips out to places like Legoland and Thorpe Park.

Barbara said: "For a long time, foster care wasn't recognised, but things have moved on. The support is there now. We also have a voice. It's understood that this is a professional role."

Just as there is no such thing as a typical family there is no such thing as a typical foster carer

- You don't have to be married – you can be single or part of a couple, gay, lesbian or heterosexual.
- You don't need special qualifications.

We provide all our foster carers with:

- A named supervising social worker who will offer support
- Many great training opportunities to help develop carer's skills
- Computers and internet access
- Emergency 24 hour support
- Regular opportunities to meet with other foster carers
- A very generous weekly allowance

If you would like to find out more about fostering, please attend our fostering information session:

24 August, 10am – 12
at the Raglan Hotel,
8-12 Queens Avenue,
Muswell Hill N10 3NR

For more information or to reserve your place, please call

020 8489 3754 or email :
FosteringRecruit@haringey.gov.uk



Haringey Council

The support is there now [for foster carers]. We also have a voice. It's understood that this is a professional role."

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Many people have the skills and qualities to become good **foster carers** for **Haringey children**. Have **you**?

The children and young people who need foster homes come from a variety of cultural, religious, economic and social backgrounds. Children and young people who are fostered may require different levels of support depending on their needs.

As a foster carer you will provide a safe, secure and nurturing family environment for a short or long period of time.

We offer many great training opportunities, 24 hour support and a generous weekly allowance.

If you would like to find out more please call or email us.

If you would like to find out more, please come along to one of our information sessions:

Tuesday 6th July
Bernie Grant Arts Centre,
Town Hall Approach Road,
London N15 4RX,
12pm-2pm

Tuesday 13th July
Wood Green Central Library, Community room,
High Road Wood Green
London N22 6XD,
10am -12pm

Tuesday 20th July
Raglan Hotel, conference room,
8-12 Queens Avenue, Muswell Hill,
London N10 3NR,
6pm-8pm

Haringey Fostering Service
020 8489 3754

Email: FosteringRecruit@haringey.gov.uk

www.haringey.gov.uk



Haringey Council

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62.2 *The Committee highlighted previous discussions on the possibility of using wasteland for allotment space and offenders on the Community Payback scheme to work on those spaces. The feasibility of this would be investigated and reported back to the Committee.*

Response by Alex Fraser - Arboricultural and Allotments Manager:

My response may not satisfy the Cllrs original enquiry, which I believe was aimed at Urban Environment and other council services or private individuals that have unused land.

I can only provide a response from the view of the Parks Service who manage existing allotments.

At present, we are not actively looking for land to create new allotments. Our priorities are to return any disused allotment sites back into use and make infrastructure improvements to existing sites.

We have re-opened two previously disused sites this year. 28 new plots were created at Risley Avenue, N17, and 22 at Gospatrick Road, N17.

13 overgrown plots were also cleared and brought back to use at Courtman Road, N17.

We are also in the process of re-opening a third site, at Salisbury Road, N22. 16 new plots have been created, one of which is a community plot to be used by the Wood Green Gardening Club.

The Community Payback team has assisted in the clearance works.

Alex Fraser
Arboricultural and Allotments Manager
London Borough of Haringey

Tel: 020 8489 5657

Fax: 020 8489 5642

Email: alex.fraser@haringey.gov.uk

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Overview & Scrutiny Team

7th Floor, River Park House, 225 High Road, Wood Green, London N22 8HQ

Tel: 020 8489 6922 Fax: 020 8489 2533 Minicom: 020 8489 2535

www.haringey.gov.uk



Head of Policy & Performance Eve Pelekanos

Haringey Council

Marc Dorfman
Assistant Director for Planning, Regeneration and Economy
Urban Environment
River Park House
225 High Road
Wood Green N22 8LE

Your ref:

Date: 08 November 2010

Our ref: SR/ POC

Direct dial: 0208 489 2921

Email: rob.mack@haringey.gov.uk

Dear Marc,

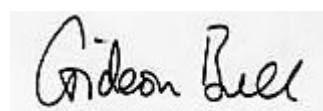
Redevelopment of White Hart Lane Stadium by Tottenham Hotspur

At the Overview and Scrutiny Committee meeting on 20 October, the Committee received a report from NHS Haringey that included reference to the possible development of a new neighbourhood health centre as part of the redevelopment of White Hart Lane Stadium. As you are no doubt aware, north east Tottenham is the most deprived area of the borough with the poorest health outcomes. To compound this, there is a lack of health facilities in the area.

Members of the Committee had been led to believe that there would be specific provision for a neighbourhood health centre as part of the redevelopment proposals. They were therefore disappointed to note that the planning permission for the new stadium does not include any explicit reference to the inclusion of a neighbourhood health centre as part of the scheme.

They have therefore asked me to write to you to request that Planning Officers meet with representatives of Tottenham Hotspur Football Club and the Chief Executive of NHS Haringey to discuss further the possibility of including a health centre on the site for the new stadium. Members of the Committee have also asked to be updated on the progress of discussions.

Yours sincerely



Gideon Bull

Chair – Overview and Scrutiny Committee

c.c. Councillor Claire Kober – Leader of the Council

Councillor Mallett – Cabinet Member for Planning and Regeneration

Councillor Dogus – Cabinet Member for Adults and Community Services

Niall Bolger – Director of Urban Environment



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OSC – 4th October 2010 – Action 70.8

From: Dorfman Marc

Sent: 08 November 2010 13:54

To: Cllr Bull Gideon; Cllr Watson Richard; Merry Geoff; Cllr Mallett Antonia; Hopson Mark; Cooke Stuart

Cc: Edgar Susan; Kotecha Dinesh; Cole Natalie; Cripps Trevor; Cllr Vanier Bernice; Cllr Diakides Isidoros; Cllr Ejiofor Joseph; 'David Browne (Tottingham Green)'; Cllr Basu Dhiren; Cllr Winskill David; Cllr Alexander Karen; Cllr Newton Martin; 'Helena Kania (Haringey Link)'; 'Marcelle Jemide (LBH Scrutiny Co-Optee - Parent Governor)'; 'Sandra Young (Co-optee - John Loughborough School)'; 'Sarah Marsh (LBH Scrutiny Co-optee - Parent Governor)'; 'Yvonne Denny'; Bolger Niall; Dorfman Marc; Nisancioglu Sule

Subject: RE: LAWRENCE ROAD@8-11-10 - Update

Dear Colleagues,

1. senior officers and councillors are receiving up to date briefings
2. meetings/phone calls are taking place with the applicant and land owner – these are ongoing
3. Marc Dorfman is visiting the sites and trying to talk to the unauthorised users about appropriate uses and the right way to get authority to use a building
4. the retrospective applications are being assessed. Joint site visit by planning and planning enforcement is being arranged
5. noise, dumping nuisance and planning enforcement complaints are being monitored, evidence collected and enforcement measures where appropriate are being prepared. Planning lead officer is liaising with Frontline Services and Neighbourhood Management
6. LBH Building Control and the Fire Service are arranging to visit the sites to ensure Fire Regulations and Means of Escape are in place and being complied with
7. 2-4 major RSLs/Developers are being invited to look at the site with the aim of bringing forward comprehensive renewal/development

Marc Dorfman

Asst. Director Planning and Regeneration

London Borough of Haringey

639 Tottenham High Road

London N17 8BD

Fax: 0208 489 5220

Tel: 0208 489 5538

From: Cllr Gideon Bull [mailto:whl@gideonbull.co.uk]

Sent: 07 November 2010 05:39

To: Cllr Watson Richard

Cc: Edgar Susan; Kotecha Dinesh; Cole Natalie; Cripps Trevor; Cllr Vanier Bernice; Cllr Diakides Isidoros; Cllr Ejiofor Joseph; 'David Browne (Tottingham Green)'; Cllr Basu Dhiren; Cllr Winskill David; Cllr Alexander Karen; Cllr Newton Martin; 'Helena Kania (Haringey Link)'; 'Marcelle Jemide (LBH Scrutiny Co-Optee - Parent Governor)'; 'Sandra Young (Co-optee - John Loughborough School)'; 'Sarah Marsh (LBH Scrutiny Co-optee - Parent Governor)'; 'Yvonne Denny'; Dorfman Marc; Hopson Mark; Bolger Niall

Subject: RE: LAWRENCE ROAD

Hi Richard,

Many thanks for your email and the details of the work being done by yourself and colleagues to address the issues in Lawrence Road. The issue of Lawrence Road was raised at a Cllr Goldberg's recent Q 'n' A session with O & S and concerns were raised about the state of the

some of the buildings and the general reflection that this has both the area and the Council. I am pleased that, as ever, you have a handle on things and I would be interested if officers had anything to add.

Best wishes,

GB

Councillor Gideon Bull
Labour Member for White Hart Lane ward
Chair: Overview and Scrutiny Committee
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whl@gideonbull.co.uk
Home/Fax: 020 8352 1261
Mobile: 0779 243 7268
IPBX: 7268
<http://www.minutes.haringey.gov.uk/mgUserInfo.asp?UID=170&J=2>

From: Cllr Watson Richard [mailto:Richard.Watson@haringey.gov.uk]

Sent: 05 November 2010 07:58

To: Cllr Bull Gideon

Cc: Edgar Susan; Kotecha Dinesh; Cole Natalie; Cripps Trevor; Cllr Vanier Bernice; Cllr Diakides Isidoros; Cllr Ejiofor Joseph; David Browne (Totteham Green); Cllr Basu Dhiren; Cllr Winskill David; Cllr Alexander Karen; Cllr Newton Martin; Helena Kania (Haringey Link); Marcelle Jemide (LBH Scrutiny Co-Optee - Parent Governor); Sandra Young (Co-optee - John Loughborough School); Sarah Marsh (LBH Scrutiny Co-optee - Parent Governor); Yvonne Denny; Dorfman Marc; Hopson Mark; Bolger Niall

Subject: Re: LAWRENCE ROAD

Gideon et al,

Isidoros and I have both been dealing with Lawrence Road and it's issues in our ward. Could I enquire to your or Scrutiny's interest in this?

The issue is complex and Niall's team are working on this as part of the regeneration of Lawrence Road.

The site you have pictures for was purchased by Gallaird's for wholesale redevelopment. However they went bust last year and the site is now owned by Allied Irish Building Society. They have in turn given the freehold to another company who in turn have sublet it to a company called TA Properties.

TA Properties is highly dubious given a search by me a month back of Companies House found the company was forced into liquidation last year.

On the current site a number of churches have taken residence illegally in planning terms as the building use is not geared up for organisations of this nature. They have been paying considerable rent to TA Properties.

There have now been eight planning applications for temporary change of use for two years by the churches currently there are others. Local residents and I have objected to these applications due to ongoing problems with anti social behaviour, enforcement

problems and the concentration of having eight churches in one road and the impact this would have on the long term regeneration of the site.

Enforcement action has been taken earlier in the year in relation to huge piles of rubbish which was traced back to two of the churches. There have been other actions taken also.

I met last week the the Leader and Director of Urban Environment to discuss Lawrence Road and it's future regeneration.

A working group of officers and local members will be setup early next year to take things forward. In the meantime the right applications need to be decided on, Gallaird's original planning application also needs resolving and enforcement action will continue.

Meetings are due to take place between officers and TA Properties aswell as the churches. Of course there is nothing stopping an approach being made to TA Properties on using building space for other purposes but my concern is to that status of this company and I am keen as a first step to get a decision on these planning applications.

The officers leading on this are Marc Dorfman and Mark Hopkins who I have ccd into this email.

Best wishes
Richard

On 5 Nov 2010, at 00:16, "Cllr Gideon Bull" <whl@gideonbull.co.uk> wrote:

Hi, thanks for the reply. I seem to recall that the Council leased jpeg404 from the owners and that there was some discussion about dilapidation costs., can you please advise as to whether this was so and whether this has been resolved. Furthermore, given that the state of the buildings has an indirect impact on perception of the council and also taking into consideration the efforts of Cllr Diakides to bring some of these buildings into temporary use, can you update members on progress has been made to this endeavour?

GB

PS Please reply to all of those who are copied to this email

Councillor Gideon Bull
Labour Member for White Hart Lane ward
Chair: Overview and Scrutiny Committee
London Borough of Haringey
whl@gideonbull.co.uk
Home/Fax: 020 8352 1261
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IPBX: 7268
<http://www.minutes.haringey.gov.uk/mgUserInfo.asp?UID=170&J=2>

From: Edgar Susan [mailto:Susan.Edgar@haringey.gov.uk]
Sent: 03 November 2010 14:40
To: Cllr Bull Gideon
Subject: LAWRENCE ROAD

Dear Cllr Bull,

Thank you for your email together with attachments.

I asked our Property Information Team to check the ownership details of these properties and they have confirmed that all buildings situated at the West Green Road end of Lawrence Road in Tottenham are privately owned.

Hope this is of assistance to you.

Kind regards

Susan Edgar
PA to Dinesh Kotecha
Head of Corporate Property Services
Tel: 020 8489 2198
Email: susan.edgar@haringey.gov.uk

From: Cllr Gideon Bull [mailto:whl@gideonbull.co.uk]
Sent: 03 November 2010 01:00
To: Edgar Susan
Cc: Cole Natalie; Cripps Trevor; Cllr Vanier Bernice; Cllr Diakides Isidoros; Cllr Watson Richard; Cllr Ejiofor Joseph; David Browne (Tottenham Green); Cllr Basu Dhiren; Cllr Winskill David; Cllr Alexander Karen; Cllr Newton Martin; 'Helena Kania (Haringey Link)'; 'Marcelle Jemide (LBH Scrutiny Co-Optee - Parent Governor)'; Sandra Young (Co-optee - John Loughborough School); 'Sarah Marsh (LBH Scrutiny Co-optee - Parent Governor)'; Yvonne Denny
Subject: RE: Lawrence Road

Sincere apologies for the delay in coming back to you on this. Attached are examples of the shabby buildings in Lawrence Road that I was referring to. They are all based at the West Green Rd end.

GB

Councillor Gideon Bull
Labour Member for White Hart Lane ward
Chair: Overview and Scrutiny Committee
London Borough of Haringey
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Home/Fax: 020 8352 1261
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IPBX: 7268
<http://www.minutes.haringey.gov.uk/mgUserInfo.asp?UID=170&J=2>

From: Edgar Susan [mailto:Susan.Edgar@haringey.gov.uk]
Sent: 07 September 2010 16:52

To: Cllr Bull Gideon
Subject: Lawrence Road

Cllr Bull

At yesterday's O & S committee meeting you identified some shabby buildings on Lawrence Road.

Dinesh Kotecha has asked me to email you to enquire whether you can provide more details to enable him to investigate this and provide you with a brief.

Many thanks

Kind regards

Susan Edgar
PA to Dinesh Kotecha
Head of Corporate Property Services
Tel: 020 8489 2198
Email: susan.edgar@haringey.gov.uk

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Response to Cllr Browne questions on The Laurels

Please can you outline the current contractual arrangements in respect of the lease of the Laurels and, in particular, the respective positions of the PCT and the Bridge Renewal Trust.

Circle 33 Housing Association are the owners of the building, who lease it to the London Borough Haringey. The Council in turn sub lease it to NHS Haringey, and we sub underlease part of the Health Centre to the Bridge Renewal Trust. We also have separate sub leases with the two GP practices, and manage their area of the building.

What will happen to the lease when the PCT ceases to exist?

At the moment it is unclear what will happen to the ownership of NHS Haringey's property portfolio when GP commissioning is introduced, as decisions over property have yet to be taken.

It is likely that the lease will be transferred to whichever new organisation is formed to manage property on behalf of the new GP commissioning consortia.

Who has overall responsibility for the Laurels?

NHS Haringey manages and maintains the whole of the health centre. BRT as with the other sub lease holders occupy certain areas of the building and within the terms are responsible for their area.

A Laurels project group meets monthly to discuss operational and developmental issues. The meetings are attended by representatives from the PCT, the community services provider side organisation, the two GP practices, the Bridge Renewal Trust and local residents.

What is the Council's role in managing the Laurels?

The Council has no role in managing the Laurels as the building is sub let to NHS Haringey. They will apply any appropriate building regulations to the building.

What, if anything, could be done to prevent the current application for a pharmacy proceeding further?

The application has been granted for the pharmacy has been granted, in accordance with the Pharmaceutical Regulations. There is no recourse for appeal.

In the plans submitted with the application, there is an entrance into the pharmacy from the street, allowing for the pharmacy to be open while the rest of the area is closed.

How is the pharmacy at Hornsey NHC performing?

The Pharmacy at Hornsey is due to open this week so as yet we have no performance data.

What is the level of demand for other services at the Laurels?

The Laurels is one of NHS Haringey's main health centres – the others being Hornsey and Lordship Lane. It serves the population of south Tottenham, which has a growing population, with a high number of black, asian and minority ethnic communities. There are particularly high levels of diabetes, lung cancer and other respiratory diseases, liver disease and obesity.

Services currently in the Laurels are:

- two GP practices with a total list size 14,000 and which continues to grow
- Phlebotomy
- Spirometry - one session per week
- Health Visitors
- Speech and language services
- District nurses – base only
- BCG – neonatal
- IAPT
- Podiatry
- Dietetics
- DESMOND (Diabetic self care)

Please can further details be provided of the meeting that has been arranged by the patients group at the Laurels to which David Lammy MP has been invited?

The meeting is to discuss a number of issues relating to The Laurels, including the current building works, the out of hours service, community pharmacy, and the current situation regarding the GP practices operating in the health centre.